

**FAUQUIER COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES
June 16, 2016**

**REGULAR PUBLIC MEETING
Bealeton Branch Library**

Board Members

Patricia White, Chair, Cedar Run Dist.
Feliccia Brooks, Scott District

Lawrie Parker, Lee District

Staff

Dawn Sowers, Public Services Manager
Linda Yowell, Support Services Manager

Lisa Pavlock, Public Information Coordinator
Terri Garonzik, Administrative Specialist

Other

Sheriff Robert P. Mosier
Major Charles Bopp

Lt. Col. Robert Wilcox
James Ivancic – *Fauquier Times* reporter

CALL TO ORDER

Mrs. White called the regular session to order at 4:11 p.m., and welcomed Sheriff Mosier, Lt. Col. Wilcox, Major Bopp and Mr. Ivancic to the meeting.

ADOPTION OF THE AGENDA

After agreeing to move discussion of a satellite law enforcement office to after public comment, the board adopted the revised agenda by consensus.

PUBLIC COMMENT

There was no public comment.

Satellite Office for Fauquier County Law Enforcement

Sheriff Mosier explained that the proposed satellite office would allow officers to meet with witnesses and file reports. It also would serve as a secure site for child custody exchanges and completion of online purchases if 24-hour surveillance cameras were installed in the library parking lot.

Sheriff Mosier addressed security concerns raised by library trustees. He said that when people know an area is under surveillance they are less likely to cause trouble. He also said that his office holds “Lunch with the Sheriff” at local elementary schools and agreed that additional outreach in the Bealeton area would be beneficial.

Mrs. White asked who would be responsible for the costs associated with creating a satellite office. Sheriff Mosier confirmed that his department would be responsible for all costs.

Mrs. Parker reported that she spoke with several local residents who were in favor of a satellite office. She also noted that Lee District Supervisor Butler supports the proposal.

Following this discussion, the Board agreed to defer a decision until its next meeting.

MINUTES

After making revisions to the closed meeting certification, the board approved the May 19, 2016, minutes as revised.

Motion: to approve the May 19, 2016, regular meeting minutes as revised. Moved, seconded, and passed by vote of those present as shown below:

<i>Member</i>	<i>Moved/Second</i>	<i>Voted No</i>	<i>Other</i>	<i>Voted Yes</i>
<i>Mr. Slaton</i>			Absent	
<i>Mrs. White</i>				X
<i>Mrs. Parker</i>	M			X
<i>Mrs. Martella</i>			Absent	
<i>Ms. Brooks</i>	S			X
<i>Tally</i>				3

APPROVAL OF BILLS

The board approved by consensus the FY 2016 purchase orders.

ADMINISTRATIVE REPORT

Mrs. White noted that while visiting the White Horse Auto Wash, she thanked the proprietors for sponsoring the summer reading program (SRP). Mrs. White encouraged the board and staff to thank SRP sponsors when frequenting their businesses this summer.

Mrs. White asked staff to provide additional detail about the spring customer satisfaction survey in the July board packet of information.

STATUS REPORT

CIP FY 2017 - 2021

Mrs. White asked that the time of the board of supervisors work session on the Warrenton library scheduled for July 14 be disseminated to the library board when available.

TRUSTEE'S TIME

Mrs. White noted she may be out of town for the July library board meeting and Mr. Slaton may need to preside.

Mrs. Parker asked staff to provide monthly updates regarding the PATH Grant.

NEW BUSINESS

Meeting Rooms Policy

The Board discussed proposed revisions to the meeting room policy. Mrs. Parker noted that it would be helpful to see the revisions made to this policy in November 2015. The board deferred a decision until it had an opportunity to further review the proposed changes.

Fauquier County's Strategic Plan

The board concurred that a work session may be necessary to prepare the five-year strategic plan by July 25, the deadline imposed by the county. Mrs. White asked that the plan be placed on the July agenda.

OLD BUSINESS

A closed session to discuss personnel, pursuant to the Code of Virginia, §2.2-3711(A)(1).

Motion: to go into a closed session, pursuant to Code of Virginia § 2.2-3711(A)(1), for the purpose of discussing a personnel matter related to the performance of a specific employee.

Moved, seconded, and passed by vote of those present as shown below.

Member	Moved/Second	Voted No	Other	Voted Yes
Mr. Slaton			Absent	
Mrs. White				X
Mrs. Parker	S			X
Mrs. Brooks	M			X
Mrs. Martella			Absent	
Tally				3

After convening from closed session, the Board adopted the following Certification of Closed Meeting:

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Fauquier County Public Library Board of Trustees has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, §2.2-3712.D of the Code of Virginia requires a certification by this Library Board that such meeting was conducted in conformity with Virginia law; now, therefore, be it

RESOLVED this 16th day of June 2016, that the Library Board certifies that, to the best of each member's knowledge: (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies; and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Library Board.

This certification shall be recorded in the Minutes of the Library Board on motion of Feliecia Brooks, seconded by Lawrie Parker.

Moved, seconded, and passed by vote of those present as shown below.

<i>Member</i>	<i>Moved/Second</i>	<i>Voted No</i>	<i>Other</i>	<i>Voted Yes</i>
<i>Mr. Slaton</i>			Absent	
<i>Mrs. White</i>				X
<i>Mrs. Parker</i>	S			X
<i>Mrs. Brooks</i>	M			X
<i>Mrs. Martella</i>			Absent	
Tally				3

Secretary

Chairman