

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS

PROCUREMENT DIVISION

320 Hospital Drive Ste. 23

Warrenton, Virginia 20186

Phone: (540) 428-8715

Fax: (540) 347-5753

NOTICE OF CONTRACT RENEWAL

1. DATE: December 15, 2009
2. COMMODITY NAME: Elevator Maintenance and Repair Services
3. CONTRACT NUMBER: 35-09bwc
(Rider on LC # QQ-1363)
4. SUPERCEDES: 22-04smc
5. CONTRACT PERIOD: January 1, 2009 through December 31, 2009
1st renewal: January 1, 2010 through December 31, 2010
6. RENEWAL OPTIONS: One (1) one-year renewal option
7. CONTRACTOR: Landmark Elevator, Incorporated
VN: 644625
712 Marion Street
Hagerstown, MD 21740
PH 301-790-0990
FX 301-790-9787
8. TERMS: Net 30 days
9. FOR FURTHER INFORMATION CONTACT: Barbara Whitehurst
PH (540) 428-8715

NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL USING DEPARTMENTS: This contract is the result of a competitive bid program and its use must follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodity listed herein. Please see the reverse side of this notice for further instructions regarding this contract.

By: _____
Barbara Whitehurst
Senior Buyer

INSTRUCTIONS

1. Orders: All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 428-8717 or 8720.
2. The applicable contract number, vendor number, estimated total dollar amount (can be done as a "Not to exceed" estimated figure), contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Inspection of services provided and approval of contractor's invoice is the responsibility of the receiving using department.
4. Any complaint as to quality of service, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via fax or courier. The detailed Scope of Contract can be located within the Agreement #M07466 and M07467, listed within the contract.
5. Renewals: One (1) one-year renewal on this contract. The contract will be renewed by mutual agreement of both parties, approximately sixty days prior to expiration of the current contract term, with input and approval from FCG & PS Using Departments.
6. Price Adjustments: Changes to the contract price shall be adjusted on the anniversary date of the service commencement and yearly thereafter. The price adjustments shall not be adjusted in an amount greater than three (3) percent during a twelve month period.
7. This contract is issued as a Rider under the original IFB #QQ-01363 that has been issued by Loudoun County Government. The original contract awarded by Loudoun County was issued on January 1, 2008.

**Elevator Maintenance
IFB#35-09bw**

Full Monthly Maintenance – Examine, maintain, adjust, lubricate as required, repair or replace all elevator components, unless excluded in the Agreement. Periodically test all safety devices to ensure proper elevator components, governors and conduct annual no-load test or five year load year load test. Relamping of signal fixture during normal business hours.

Fifteen (15) Hydraulic Elevators
One (1) Cable Traction Elevator
Three (3) Accessibility Lifts

Monthly Service for the above Units - \$2,500.00

Annual Maintenance - Examine, maintain, lubricate as required, repair or replace all elevator components, unless excluded in the Agreement. Periodically test all safety devices to ensure proper elevator components, governors and conduit annual no-load test or five year load year load test.

Relamping of signal fixture during normal business hours.

Five (5) Accessibility Lifts - Annual Service \$450.00

FHS- monthly
Circuit Court – monthly
John Barton – monthly
CHR – Annually
GM – annually
CLMS – Annually
Greenville Elem – annually
KRHS – monthly
MMP - Annually

Mechanic

Hourly Rates during normal business hours \$90.00 per hour
After normal business hours \$135.00 per hour

Crew

Hourly rates during normal business hours \$135.00 per hour
Hour rate after normal business hours \$200.00 per hour