

**FAUQUIER COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES
February 16, 2017**

**REGULAR PUBLIC MEETING
Warrenton Central Library**

Board Members

Patricia White, Chair, Cedar Run District
Feliccia Brooks, Scott District
Lawrie Parker, Lee District

Jonathan Slaton, Vice-Chair, Marshall District
Ann Martella, Secretary, Center District

Staff

Maria Del Rosso, Library Director
Dawn Sowers, Public Services Manager
Terri Garonzik, Administrative Specialist

Lisa Pavlock, Public Information Coordinator
Linda Yowell, Support Services Manager

CALL TO ORDER

Mrs. White called the regular session to order at 4:05 p.m.

ADOPTION OF THE AGENDA

The board adopted the agenda by consensus.

MINUTES

The board approved the January 19, 2017, minutes as presented.

Motion: to approve the January 19, 2017, regular meeting minutes as presented. Moved, seconded, and passed by vote as shown below:

<i>Member</i>	<i>Moved/Second</i>	<i>Voted No</i>	<i>Other</i>	<i>Voted Yes</i>
<i>Mr. Slaton</i>			Not present	
<i>Mrs. White</i>				X
<i>Mrs. Parker</i>	M			X
<i>Mrs. Martella</i>	S			X
<i>Ms. Brooks</i>				X
<i>Tally</i>				4

APPROVAL OF BILLS

The board approved by consensus the FY 2017 purchase orders.

ADMINISTRATIVE REPORT

The board was pleased that the library will begin to accept online credit card payment for fines and fees in March. Mrs. Del Rosso confirmed that the service will only be accepted at public access computers or online, not at check-out counters in libraries.

Mrs. Del Rosso described added signage to help patrons find DVDs on the shelves.

Mrs. White noted that she has received many compliments on "The Library Page" published weekly in *The Fauquier Times*.

STATUS REPORT

Community Survey

Mrs. Del Rosso reported that next steps for the project include presenting an executive summary to the Board of Supervisors, hosting a town hall meeting to discuss survey results and issuing a press release with an electronic link to the survey to local media. Print copies of the survey will be available at all library locations.

Personnel

Mrs. Del Rosso discussed Sheriff Robert Mosier's concern that salary compression in his department resulted in new deputies getting paid 20% more than those who have been with the office for several years. She went on to speak about library salary compression, especially for staff with 10 or more years tenure. A chart of salary compression prepared by Mrs. Del Rosso will be used by the human resources department to illustrate that the problem is present in many county agencies.

TRUSTEE’S TIME

Mrs. Del Rosso said that the next capital improvements plan (CIP) meeting was scheduled for 5 p.m. on Tuesday, February 21. Mrs. Del Rosso planned to attend the meeting.

Mrs. Del Rosso also noted that the town/county liaison committee will next meet at 4 p.m. on Monday, February 27. Town representatives specifically requested that a discussion about the status of the Warrenton library be placed on the meeting agenda. Mrs. White encouraged the board to attend the meeting.

The next library board meeting is scheduled for 4 p.m. on Thursday, March 16, 2017, at the Warrenton library.

CONSENT AGENDA

The board approved the consent agenda items by consensus.

OLD BUSINESS

Memorandum of Understanding re Fauquier County Sheriff’s Office Use of Bealeton Branch of the Fauquier County Public Library

The Board reviewed the Memorandum of Understanding (MOU) between the library board, the sheriff and county government governing the use of the Bealeton library as a satellite office and safe exchange location. The MOU addresses rights and responsibilities for the proposed use.

After discussing the MOU, the board asked Mrs. Del Rosso to clarify if the site will be used as a child custody exchanges site. The board agreed to adopt the MOU as presented with the option to approve an amended MOU, if necessary, at its next meeting. Following this discussion, the Board moved:

Motion: to approve the Memorandum of Understanding as presented. Moved, seconded, and passed by vote as shown below:

<i>Member</i>	<i>Moved/Second</i>	<i>Voted No</i>	<i>Other</i>	<i>Voted Yes</i>
<i>Mr. Slaton</i>	S			X
<i>Mrs. White</i>				X
<i>Mrs. Parker</i>	M			X
<i>Mrs. Martella</i>				X
<i>Ms. Brooks</i>				X
<i>Tally</i>				5

Warrenton Library

The board discussed various scenarios for promoting the library project with elected officials, local press and/or social media. Mrs. White asked board members to stay in contact with their respective supervisors to promote the new Warrenton library, and also to attend upcoming meetings when the new library will be on the agenda.

The meeting was adjourned at 5 p.m. by consensus.

Secretary

Chairman