

Fauquier County Parks & Recreation Department Board

**May 6, 2009
Greenville Elementary School
7389 Academic Avenue
Nokesville, VA**

Board Present:

Carl A. Bailey, Chairman
David Graham, Vice Chairman
Donald P. Johnson, Jr.
Clayton Lescalleet
Tom Harris
Larry Miller, Ex Officio

Others:

Sandy Chamberlin, P&R Staff

7:00 p.m. Board Meeting

Parks and Recreation Board Meeting

I. Call to order

The Parks and Recreation Board meeting was called to order at 7:05 p.m. by Chairman Carl Bailey.

II. Pledge of Allegiance

III. Approval of Agenda

A motion was made by Don Johnson to approve the Agenda. The motion was seconded by Clayton Lescalleet. The vote was unanimous in favor.

IV. Comments from Citizens

None at this meeting.

V. Presentation/Commendations

Janet Pulliam, Northern Region Superintendent, introduced Matthew White, the new Northern Fauquier Community Park Manager.

VI. Consent Agenda

- A. Minutes of the March 4, 2009 Board Meeting
- B. Treasurer's Report & Payment of Bills
- C. Renewal of Friends of Monroe Park Affiliation Status

A motion was made by David Graham to adopt/approve the Consent Agenda items consisting of: minutes of the April 1, 2009 Board Meeting as presented; Treasurer's Report of check registers, financial reports and budget action forms as presented; Renewal of Friends of Monroe Park Affiliation Status as presented. The motion was seconded by Don Johnson. The vote was unanimous in favor.

VII. Reports

- A. Bids/Contracts Committee – Nothing new at this meeting.
- B. Swimming Pool Planning Committee – A revised fee proposal has been received for the next planned improvements and the proposal is in committee review.
- C. School Coop Committee – Don Johnson announced that he will not be available to attend the May 19, 2009 meeting. Staff was asked to see if the meeting can be rescheduled so both Carl Bailey and Don Johnson can attend. The committee will also schedule a field visit at Greenville Elementary on May 14th or May 15th.
- D. Legislative Liaison – Nothing new at this meeting.
- E. Fauquier Youth Sports Coordination Council – The Parks and Recreation Liaisons are continuing to evaluate partnership agreement proposals with the county soccer organizations for field maintenance at Northern Fauquier Community Park. A meeting is scheduled for May 7, 2009 to review the latest proposals from the groups. The proposals so far are for the rectangular fields only and exclude the baseball and softball fields.
- F. Budget Committee – Rady and Academy Hill Parks were transitioned back to the Town of Warrenton. The County owes the Town \$1,565 to balance financial accounts for the transition. Tom Harris was asked to discuss forgiving the balance due with Denny Sutherland, the Warrenton Town Representative.
- G. Tourism Advisory Committee – Nothing new at this meeting. The next meeting is scheduled for June 23, 2009.
- H. Liaisons with Towns – No meetings were held with Remington and The Plains during March. Tom Harris will schedule a meeting with Denny Sutherland to discuss amount owed for park transition and programs.
- I. Pedestrian, Bicycle & Greenway Advisory Committee – David Graham announced that the group voted to meet every other month with the intervening months for sub-committee project meetings. **A motion was made by Tom Harris to approve appointment of Sam Poles to fill the Marshall District position on the Pedestrian, Bicycle, and Greenway Advisory Committee. The motion was seconded by Clayton Lescalleet. The vote was unanimous in favor.**
- J. Marshall Community Center Advisory Committee Liaisons – Clayton Lescalleet announced that the group was disappointed when they learned that the opening of the Computer Clubhouse has been cancelled due to Equal Footing funding issues. The Committee did ask about playing a cooperative role in Northern Fauquier Community Park plans. **A motion was made by Clayton Lescalleet that Larry Miller and staff develop a written proposal to define the cooperative role of the Marshall Community Center Advisory Committee in activities at the Northern Fauquier Community Park. The motion was seconded by David Graham. The vote was unanimous in favor.**
- K. Fauquier Community Theatre Liaisons – The Board members reviewed the revised Concession Agreement for Fauquier Community Theatre (FCT) use of the Vint Hill theater building. It was noted that if the Agreement is approved by the Board it must be submitted to the Board of Supervisors for review and approval. **A motion was made by Don Johnson that the Concession Agreement with Fauquier Community Theatre be approved as presented, forwarded to Fauquier Community Theatre for review and, if accepted, submitted to the Board of Supervisors for approval. The motion was seconded by Clayton Lescalleet. The vote was unanimous in favor.** FCT is holding elections next month so officers may change.
- L. Director's Report – Meetings will be scheduled with the Budget Committee to discuss final 2009 Community Contributions and with the Swimming Pool Planning Committee to discuss improvements to the pool. He also requested approval for soil testing in preparation for installing new docks at Crockett Park. **A motion was made by Don Johnson to approve soils testing of site costs of \$1,211 from the Crockett Park Trust Fund to complete engineering of the new dock. The motion was seconded by Tom Harris. The vote was unanimous in favor.**

VIII. Action Items

A. Sports Complexes – Larry Miller summarized the reason for changes to the Fees Charges Policy B 8-1 that apply to the Northern Fauquier Community Park. The Department is proposing to line and drag the fields; the fees being charged to cover these items that the department doesn't provide on other fields. Fees are contingent and may need to be revised as the department gets accustomed to maintaining the fields. Soccer and football field charges may also change if a partnership agreement is reached with the soccer clubs. **A motion was made by Don Johnson that the revisions to the Fees and Charges Policy, B 8-1, be approved as presented. The motion was seconded by Tom Harris. The vote was unanimous in favor.**

A second motion was needed to approve the budget action form for ballfield maintenance at the Northern Fauquier Community Park. **A motion was made by Tom Harris that the budget action form in the amount of \$34,953 (net \$28,041) for ballfield maintenance at the Northern Fauquier Community Park be approved as presented. The motion was seconded by Don Johnson. The vote was unanimous in favor.**

IX. Information Items

A. Field Allocation – Kathryn Spatz summarized the current field assignment process. Assignments were made on previous year participant numbers. The allocation methodology needs more thorough analysis and may need changes for the upcoming fall season to ensure equality among the organizations. Staff will complete the analysis and report results to the Board at the June meeting.

X. Board Time

- Tom Harris – Nothing to add
- Don Johnson – He has a conflict with the July Board meeting. Staff is asked to poll the members to confirm when a quorum is available and/or provide alternative dates for the July meeting.
- Clayton Lescalleet – Thanked the School System for allowing the Board to use Greenville Elementary for this meeting.
- David Graham – Nothing to add
- Chairman Bailey – Nothing to add

XI. Closed Session –

David Graham moved to convene a closed meeting pursuant to Section 2.1-244 (A) (1) personnel. The motion was seconded by Clayton Lescalleet. The vote was unanimous as follows:

**Ayes: 5
Nays: 0
Absent during vote: 0
Abstention: 0**

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Fauquier County Parks and Recreation Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act: and

WHEREAS, Section 2.1-344.1 of the Code of Virginia requires a certification by this Parks and Recreation Board that such closed meeting was conducted in conformity with Virginia law, now therefore, be it

RESOLVED this 6th day of May 2009, that the Parks and Recreation Board certifies that, to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Parks and Recreation Board.

Vote:

Ayes:

Nays:

Absent during vote:

Absent during meeting:

- XII.** Adjournment –
There being no further business, Chairman Bailey adjourned the meeting at 8:30 p.m.

Carl A. Bailey
Chairman
Parks and Recreation Board

Date