

**MINUTES OF
FAUQUIER COUNTY BOARD OF BUILDING APPEALS
JANUARY 11, 2017**

*Organizational Meeting
5:00 p.m.
Warren Green Meeting Room
10 Hotel Street
Warrenton, Virginia*

The Fauquier County Board of Building Appeals held its Organizational meeting on Wednesday, January 11, 2017, beginning at 5:00 p.m., in the Warren Green Meeting Room, 10 Hotel Street, Warrenton, Virginia. Members present were Mr. James F. Tucker, Chairman; Mr. Scott Ballantyne; Mr. Timothy Burch, Jr. and Mr. Wayne “Chip” Carson. Also present were Mr. Jeffrie Morrow, Building Official; and Ms. Shannon Brundage, Secretary. Members absent was Mr. Robert Ridgell.

The meeting was called to order by Mr. Tucker at 5:03 p.m.

1. ELECTION OF CHAIRPERSON:

On motion made by Mr. Carson and seconded by Mr. Ballantyne, it was moved to nominate Mr. Tucker as Chairperson.

The motion carried unanimously.

2. ELECTION OF SECRETARY:

On motion made by Mr. Ballantyne and seconded by Mr. Carson, it was moved to nominate Ms. Brundage as Secretary.

The motion carried unanimously.

3. REVIEW OF MINUTES OF THE JUNE 8, 2016 MEETING:

On motion made by Mr. Carson and seconded by Mr. Ballantyne, it was moved to approve the June 8, 2016 minutes.

The motion carried unanimously.

4. **CONFIRM REGULAR MEETING DATES & REGULAR CANCELLATIONS:**

Mr. Tucker stated that the regular meetings are scheduled for the second Wednesday of each month in the Warren Green Meeting Room, 10 Hotel Street, Warrenton, Virginia. However, since there is usually no business to be discussed, Board members should consider them cancelled unless notified otherwise. Mr. Tucker further stated that the annual Organizational meetings will continue to be held at 5:00 p.m. on the second Wednesday of each January.

5. **REVIEW CHANGES TO BYLAWS AND RULES OF PROCEDURE:**

On motion made by Mr. Ballantyne, it was moved to retain the current Bylaws and Procedures.

The motion carried unanimously.

6. **FREEDOM OF INFORMATION ACT (FOIA) REVIEW:**

Mr. Tucker stated that discussions on issues outside of this meeting by any more than 2 people constitutes a meeting which must be advertised and held.

7. **NEW BUSINESS:**

No new business

ADJOURNMENT:

There being no further business, the meeting was adjourned at 5:07 p.m.



J. Tucker, Chairman