

**FAUQUIER COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES
November 17, 2016**

**REGULAR PUBLIC MEETING
Warrenton Central Library**

Board Members

Patricia White, Chair, Cedar Run District
Feliccia Brooks, Scott District

Jonathan Slaton, Vice-Chair, Marshall District
Ann Martella, Secretary, Center District

Staff

Maria Del Rosso, Library Director
Lisa Pavlock, Public Information Coordinator

Terri Garonzik, Administrative Specialist
Linda Yowell, Support Services Manager

CALL TO ORDER

Mrs. White called the regular session to order at 4:10 p.m.

ADOPTION OF THE AGENDA

Mrs. White requested that the board consider adding a request from First Night Warrenton to use the John Barton Payne building on 31 December to the consent agenda. The board agreed and adopted the amended agenda by consensus.

MINUTES

The board approved the October 20, 2016, minutes as presented.

Motion: to approve the October 20, 2016, regular meeting minutes as presented. Moved, seconded, and passed by vote of those present as shown below:

<i>Member</i>	<i>Moved/Second</i>	<i>Voted No</i>	<i>Other</i>	<i>Voted Yes</i>
<i>Mr. Slaton</i>				X
<i>Mrs. White</i>				X
<i>Mrs. Parker</i>			absent	
<i>Mrs. Martella</i>				
<i>Ms. Brooks</i>				X
<i>Tally</i>				4

APPROVAL OF BILLS

After receipt and review of the revised FY '17 purchase orders, the board approved by consensus the revised FY 2017 purchase orders.

ADMINISTRATIVE REPORT

Mrs. Del Rosso highlighted a business resources seminar held in October. Reference librarians Mary Sue Marsh and Jody Schmidt showed local business owners how to use the databases *Business Economics & Theory*, *Insurance and Liability Collection*, *Small Business Collection* and *Reference USA*. Mrs. Del Rosso said the program was the first of quarterly business resources seminars planned in partnership with the Mason Enterprise Center.

STATUS REPORT

WARRENTON LIBRARY

Board members Pat White and Feliccia Brooks met with their representatives on the Board of Supervisors to discuss a new Warrenton library. Mrs. White encouraged her colleagues to meet with their supervisor to promote the need for a new Warrenton library.

COMMUNITY SURVEY

Mrs. Del Rosso reported that the focus group discussion with community leaders took place on November 10 as part of the community survey funded by a PATH Foundation grant. The final report is expected by the end of the year.

TRUSTEE'S TIME

The next meeting is scheduled for 4 p.m. on Thursday, January 19, 2017, at the Warrenton library.

CONSENT AGENDA

The board approved the consent agenda items by consensus.

OLD BUSINESS

FY 2018 – 2022 CIP

The board reviewed the FY 2018-2022 CIP submitted October 3, 2016 and moved:

Motion: to ratify the FY 2018 – 2022 Capital Improvement Plan as submitted. Moved, seconded, and passed by vote of those present:

<i>Member</i>	<i>Moved/Second</i>	<i>Voted No</i>	<i>Other</i>	<i>Voted Yes</i>
<i>Mr. Slaton</i>	S			X
<i>Mrs. White</i>				X
<i>Mrs. Parker</i>			absent	
<i>Ms, Brooks</i>				X
<i>Mrs. Martella</i>	M			X
Tally				4

Meeting Rooms Policy

Mrs. Del Rosso provided background information about the need to revise the current meeting room policy. She said that the County Attorney’s office had vetted the proposed revised policy. Following that discussion, the board moved:

Motion: to adopt the meeting rooms policy as revised. Moved, seconded, and passed by vote of those present:

<i>Member</i>	<i>Moved/Second</i>	<i>Voted No</i>	<i>Other</i>	<i>Voted Yes</i>
<i>Mr. Slaton</i>	M			X
<i>Mrs. White</i>				X
<i>Mrs. Parker</i>			Absent	
<i>Ms, Brooks</i>	S			X
<i>Mrs. Martella</i>				X
Tally				4

The meeting was adjourned at 4:40 p.m. by consensus

Secretary

Chairman