

Liaison Committee Meeting

Meeting Minutes

August 16, 2016

The meeting was called to order at 9:30 a.m. at the Fauquier County Water and Sanitation Authority Conference Room, 7172 Kennedy Road, Vint Hill Farms, Warrenton, Virginia.

Present:

Board of Supervisors (BOS): Richard Gerhardt, Vice Chairman; Holder Trumbo, Member.

Authority Board: Raymond Graham, Chairman; Bill Downey, Secretary/Treasurer.

County Staff: Paul McCulla, County Administrator; Gary Schwartz, County Construction Manager; Kevin Burke, County Attorney; Miles Friedman, Economic Development; Beverly Pullen, Economic Development.

WSA Staff: Butch Farley, General Manager; William Skinker, Associate General Manager/CFO; Cheryl St. Amant, Associate General Manager/Director of Operations; Mary Sherrill, Director of Engineering; Hank Day, Authority's Local Council; Nikki Saulsbury, Personnel Administrator; Christina Ennis, Executive Assistant/Clerk to the Board.

Guests: Jeff Chapin, Dewberry; Carmen Bere, Dewberry.

1. Raymond Graham called the meeting to order.

2. Approval of Agenda:

Without objection, the Agenda was approved as published.

3. Approval of Minutes:

On motion by Mr. Downey and **seconded** by Mr. Trumbo to approve the 3 May 2016 Minutes.

4. Cattlet/Calverton Sewer Project: Mr. Farley addressed the Board stating that the Authority had reached out to Jeff Chapin, with Dewberry Consultants, and requested a Proposal for an Update to the Dewberry

2004 Catlett & Calverton Preliminary Engineering Report (PER) be conducted. Mr. Chapin has done so and would like to present the Proposal before the Board.

Mr. Chapin briefed the board, stating that the Authority proposed for the flow to be pumped to the Remington Wastewater Treatment Plant through a series of pump stations and force mains originating in Catlett, through Calverton and Midland Airport. There are two options being considered for the expansion of sewer services to Catlett and Calverton: the force mains and pump stations stated prior or a study that was conducted by Northwest Cascades previously which called for individual grinder pumps at each individual property that would pump to small diameter low pressure sewer piping extending to Midland. The issue of ownership and responsibility for the maintenance of the grinder pumps would need to be addressed.

Mr. Graham recommended looking into future site plans to ensure that the location of the sewer lines will not conflict with future County projects. After further discussion Mr. Chapin is tasked with providing the Board with a clear cost analysis for both options. Construction costs including but not limited to, materials, geological surveys, right-of-way and easements as well as operation and maintenance costs for each of the options.

Mr. Graham concluded stating that the Committee will meet to discuss the Scope of Work from Dewberry in roughly 6-8 weeks.

Without objection, the meeting was adjourned at 10:20 a.m.