

**Fauquier County Parks & Recreation Department**  
**September 2, 2009**  
**C.M. Crockett Park**  
**Midland, VA**

Board Present:

Carl A. Bailey, Chairman  
Donald Johnson  
Clayton Lescalleet  
Tom Harris  
Larry Miller, Ex Officio

Others:

Kathryn Spatz, P&R Staff  
Michael Hanson, P&R Staff  
Stacey Coughlin, P&R Staff

7:00 p.m. Board Meeting

Parks and Recreation Board Meeting

I. Call to order

The Parks and Recreation Board meeting was called to order at 7:02 p.m. by Chairman Carl Bailey.

II. Pledge of Allegiance

III. Approval of Agenda

**A motion was made by Donald Johnson to approve the Agenda. The motion was seconded by Tom Harris. The vote was unanimous in favor.**

IV. Comments from Citizens

John Kemper was present from Fauquier Babe Ruth to explain that the organization was unable to submit its paperwork within the allowed deadline due to computer/printing issues. It was established that the organization had been assigned fields and to this date had turned in all necessary paperwork.

Mr. Kemper also noted his desire to see more fields within the county and asked that the Board please approach the Supervisors again with a proposal to obtain parking access and permits at Central Region Complex in order to make use of the existing fields there which would free up an additional five to six fields in the county. Tom Harris noted there may be VDOT issues to address from an access standpoint. Carl Bailey agreed that the request would be further explored by the Board to the Supervisors.

Carl Blanco was present to apologize for his soccer clubs inability to submit paperwork within the allotted timeframe as well. Carl Bailey confirmed that the team had been assigned fields and to this date had turned in all necessary paperwork.

It was noted by Carl Bailey and confirmed by Larry Miller that two teams that missed the deadline on paperwork had been assigned fields but were not present at the meeting. Mr. Bailey requested a letter be sent to both organizations outlining future consequences.

**V. Presentation/Commendations**

An introduction was made by Mr. Larry Miller of Stacey Coughlin as the new Administrative Associate for the Parks and Recreation Department.

**VI. Consent Agenda**

- A. Minutes of the August 3, 2009 Board Meeting
- B. Treasurer's Report & Payment of Bills

**A motion was made by Tom Harris to adopt/approve the Consent Agenda items consisting of the minutes of the August 3, 2009 Board Meeting as presented; and the Treasurer's Report of check registers and financial as presented. The motion was seconded by Donald Johnson. The vote was unanimous in favor.**

**VII. Reports**

- A. Bids/Contracts Committee – No meeting held.
- B. Swimming Pool Planning Committee – Clayton Lescalleet reported that there is currently nothing new to report other than the recent article in the paper which referenced the intended postponement of the MCC pool.  
  
Larry Miller noted that the zoning amendment had been approved approximately 10 days prior to the meeting for the Larry Weeks Community Pool project. The renovation is now in the design phase.
- C. School Coop Committee – Donald Johnson reported that there has not been a meeting since the last Board meeting and therefore nothing new to report, however, he is scheduled to walk the fields on Friday, September 4, 2009 at 11:00am.
- D. Legislative Liaison – Tom Harris referred to Section II B of the Legislative Committee document, noting that the committee recommends that the Parks and Recreation Board create a legislative platform. Mr. Harris reported that this document is in draft form.

**A motion was made by Donald Johnson, to move the legislative priorities as outlined in the notes in the August 5, 2009 meeting of the Legislative Committee be adopted as presented. The motion was seconded by Clayton Lescalleet. The vote was unanimous in favor.**

- E. Fauquier Youth Sports Coordination Council – Donald Johnson reported that the council met once without informing any members of the Board.

Carl Bailey addressed Mr. Miller suggesting that the Council not meet without inviting a member of the Board. Mr. Bailey requested a letter be sent on behalf of the Board to FYSCC requesting an invitation to any/all future meetings.

Mr. Johnson also noted that the Board has entered into a final agreement with

FCSC and that the organization has taken possession of the fields and will begin games the following weekend, September 12, 2009.

- F. Budget Committee – No meeting held. Community contributions were reviewed and it was established that the money is first allocated to Scholarships and then to Grants. Grant paperwork is due by September 21, 2009 and the Parks and Recreation Department has sent reminders to the appropriate parties. Once the Grant money has been issued the rest of the fund will be allocated appropriately.
- G. Tourism Advisory Committee – No meeting held. The next meeting is scheduled for September 29, 2009.
- H. Liaisons with Towns –  
Tom Harris reported that there was no meeting held.  
Donald Johnson reported that there is currently no Remington liaison. Larry Miller noted that there is communication with them to be resolved.  
Carl Bailey reported there was no information from Heidi Vanvoorhis, The Plaines Town Council liaison, but that he would contact her.
- I. Pedestrian, Bicycle & Greenway Advisory Committee – Tom Harris reported that there was no meeting held. Donald Johnson noted that the committee is working on pathways to school project and that liabilities will need to be discussed at the next school coop meeting.
- J. Marshall Community Center Advisory Committee Liaisons – Clayton Lescalleet reported that a meeting had been held but he had been unable to attend. The auditorium chairs are on schedule for October 2009. Quilts will go up to help with the sound and the celebration of the 20<sup>th</sup> year anniversary will on September 19, 2009.
- K. Fauquier Community Theatre Liaisons – Carl Bailey reported that there was no meeting held. There was a meeting originally set for September 1, 2009 but that meeting is currently in the process of being rescheduled. A list of dates has been supplied to the president and Larry Miller's office has not heard back yet on which date was preferable.
- L. Director's Report –  
  
Larry Miller apologized that the photo book had been updated but due to administrative turn-over in the department had been left behind and was not available for the meeting.  
  
Mr. Miller indicated that there is a need for a Bids/Contracts committee meeting.  
  
The Theatre Liaisons meeting is currently in the process of being rescheduled.  
  
Announced that Mr. Carl Bailey and Mr. Donald Johnson are both celebrating upcoming birthdays and that this is Mr. Tom Harris's last meeting.

**VIII. Action Items**

- A. Sports Complexes – Larry Miller noted that information related to this subject had already been supplied in the project report.
- B. Field Allocation – Kathryn Spatz reported that the work that had been done this fall was crucial to understand the process for what works well and what does not. Two important notes for the future: It does work better for the Parks & Recreation

Department to schedule the fields and in the future P&R would like to require the teams to submit rosters in order to verify the numbers are accurate. Carl Bailey agreed and suggested that there be a set process in which to follow in the future.

- C. Field Usage Fees – The Parks & Recreation Department asked that consideration of the revision to the Fees and Charges Policy to be made to adjust the current fee structure for the fields at Northern Fauquier Community Park. Mr. Miller asked the field fees be raised per the recommended changes.

**A motion was made by Donald Johnson, that the Policy B 8-1 Fees and Charges be amended as presented. The motion was seconded by Clayton Lescalleet. The vote was unanimous in favor.**

- IX. Information Items – No discussion on any items.

- A. Park Authority – Nothing to report.  
B. Destination Plan – Nothing to report.

- X. Board Time

- Tom Harris – reported that he had enjoyed working with everyone on the board.
- Clayton Lescalleet – thanked Tom Harris for all his hard work.
- Don Johnson – also thanked Tom Harris for all his hard work.
- Chairman Bailey – reported that it had been a privilege to work with Tom. Thank you.

- XI. Adjournment – There being no further business, **Tom Harris moved to adjourn the meeting. The motion was seconded by Donald Johnson. The vote was unanimous in favor.** The meeting was adjourned at 7:50 p.m.

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Carl A. Bailey  
Chairman  
Parks and Recreation Board

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Date