

Fauquier County Parks & Recreation Department Board

July 11, 2007 Vint Hill Village Green New Baltimore, VA

Present:

Carl A. Bailey, Chairman
David Graham, Vice Chairman

Donald P. Johnson, Jr., Treasurer
Tom Harris
Clayton Lescalleet

Larry Miller, Ex Officio

Others:

Kathryn Spatz, P&R Staff
Niki Barwick, P&R Staff

7:00 p.m. Public Hearing – Budget for FY09

A motion was made by Donald Johnson to open the Public Hearing on the budget for FY09. The motion was seconded by Tom Harris. The vote was unanimous in favor.

Chairman Bailey explained the process for the public hearing and received the following verbal requests/comments from presenters:

<u>Presenter</u>	<u>Organization</u>	<u>Request</u>
Tom Strange	Fauquier County Soccer Club	\$25,000
Bettie Pell	Vint Hill Senior Manor	Discounts for seniors
Written requests/comments submitted prior to meeting but not present:		
Lindsay Sagstues	Leeds Ruritan Club, Inc.	\$ 2,000
Betsy Porter	American Children of SCORE	\$ 2,500
Steven Miller	Fauquier Girls Softball Association	\$ 7,200
Lori Hudson	Fauquier County Youth Lacrosse League	\$ 3,500
John W. Kemper	Fauquier Babe Ruth	\$40,000
Don Richardson	Fauquier Community Theatre	\$

4,000

A motion was made by Don Johnson to close the public hearing. The motion was seconded by David Graham. The vote was unanimous in favor.

The Public Hearing was closed at 7:15 p.m.

A motion was made by David Graham to open the Parks and Recreation Board Meeting. The motion was seconded by Tom Harris. The vote was unanimous in favor.

Parks and Recreation Board Meeting

I. Call to order

The Parks and Recreation Board meeting was called to order at 7:20 p.m. by Chairman Carl Bailey.

II. Pledge of Allegiance

III. Approval of Agenda

A motion was made by Donald Johnson to approve the Agenda as presented. The motion was seconded by David Graham. The vote was unanimous in favor.

IV. Comments from citizens – No further comments were heard.

V. Presentations/Commendations – None at this time

VI. Consent Agenda

A. Minutes

B. Treasurer's Report & Payment of Bills

A motion was made by David Graham to adopt/approve the consent agenda consisting of: the minutes of the Parks and Recreation Board Meeting on June 13, 2007 as presented; the Treasurer's Report of check registers and financial reports as presented. The motion was seconded by Donald Johnson. The vote was unanimous in favor.

VII. Reports

A. Bids/Contracts Committee – Carl Bailey reviewed the June 15, 2007 meeting notes provided in the meeting packet for the benefit of the Board.

B. Swimming Pool Committee – David Graham stated that he had nothing to add to the information provided on the agenda page. He then asked Director Miller if the feasibility study had been received. Mr. Miller responded, "Yes." A brief discussion regarding the need for a Committee meeting to review the study ensued. Chairman Bailey asked how things were going at the Larry Weeks Pools this summer. Mr. Miller reported that the contractor had completed the improvements, the concessions were running well, and there were some issues with the Pool contractor being addressed.

C. School Coop Committee – Donald Johnson stated the Committee is scheduled to meet in August. He then suggested that an agenda item be added to the August meeting, the item being the connector trail from Coleman Elementary School to the Northern Sports Complex. He feels that since this is of mutual interest to both parties, it would be the right venue for the discussion. Chairman Bailey asked Mr. Miller to have this item added to the August agenda.

D. Legislative Liaison – Tom Harris stated that a meeting will be held in mid August to discuss items for the 2008 Legislature. Mr. Bailey asked about the trails grant. Mr. Miller explained the TEA grant was awarded as a match for the property donated by the Palmer family for the trail expansion along Meetze Road.

E. Fauquier Youth Sports Coordination Council – Donald Johnson stated that the council did not meet in June. An agreement with the Council is being drafted for review by the County Attorney and the liaisons.

F. Budget Committee – Donald Johnson reported that the committee recommended the FY07 undistributed funds in the Community Contributions budget in the amount of \$3,738 be returned to the County, as stated in the meeting notes. He then called the Board's attention to the notes of the June 29 committee meeting regarding the FY09 budget, as well as the attached charts. Following discussion of the increases chart and a brief question and answer period, **a motion was made by Donald Johnson to accept the increases as presented by the Budget Committee when the figure for Community Contributions is determined and inserted, The motion was seconded by Clayton Lescalleet. The vote was unanimous in favor.** Mr. Johnson moved on to the chart of initiatives. He explained the reasons for the committee's prioritization of the requests, and pointed out he had copies of the submissions provided by staff if anyone wanted to look at them. Further discussion led the Board to decide to hold a work session before making a decision on the initiatives.

A work session will be held on August 1 at 4 p.m. at C. M. Crockett Park prior to the next meeting of the Board.

G. Revenue Philosophy/Policy Committee – Tom Harris stated the Committee is in a holding pattern until a needs assessment can be conducted. A request for funding for a needs assessment is in the FY09 initiatives heard earlier; therefore a Revenue Philosophy will be delayed until the assessment is completed.

H. Tourism Advisory Liaisons – Donald Johnson reported that the first meeting is scheduled for July 13.

I. Town Liaisons - Mr. Miller reported that he had had no response to the letters sent to the Towns. Mr. Bailey asked that a follow-up calls be made to each Town.

J. Director's Report – 1) The Director reported that his administrative duties have been reviewed and divided. Assistant Director, Kathryn Spatz will take on the management of the day to day operations of the department to free up time for him to concentrate on special projects, budgets, etc. 2) A request has been received to provide horseback riding programs. The requesting organization will submit a proposal, if there is any interest by the Board. Chairman Bailey stated that he would need to see a proposal before he could commit his support. Some questions resulting from discussion were – Who will have the insurance? Will there be any costs to Parks and Recreation? Also, the Department will need to inspect the facility for safety. There was general agreement that a proposal is needed to go further with this request. 3) There was an incident at the pool today. Details are coming, and the Board will be kept informed. 4) Reminder that August is the month the Board holds the annual picnic at Crockett Park. 5) Rock and Gem Magazine has a spread on Monroe Park in the July, 2007 issue. And 6) The Town of Warrenton produces a newsletter, and the current one has information on the new aquatic center opening this fall (copies were distributed to the Board for their information).

Chairman Bailey responded to Mr. Miller's reminder of the August picnic by asking the Board members what they wanted to bring. The following was decided: Chairman Bailey will bring the meat (hamburgers & hotdogs), Tom Harris will bring potato and pasta salad, Clayton Lescalleet will bring bread, Donald Johnson will bring dessert and David Graham will bring drinks and ice. Discussion on invitees settled on Board members and their families and staff, but not their families. Date and time is August 1 at 6 p.m. David Graham asked that the staff be polled for attendance.

VIII. Action Items

A. Sports Complexes – Director Miller stated he can report on the Northern site as follows: The Mellon Agreement is complete and the Sports Council agreement is drafted; the Complex paving is underway; the Route 55 turn lanes cannot begin until utilities are moved out of the right-of-way, the landscaping will not take place until spring 2008. The May 10, 2008 dedication is now firm. The Grand Opening Planning Committee will resume meetings soon. Mr. Miller stated that design issues at the Central site are to be reviewed. Mr. Bailey said the bidders for Phase II design look good. Mr. Miller reported there is some movement on the Southern site – a previous site as well as a new site possibility.

B. Connections Plan – The Plan was approved by the Planning Commission. It will now go to the Board of Supervisors as part of the Comprehensive Plan. There is some cause for concern regarding division of maintenance responsibilities/liability of the trail connections. Mr. Miller explained the concern, and the Board generally felt that Mr. Miller should talk to the County Attorney regarding options, so the Board of Supervisors is fully informed before making their final decision.

Discussion regarding the PBGAC Committee included Mr. Bailey adding Sandra Getz from Cedar Run to the Committee. Tom Harris still has to confirm with the person he wants to add before he gives her name. Mr. Bailey asked that the Board work to get this committee completed.

C. September Board Meeting Change – Following a brief discussion **a motion was made by Donald Johnson that the September 2007 Parks and Recreation Board meeting be moved from the Warrenton Community Center to the Marshall Community Center, and the date changed from September 5th to September 12th, and the time of the tour of the NFSC be set for 5:30. The motion was seconded by David Graham. The vote was unanimous in favor.**

IX. Information Items – None included for this meeting.

X. Board Time

Clayton Lescalleet reported that the gate installation and turn-around at Lake Brittle will be inspected by an engineer.

Donald Johnson reported that the Budget Committee Agenda was so lengthy they were unable to complete the entire agenda but will finish it at the next meeting.

Carl Bailey asked if the full Board received the proffers information he received. The answer was "Yes." He then suggested each member contact their Board of Supervisor representative regarding the lack of funds being collected to help support Parks and Recreation. Mr. Bailey thanked everyone for coming.

XI. Adjournment

There being no further business, **motion to adjourn the meeting was made by Donald Johnson. The motion was seconded by David Graham. The vote was unanimous in favor.** The meeting adjourned at 8:00 p.m.

Carl A. Bailey
Chairman
Parks and Recreation Board

Date