

**BOARD OF SUPERVISORS**  
**COUNTY OF FAUQUIER**  
**WARRENTON, VIRGINIA**

**AGENDA**

**March 31, 2009**

**Work Sessions**  
**Warren Green Meeting Room**  
**10 Hotel Street • Warrenton, Virginia 20186**  
**4:00 P.M.**

Times set forth are approximate and may be adjusted as necessary.

4:00 p.m. **FISCAL YEAR 2010 BUDGET WORK SESSION**

**Adjourned Meeting**  
**Warren Green Meeting Room**  
**10 Hotel Street • Warrenton, Virginia 20186**  
**4:00 P.M.**

Possible additions to the agenda and related materials are not set forth herein.

1. **CALL TO ORDER**
2. **ADOPTION OF THE AGENDA**
3. **A RESOLUTION TO ADOPT AND APPROPRIATE THE FISCAL YEAR 2010 BUDGET AND THE TAX RATES FOR CALENDAR YEAR 2009** (R. Holder Trumbo, Jr., Sponsor; Ari J. Sky, Staff)
4. **AN ORDINANCE TO ESTABLISH A SEPARATE CLASSIFICATION OF PERSONAL PROPERTY WITHIN SECTION 8-29.2 OF THE CODE FOR MOTOR VEHICLE CARRIERS WITH A SEATING CAPACITY OF NOT LESS THAN 30 PERSONS, INCLUDING THE DRIVER** (Terrence L. Nyhous, Sponsor; Kevin J. Burke, Staff)

*Next Regular Meeting*  
*Warren Green 1<sup>st</sup> Floor Meeting Room*  
*10 Hotel Street • Warrenton, VA*  
*April 9, 2009 ~ 6:30 P.M.*

## WORK SESSION AGENDA REQUEST

**Sponsor:**

R. Holder Trumbo, Jr., Chairman, Scott District  
Supervisor

**Board of Supervisors Meeting Date:**

March 31, 2009

**Staff Lead:**

Ari Sky, Director

**Department:**

Budget Office

**Topic:**

Fiscal Year 2010 Budget Work Session

**Topic Description:**

Based on the budget review calendar for FY 2010, the Board of Supervisors has scheduled a work session to consider the County Administrator's Proposed Budget, Capital Improvements Program Plan and Tax Rates. Documents for this work session have already been provided to Board members.

**Requested Action of the Board of Supervisors:**

Conduct a work session for the Board of Supervisors to discuss the merits of the proposed budget and allow the staff to respond to any related issues.

**Financial Impacts Analysis:**

As presented in the proposed budget and from any adjustments directed by the Board of Supervisors.

**Identify any other Departments, Organizations or Individuals that would be affected by this request:**

All County departments and agencies.

## AGENDA REQUEST

**Department, Organization or  
Person Making Request**

R. Holder Trumbo, Jr., Chairman, Scott District Supervisor

**Board of Supervisors  
Meeting Date:**

March 31, 2009

**Staff Lead:**

Ari J. Sky, Director

**Department:**

Management and Budget

**Topic:**

A Resolution to Adopt and Appropriate the Fiscal Year 2010 Budget and the Tax Rates for Calendar Year 2009

**Topic Description:**

The purpose of this resolution is to adopt the 2009 tax rates and adopt and appropriate the Fiscal Year 2010 County budget. A summary of the FY 2010 Proposed Budget as presented by the County Administrator on February 26, 2009 and amended by the Board of Supervisors at its March 10, 12, 24 and 26, 2009 work sessions is attached.

**Requested Action of the Board of Supervisors:**

Consider adoption of the attached resolution.

**Financial Impacts Analysis:**

As indicated. In compliance with the Board's policies, the draft resolution authorizes staff to re-appropriate existing encumbrances, Capital Projects and grants to FY 2010.

**Identify Any Other Departments, Organizations or Individuals That Would be Affected by This Request:**

All County departments.

**Attachments:**

1. A Resolution to Adopt and Appropriate the Fiscal Year (FY) 2010 Budget and The Tax Rates for Calendar Year 2009
2. FY 2010 Adopted Budget

## RESOLUTION

### A RESOLUTION TO ADOPT AND APPROPRIATE THE FISCAL YEAR (FY) 2010 BUDGET AND THE TAX RATES FOR CALENDAR YEAR 2009

WHEREAS, it is the responsibility of the Fauquier County Board of Supervisors to approve and control the County's fiscal plan for FY 2010; and

WHEREAS, the Board of Supervisors has received and reviewed the County Administrator's Proposed Budget for FY 2010; and

WHEREAS, it is the responsibility of the Fauquier County Board of Supervisors to set the tax rates for Calendar Year 2009; and

WHEREAS, the Board of Supervisors has received comments on the proposed tax rates and the proposed budget from citizens of Fauquier County at a duly advertised public hearing; and

WHEREAS, it is the intent of the Board of Supervisors that departments and agencies shall adhere to the budgeted funds in accordance with departmental budgets presented by the County Administrator and adjusted by the Board of Supervisors; and

WHEREAS, there are funds in the Capital Fund which will be unexpended at the end of FY 2009; now, therefore, be it

RESOLVED by the Fauquier County Board of Supervisors this 31st day of March 2009, That the following tax rates for Calendar Year 2009 be, and are hereby, approved, as set forth below; and, be it

RESOLVED FURTHER, That the following budgets totaling \$250,353,935 be, and are hereby, approved effective July 1, 2009, as set forth below; and, be it

RESOLVED FURTHER, That local tax supported expenditures of the School Division's overall budget of \$139,572,902 shall not exceed \$98,070,037 of local funds; and, be it

RESOLVED FURTHER, That all outstanding encumbrances at June 30, 2009, are hereby re-appropriated to the 2009-10 fiscal year to the same department or account for which they are encumbered in the previous year; and, be it

RESOLVED FURTHER, That all unencumbered appropriations lapse for budget items other than capital projects and grants; and, be it

RESOLVED FURTHER, That appropriations designated for capital projects that are unexpended as of June 30, 2009, are hereby re-appropriated for those projects. In addition, the County Administrator may approve necessary accounting transfers between funds to enable the proper accounting for capital projects; and, be it

RESOLVED FURTHER, That the approval by the Board of Supervisors of any grant of funds to the County constitutes the appropriation of both the revenue to be received from the grant and the County's expenditures required by the terms of the grant, if any. Grant appropriations unexpended as of June 30, 2009, are hereby re-appropriated for those purposes. Upon completion of a grant project, staff is authorized to close out the grant and transfer any remaining balances back to the funding source; and be it

RESOLVED FINALLY, That all financial activities, purchases, travel, personnel actions, etc., shall be in accordance with the policies and procedures established by the Board of Supervisors and administered by the County Administrator.

CALENDAR YEAR 2009 COUNTY TAX RATES

Real Estate.....	\$0.725	per \$100 of assessed valuation
Real Estate – Fire and Rescue.....	\$0.035	per \$100 of assessed valuation
Conservation Easement Purchase Levy...	\$0.005	per \$100 of assessed valuation
Marshall Street Light Levy.....	\$0.005	per \$100 of assessed valuation
Personal Property.....	\$4.65	per \$100 of assessed valuation
Personal Property – Fire and Rescue.....	\$0.25	per \$100 of assessed valuation
Motor Homes, Camper Trailers, Boats....	\$1.50	per \$100 of assessed valuation
Motor Vehicle Carriers (30+passengers)..	\$1.00	per \$100 of assessed valuation
Mobile Homes.....	\$0.765	per \$100 of assessed valuation
Machinery and Tools.....	\$4.65	per \$100 of assessed valuation
Aircraft.....	\$0.001	per \$100 of assessed valuation
Specially Equipped Handicap Vehicles...	\$0.05	per \$100 of assessed valuation

*Note: The Bethel Academy Street Service District shall consist of a \$522.06 surcharge per lot located within the district.*

*A Copy Teste*

*Paul S. McCulla  
Clerk to the Board of Supervisors*

**FY 2010 ADOPTED BUDGET**

**FY 2010 Expenditures**

**GENERAL FUND**

**General Government**

Board of Supervisors	\$254,905
Budget Office	\$395,361
Commissioner of the Revenue	\$1,245,548
County Administration	\$756,986
County Attorney	\$598,416
Finance	\$1,446,902
Human Resource Management	\$1,568,994
Independent Auditor	\$123,411
Information Technology	\$2,331,823
Geographic Information System	\$274,943
Registrar	\$372,441
Treasurer	<u>\$965,490</u>
<b>Subtotal</b>	<b>\$10,335,220</b>

**Judicial Administration**

Adult Court Services	\$806,195
Circuit Court	\$130,721
Clerk of the Circuit Court	\$1,083,759
Commissioner of Accounts	\$2,400
Commonwealth's Attorney	\$899,828
General District Court	\$14,685
Juvenile & Domestic Relations Court	\$14,366
Magistrates	<u>\$87,773</u>
<b>Subtotal</b>	<b>\$3,039,727</b>

**Public Safety**

Detention Center	\$567,328
Northwestern Regional Adult Detention Center	\$1,418,755
Juvenile Detention	\$407,683
Juvenile Probation	\$4,284
Fire and Emergency Services	\$2,855,222
Sheriff	<u>\$12,781,174</u>
<b>Subtotal</b>	<b>\$18,034,446</b>

**Public Works**

Environmental Services - Convenience Sites	\$2,623,262
General Services	<u>\$5,146,728</u>
<b>Subtotal</b>	<b>\$7,769,990</b>

**Health and Welfare**

Community Services Board	\$347,009
Comprehensive Services Act	\$3,114,139
Public Health	\$490,198
Social Services	<u>\$5,361,085</u>
<b>Subtotal</b>	<b>\$9,312,431</b>

**Culture**

Library	\$1,978,461
Lord Fairfax Community College	\$41,770
Parks and Recreation	<u>\$3,296,590</u>
<b>Subtotal</b>	<b>\$5,316,821</b>

**Community Development**

Agriculture Development	\$37,552
Community Development	\$3,128,410
Contributions	\$412,752
Economic Development	\$451,620
Extension Office	\$122,378
John Marshall SWCD	\$126,884
Planning Commission/BZA/ARB	<u>\$165,185</u>
<b>Subtotal</b>	<b>\$4,444,781</b>

**Non-Departmental**

Debt Service	\$929,705
Alice Jane Childs Building	\$163,990
Non-Departmental	<u>\$2,599,184</u>
<b>Subtotal</b>	<b>\$3,692,879</b>

**Transfers**

Capital Improvements Fund	\$410,000
Affordable Housing Fund	\$207,432
Airport	\$16,000
School Division Operating	<u>\$98,070,037</u>
<b>Subtotal</b>	<b>\$98,703,469</b>

<b>Total General Fund</b>	<b>\$160,649,764</b>
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**OTHER FUNDS**

**Airport Enterprise Fund**

Airport	\$836,422
<b>Subtotal</b>	<b>\$836,422</b>

**Affordable Housing Fund**

Affordable Housing	\$207,432
<b>Subtotal</b>	<b>\$207,432</b>

**Ambulance Billing**

Ambulance Billing	\$680,306
<b>Subtotal</b>	<b>\$680,306</b>

**Environmental Services**

Environmental Services	\$4,945,577
<b>Subtotal</b>	<b>\$4,945,577</b>

**Internal Services Fund**

Fleet Maintenance	\$3,287,227
<b>Subtotal</b>	<b>\$3,287,227</b>

**Regional Governor's School**

Regional Governor's School	\$910,244
<b>Subtotal</b>	<b>\$910,244</b>

**School Food Service Fund**

School Food Service	\$4,521,867
<b>Subtotal</b>	<b>\$4,521,867</b>

**School Division Fund**

School Operating	\$126,402,677
Debt Services	\$13,170,225
<b>Subtotal</b>	<b>\$139,572,902</b>

**School Textbook Fund**

School Textbook	\$432,692
<b>Subtotal</b>	<b>\$432,692</b>

**Volunteer Fire and Rescue Fund**

Volunteer Fire and Rescue	\$4,641,971
<b>Subtotal</b>	<b>\$4,641,971</b>

<b>Conservation Easement</b>	
Conservation Easement Service District	\$641,000
<b>Subtotal</b>	<b>\$641,000</b>
<b>Capital Fund</b>	
Capital Fund	\$6,960,000
<b>Subtotal</b>	<b>\$6,960,000</b>
<b>Health Insurance</b>	
Health Insurance	\$20,770,000
<b>Subtotal</b>	<b>\$20,770,000</b>
<b>TOTAL ALL FUNDS</b>	<b>\$349,057,404</b>
<i>Less County Transfer</i>	<i>(\$98,703,469)</i>
<b>TOTAL COUNTY EXPENDITURES</b>	<b>\$250,353,935</b>

## FY 2010 Revenues

### LOCAL REVENUE

#### General Property Taxes

Real Estate Tax	\$85,716,786
Public Service	\$4,521,400
Personal Property Tax	\$17,116,000
Rollback Taxes	\$75,000
Bethel Academy District	\$55,600
Delinquent Real Estate Tax	\$725,000
Delinquent Personal Property Tax	\$450,000
Delinquent Public Service	\$70,000
Penalties - Real Property - All	\$800,000
Interest - All	<u>\$350,000</u>
<b>Subtotal</b>	<b>\$109,879,786</b>

#### Other Local Taxes

Sales Tax (Local)	\$6,100,000
Utility Tax	\$1,400,000
Utility Consumption Tax	\$155,000
Communications Tax	\$3,222,765
BPOL Tax	\$1,500,000
Auto License Fees	\$1,730,000
Bank Stock Tax	\$180,000
Recording Tax & Fees (Deeds)	\$1,600,000
Recording Tax & Fees (Wills)	\$30,000
Transient Tax	<u>\$121,000</u>
<b>Subtotal</b>	<b>\$16,038,765</b>

#### Permits, Fees, and Licenses

Dog Tags	\$15,000
Land Use Fees	\$14,000
Transfer Fees	\$2,100
Concealed Weapon Permits	\$2,000
Community Development Fees	<u>\$1,317,835</u>
<b>Subtotal</b>	<b>\$1,350,935</b>

**Fines and Forfeitures**

Local Fines	\$400,000
Court Judgement Proceeds	\$3,000
Interest On Local Fines	<u>\$6,000</u>
<b>Subtotal</b>	<b>\$409,000</b>

**Use of Money and Property**

Interest Income General Fund	\$1,200,000
Sale of Equipment/Vehicles	\$30,000
Rental Of County Property	\$41,117
Rental Health Department	\$25,699
Rental of Armory	\$22,440
Rental Alice Jane Childs Building	<u>\$202,021</u>
<b>Subtotal</b>	<b>\$1,521,277</b>

**Charges for Services**

Excess Fees	\$50,000
Sheriff Fees	\$3,742
Courtroom Security	\$145,000
Detention Fee	\$3,500
Law Library Fees	\$15,000
Local Cost	\$3,200
Courthouse Maintenance Fees	\$35,000
Inmate DNA	\$200
Inmate Processing Fee	\$5,000
Commonwealth's Attorney Fees	\$2,300
Correction and Detention Charges	\$37,000
Street Signs	\$2,000
Parks & Recreation	\$484,239
Recycling Fees	\$366,000
Library Fees	\$60,000
Sales of Tax Maps	\$165
Sales of GIS Maps	\$20,000
Sales of Commissioner of Revenue GIS Maps	<u>\$250</u>
<b>Subtotal</b>	<b>\$1,232,596</b>

<b>Miscellaneous</b>	<b>\$91,161</b>
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**Recovered Costs**

Other Government Charges	\$11,000
Jail Boarding - Other Governments	\$500
Work Release	\$80,000
Canteen Medical Reimbursement	\$4,500
Home Incarceration Fees	\$12,000
CSA Refunds	\$21,539
Miscellaneous	<u>\$13,120</u>
<b>Subtotal</b>	<b>\$142,659</b>

**Total Local Revenue** **\$130,666,179**

**STATE REVENUE**

**Non-Categorical Aid**

Rolling Stock Tax	\$70,000
Mobile Home Titling Tax	\$57,119
Rental Car Tax	\$14,672
State Personal Property Tax Relief	\$13,659,496
E-911 Wireless Program	<u>\$93,677</u>
<b>Subtotal</b>	<b>\$13,894,964</b>

**Categorical Aid**

**Shared Expenses**

Commonwealth's Attorney	\$486,835
Sheriff	\$3,574,551
Commissioner of the Revenue	\$209,514
Treasurer	\$192,484
Registrar	\$63,752
Clerk of the Court	\$481,190
Adult Confinement - Detention	<u>\$300,000</u>
<b>Subtotal</b>	<b>\$5,308,326</b>

**Welfare**

Social Services	\$1,198,457
Comprehensive Services Act	<u>\$1,556,885</u>
<b>Subtotal</b>	<b>\$2,755,342</b>

**Other Categorical Aid**

Recordation Tax	\$450,000
Library Aid	\$183,318
Commissioner of the Arts	\$5,000
Jury Duty Reimbursement	\$25,000
Adult Court Services - Pretrial	\$180,602

Comprehensive Community Corrections	\$253,240
VA Juvenile Community Crime Control	\$50,191
Armory	\$9,500
Miscellaneous	<u>\$22,750</u>
<b>Subtotal</b>	<b>\$1,179,601</b>

Possible State Reduction	<u>(\$302,232)</u>
<b>Total State Revenue</b>	<b>\$22,836,001</b>

**FEDERAL REVENUE**

**Categorical Aid**

Welfare Administration	<u>\$2,346,668</u>
<b>Subtotal</b>	<b>\$2,346,668</b>

<b>Total Federal Revenue</b>	<b>\$2,346,668</b>
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<b>Intergovernmental</b>	<b>\$615,929</b>
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<b>Use of Fund Balance</b>	<b>\$4,184,987</b>
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<b>Total General Fund</b>	<b>\$160,649,764</b>
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**Other Funds**

Regional Governor's School	\$910,244
School Division Fund	\$139,572,902
School Textbook Fund	\$432,692
School Cafeteria Fund	\$4,521,867
Internal Services - Fleet Maintenance	\$3,287,227
Conservation Easement Fund	\$641,000
Fire and Rescue Fund	\$4,641,971
Ambulance Billing	\$680,306
Affordable Housing Fund	\$207,432
Capital Improvements Fund	\$6,960,000
Airport Enterprise Fund	\$836,422
Environmental Services	\$4,945,577
Health Insurance	\$20,770,000
<b>Total Other Funds</b>	<b>\$188,407,640</b>

<b>TOTAL ALL FUNDS</b>	<b>\$349,057,404</b>
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<i>Less Local Support</i>	<i>(\$98,703,469)</i>
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<b>TOTAL COUNTY REVENUE</b>	<b>\$250,353,935</b>
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## AGENDA REQUEST

**Sponsor:**

Terrence L. Nyhous, Vice Chairman, Center District  
Supervisor

**Board of Supervisors Meeting Date:**

March 31, 2009

**Staff Lead:**

Kevin J. Burke, County Attorney

**Department:**

County Attorney

**Topic:**

A Resolution Directing the County Administrator to Schedule a Public Hearing to Consider an Ordinance Imposing a Tax Rate Applicable to Motor Vehicle Carriers with a Seating Capacity of not less than 30 Persons, Including the Driver

**Topic Description:**

At its current session the General Assembly authorized the creation of a separate category for motor vehicle carriers with a seating capacity of not less than 30 persons, including the driver. The Board has adopted an ordinance creating a separate category of personal property for such vehicles and can now impose a tax rate for the separate category. The attached resolution sets a public hearing on the proposed tax rate of \$1.00 per one hundred dollars of assessed value.

**Requested Action of the Board of Supervisors:**

Consider adoption of the attached resolution.

**Financial Impacts Analysis:**

The anticipated fiscal impact is approximately \$7,850 in reduced revenue to be offset by increased revenue if buses are returned to the County as a consequence of the reduced rate.

**Identify any other Departments, Organizations or Individuals that would be affected by this request:**

Commissioner of the Revenue  
Treasurer  
Budget Office  
County Administration

RESOLUTION

A RESOLUTION DIRECTING THE COUNTY ADMINISTRATOR TO SCHEDULE A PUBLIC HEARING TO CONSIDER AN ORDINANCE ADOPTING A TAX RATE APPLICABLE TO MOTOR VEHICLE CARRIERS WITH A SEATING CAPACITY OF NOT LESS THAN 30 PERSONS, INCLUDING THE DRIVER

WHEREAS, at the current session the General Assembly authorized localities to create a separate category of personal property applicable to motor vehicle carriers with a seating capacity of not less than 30 persons, including the driver; and

WHEREAS, the Board of Supervisors has by ordinance created a separate category of personal property for such motor vehicle carriers, and proposes to impose a tax rate of \$1.00 per one hundred dollars of assessed value to such motor vehicle carriers; and

WHEREAS, when there are proposed changes to tax rates and tax classifications, the Board of Supervisors shall hold a public hearing to solicit the views of County citizens on the issue; now, therefore, be it

RESOLVED by the Fauquier County Board of Supervisors this 31st day of March 2009, That the County Administrator be, and is hereby, directed to schedule a public hearing to consider whether to impose a tax rate of \$1.00 per one hundred dollars of assessed value applicable to motor vehicles with a seating capacity of not less than 30 persons, including the driver.

*A Copy Teste*

*Paul S. McCulla  
Clerk to the Board of Supervisors*