

# Fauquier County Parks & Recreation Department Board

**January 2, 2008  
Warrenton Community Center  
Warrenton, VA**

Board Present:

Carl A. Bailey, Chairman  
David Graham, Vice Chairman  
Donald P. Johnson, Jr.  
Clayton Lescalleet  
Larry Miller, Ex Officio

Board Absent:

Tom Harris

Others:

Sandy Chamberlin, P&R Staff

Parks and Recreation Board Meeting

**I.** Call to order

The Parks and Recreation Board meeting was called to order at 7:00 p.m. by Chairman Carl A. Bailey.

**II.** Pledge of Allegiance

**III.** Approval of Agenda

**A motion was made by Don Johnson to approve the Agenda. The motion was seconded by Clayton Lescalleet. The vote was unanimous in favor.**

**IV.** Comments from Citizens

None at this meeting

**V.** Presentation/Commendations

**VI.** Consent Agenda

- A. Minutes of the December 5, 2007 Meeting
- B. Treasurer's Report & Payment of Bills
- C. Revision to Policy B 8

**A motion was made by David Graham to adopt/approve the Consent Agenda consisting of: minutes of the December 5, 2007 Board Meeting as presented; Treasurer's Report of check registers and financial reports as presented; revision to Policy B 8, Guidelines for Handling Cash and Other Negotiables Policy as presented adding requirement to provide a list of all business transacted during outages, including charge card to payment types, and setting time standards for completing daily balances. The motion was**

**seconded by Clayton Lescalleet. The vote was unanimous in favor.**

## VII. Reports

A. Bids/Contracts Committee – Board reviewed the minutes of the December 18, 2007 Committee meeting. The site plan for the Central Sports Complex provided by Timmons was reviewed and the Committee proposed changes prior to submitting the plan to the Sports Council.

B. Swimming Pool Planning Committee – The Committee did not meet in December. A meeting will be scheduled when a proposal is received for the next phase of improvements for Larry Weeks Pool.

C. School Coop Committee – Chairman Bailey reviewed the presentation of plaques to Mr. Ernie Gray and Mr. Robert Sinclair honoring their retirement from the School Board. Jay Van Gelder was a past member of the School Coop Committee also retired from the School Board. After discussion and Board agreement, Don Johnson asked staff to order a plaque for Mr. Van Gelder.

D. Legislative Liaison – The Committee did not meet in December, however progress updates were provided for on-going actions. Clayton Lescalleet said the Committee will schedule a meeting in the near future.

E. Fauquier Youth Sports Coordination Council – At the December 19, 2007 meeting the Committee took up two topics. They reviewed the site plan for the Central Sports Complex provided by Timmons and reviewed the Northern Fauquier Sports Complex Operations Agreement. Staff is waiting for revisions from the Assistant County Attorney as a result of the November 27, 2007 meeting between the Parks and Recreation liaisons, Risk Management and the Assistant County Attorney. When the final revised counter proposal is received it will be provided to FYSCC for signature.

F. Budget Committee – The meeting to discuss Community Contributions philosophy originally scheduled for December will be rescheduled for January. A meeting is scheduled for January 7, 2008, to discuss FY09 Budget with the County Administrator. Chairman Bailey and staff will attend to discuss Northern Fauquier Sports Complex budget requirement.

G. Revenue Philosophy/Policy Committee – Committee is continuing to review opportunities to fund a needs assessment in order to continue work on a policy revision. Clayton Lescalleet will follow up with IDA the week of January 7, 2008, on status of the funding request.

H. Tourism Advisory Committee – The next meeting is tentatively scheduled for January 29, 2008. Notes from the next meeting will be provided as soon as they are available.

I. Liaisons with Towns – No meetings were held in December. Board members will schedule meetings as topic of interest to the Towns and Parks and Recreation are identified.

J. Pedestrian, Bicycle & Greenway Advisory Committee – The first meeting of the PBGAC is scheduled for January 15, 2008. An agenda and initial action items were sent to the Magisterial District representatives, Community Development, County Sheriff's office, and VDOT.

K. Director's Report – Director provided Monthly Projects Report, Monthly Update on Plans, update on Unproffered Parks and Recreation Sub-divisions, and letters to Fauquier Heritage & Preservation Foundation and Fauquier County Master Gardeners outlining commitments from the organizations to support Schoolhouse #18

## VIII. Action Items

A. Sports Complexes – **A motion was made by Clayton Lescalleet to adopt plan C1 from Timmons for the Central Sports Complex site plan. The motion was seconded by Don Johnson. The vote was unanimous in favor.**

B. Capital Improvement Program – The Board reviewed the CIP with changes recommended at the December 5, 2007 work session. **A motion was made by Don Johnson that the Board approve the proposed Parks and Recreation Capital Improvement Program developed at the December 5, 2007 work session showing totals for FY2019 as presented. The motion was seconded by Clayton Lescalleet. The vote was unanimous in favor.**

**IX.** Information Items

A. Connections Plan – The Board reviewed updated information provided on status of the plan. With the initiation of the Pedestrian, Bicycle, Greenway Advisory Committee this item will be removed as a separate agenda item.

B. Evaluation of Planning Process – Board reviewed an update to the plan as of December 2007. No action is needed from the Board to improve the process at this moment.

**X.** Board Time

- David Graham – Nothing at this time
- Don Johnson – Nothing at this time
- Clayton Lescalleet – Nothing at this time
- Chairman Bailey – Chairman Bailey said he is expecting this Board to get good things done in 2008. He thanked Clayton Lescalleet for his efforts.

**XI.** Adjournment

There being no further business, Chairman Bailey adjourned the meeting at 7:29 p.m.

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Carl A. Bailey  
Chairman  
Parks and Recreation Board

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Date