

Tow and Recovery Advisory Board Meeting Minutes  
Warrenton Police Department  
March 29, 2017

Tow Board Members Present: Ray Prudhum, Charlie Crummett, Ron Stanley, David Foster, Eddie Payne, Steve Wright, Aaron Conner, Neil Stribling, Sam Tilley

Other Attendees: Kim Walkup, Ronnie Jessee, Rusty Crowe, Jerry Blausett, Daryl Vanover, Hansford Conner, Ty White

Ray Prudhum opened the meeting at 6:10 pm. The board reviewed the draft minutes from 12/7/16 and 2/8/17. Steve Wright motioned acceptance of minutes.

Public Time- no speakers.

Work Session:

Ray Prudhum discussed the February 8<sup>th</sup> meeting issue in regards to the application process. He reached out to Tracy Gallehr, Deputy County Attorney based on what the Board discussed reference the application process. Her response was:

- application forms are not part of the ordinance (do not require Board of Supervisor approval)
- ordinance item 13.65 D dictates minimum information that is needed for application
- at this time the renewal is same as the initial application
- it is possible to design new application to be used for new towers/renewals with boxes to be checked in various sections (renewal only if information is the same as last year's application)
- changes can be made immediately without amending the ordinance or the Board of Supervisors approval.

Prudhum told the Board that he went to the DCJS website application which has two boxes and thinks that a similar format could be used and if the information is not the same you would not check that box and provide the updated information. Background checks and other things are part of the application process which they can talk about. He will work with IT and work with Alex-Sheriff's Office to do a mock up and beta test site and come back for them to see. Steve Wright wanted clarification that applications are not going to be ready for this cycle and they do what was done in past but not to the extent prior which is filling out the whole application packet. Sam Tilley commented to do one more time since it is not going to be ready. Prudhum was hoping to accomplish that if there were no changes in application, utilizing that application with a cover memo from him endorsed by the Sheriff, these would applicant renewals, unless you want to do it again. Prudhum suggested it would be a great time to update any information. He does not want to rush the process of the new application since he is working on Deputy Armstrong's time. If you are on a waiting list a brand new application will be needed. Tilley explained how DCJS has a number for applications and if you key in your number it populates all your information and if there was a change to something you could do that and it would flag the system for you to prevent all the typing. Prudhum might select one or two tow companies to use as pilot. Steve Wright requested that before it becomes live it comes back to them. Motioned by Dave Foster, the board was good with this.

The Board reviewed the monthly stats for calendar year 2016 and the first two months of calendar year 2017, Aaron Conner had a concern with January 2017, 1 refused on stats but not on tow sheet. Aaron clarified problem with activity report and the Board discussed Aaron would like to see why. Prudhum will meet with Joell in regards to concern. Steve Wright shared that authority of communications means nothing, you have to read comments. Aaron Conner just wants to make sure everything is going the way it should be.

Wright wants to know if they can get the canary copy of the tow inventory from the deputies. Prudhum will take back to Patrol.

Russell Crowe asked Prudhum if he was able to follow up on him bringing equipment. Prudhum advised that is the one thing he has not been able to talk to the county attorney about.

Next meeting scheduled June 14, 6pm WPD.

Motion to adjourn Dave Foster, Neil Stribling seconded. Meeting closed at 6:41 pm.