

FAUQUIER COUNTY AIRPORT COMMITTEE

MEETING SUMMARY

Wednesday, March 26, 2008 – 5:00 p.m.
Warrenton-Fauquier Airport – Conference Room

1. Call to Order:

The Chairman called the meeting of the Fauquier County Airport Committee to order at 5:00 p.m. on 26 March 2008 in the Warrenton-Fauquier Airport Conference Room, Midland, Virginia. In attendance were:

Committee (Voting) Members:

James W. Van Luven	Lee District Representative
Dennis Hunsberger	Citizen at Large
Patrick Nutz	Center District Representative
David Brown	Scott District Representative
Tom Lodahl	Marshall District Representative

County Staff:

Tony Hooper	Deputy County Administrator
Michael Anderson	Airport Manager
Chrissy Kirby	Administrative Specialist

Absent:

Bob Newman	Airport Tenant/Owner
Rick Gerhardt	Cedar Run District Representative

Visitors:

Gary Lowery	Airfield Services, LLC
Jim McCulley	Tenant
John Haines	Tenant
Brian Horsley	Tenant

2. Election of Officers:

Tony Hooper welcomed new members and provided an opportunity for all Committee members and staff to ~~offer~~ give a brief ~~a brief personal background~~ ~~background~~ on them.

Tony Hooper requested that the Committee appoint the Chairman and Vice-Chairman for this Calendar Year.

Dennis Hunsberger nominated Jim Van Luven to continue his service as Chairman of the Fauquier County Airport Committee. There were no additional nominations. The vote was unanimous to re-appoint Jim Van Luven as the Chairman of the Committee for this Calendar Year.

Jim Van Luven nominated Bob Newman to serve as the Vice-Chairman of the Fauquier County Airport Committee. There were no additional nominations. The vote was unanimous to appoint Bob Newman as the Vice-Chairman of the Committee for this Calendar Year.

3. Adoption of Agenda:

Tony Hooper recommended the postponement of #8, Future Airport Development due to a conflict of a committee member and given the fact that the Airport committee has a number of members attending their first meeting, the unavailability of Campbell and Paris staff. Mr. Hooper recommended that Future Airport Development discussions will take place on April 30, 2008. Additionally, Mr. Hooper recommended the addition of a new #8, Personal Property Tax on Airport. Jim Van Luven moved and Dennis Hunsberger seconded a motion to adopt the March 26, 2008 meeting agenda as amended. The motion carried unanimously.

4. Citizens' Time:

Jim Van Luven provided an opportunity for visitors to introduce themselves. Mr. Horsley asked if there was a plan to install a WAS at Warrenton-Fauquier Airport. Mr. Anderson provided information on the ILS and approach to R/W 33. Mr. Anderson indicated that at this time, there was no plan in place for the installation of a WAS. Mr. Lowery advised the Committee that the Maintenance Facility is consistently growing.

5. Adoption of the Minutes:

Jim Van Luven moved and Dennis Hunsberger seconded a motion to adopt the January 30, 2008 meeting minutes. The motion carried unanimously.

6. Update – Airport Manager:

Mike Anderson reported on the following items:

Airport Operations

- Two NOTAMS in affect; runway number change and obstructions on approaches
- There are currently 14 individuals on the hangar wait list that have paid a deposit, there were 4 turnovers since January.
- We are collecting rent on 16 tie downs, unchanged since last report.

Fuel Services

- Current hours of operation are 7:30am – 7:30pm (sunset).

- Sales

Month	100LL	JetA	Total	Prior Year		
				100LL	JetA	Total
May 2007	9228.7	1572	10800.7	5003	773	5776
June 2007	7917.4	1150	9067.4	6172	1827	7999
July 2007	8687.1	326	9013.1	4813	1433	6246
August 2007	8711.6	175	8886.6	4295	1227	6152
September 2007	9976.7	2590	12566.7	3794	683	4477
October 2007	7444.1	3716	11160.1	3508	575	4083
November 2007	4207.4	4209	8416.4	2909	219	3128
December 2007	3160.6	2999	6159.6	3541	1356	4887
January 2008	3324.1	1292	4616.1			
February 2008	3294.2	2282	5576.2			
March 2008 – to date	4130.5	914	5044.5			
<i>Target Average</i>	<i>7083</i>	<i>2500</i>	<i>9583</i>			

- Area Pricing

	<u>100LL</u>	<u>JetA</u>
Warrenton	\$4.55	\$4.40
Culpeper	\$4.40	\$4.05
Stafford	\$4.75	\$4.95
Orange	\$4.45	\$4.30
Manassas	\$5.20	\$5.25

- Dog Complaints

After receiving several complaints concerning aircraft owners’ dogs running loose, I will be posting a sign enforcing the Fauquier County leash law.

- Warren County Deputy Administrator and an Airport Commissioner to visit tomorrow.

Committee recommended that notices be sent to each tenant regarding County Leash Laws.

Mr. Van Loven requested that the Committee begin reviewing the current Airport Rules and Regulations and Minimum Standards.

7. Update – Tony Hooper:

Mr. Hooper provided an updated on the obstruction removal process and the current Campbell and Paris contract for these services. Mr. Hooper indicated that approximately \$135,000 will be expended for obstruction removal administrative services (i.e. identification of obstructions, surveys, easements, etc.).

Mr. Hooper briefed the Committee on the Airport Sewer Project Phase 2.

8. Discussion – Future Airport Development:

This discussion was postponed until April 30, 2008.

9. Personal Property Tax – Aircraft:

Mr. Hooper advised the Committee that Center District Supervisor, Terry Nyhous has recommended 20 cents per \$100 on aircraft be re-instated. Mr. Hooper provided background information to the Committee on research done on **the issue of the** personal property tax verses maintenance fee. After discussions, the Committee recommended to Mr. Hooper to advise Supervisor Nyhous that the Committee continues to support the maintenance fee assessment and that due to the increased number of aircraft based at Warrenton-Fauquier Airport, additional revenues would be generated by continuation of the assessment of the maintenance fee.

10. Roundtable:

Mr. Van Luven requested that Ms. Kirby prepare and maintain an on-going list of goals and their progress to include, but not be limited to, status of Master Plan update, Obstruction Removal project, Sewer project, expansion of additional business operations, and entrance road.

Mr. Van Luven indicated anyone who is interested in serving on the Airport Operations/Finance subcommittee to let Airport staff know.

Mr. Brown suggested working with businesses utilizing the Airport Entrance Road to fund portions of the asphalt repair and replacement.

With no further business Dennis Hunsberger moved and Jim Van Luven seconded to adjourn the meeting. Motion passed unanimously. The meeting was adjourned at 6:40 p.m.

The next Airport Committee meeting will be April 30, 2008 at 5:00 p.m.