

**FAUQUIER COUNTY
ARCHITECTURAL REVIEW BOARD**

Meeting Minutes

November 1, 2017

4:00 p.m.

Warren Green Building, 2nd Floor Meeting Room
10 Hotel Street, Warrenton

Attendance:

Mary Root, Chair (Citizen-at-Large)
Jack LaMonica (Marshall District Representative)
Reta Rodgers (Cedar Run District Representative)
John Toler (Scott District Representative)
Virginia Gerrish (Center District Representative)
Bob Lee (Planning Commission Representative)

Absent:

Bryan Jacobs (Lee District Representative)

Staff:

Wendy Wheatcraft, Preservation Planner
Maureen Williamson, Staff

1. Ms. Root called the meeting to order at 4:00 p.m.
2. The October 4, 2017 meeting minutes were reviewed.

Ms. Rodgers asked Ms. Wheatcraft about the potential duplication of cemeteries #1 and #6 on the list of cemeteries provided in the October 4, 2017 meeting minutes. Ms. Wheatcraft noted that items #1 and #6, both listed as Tapscott Cemetery, are indeed different cemeteries. She added that they are in the same vicinity. For the purpose of distinction, she said that #1 could be described as Dumfries Road, striking "Double Poplars area," and #6 could be referred to as Double Poplars area.

Ms. Root made a motion to approve the minutes as amended. Ms. Rodgers seconded the motion. The motion carried 6 – 0.

3. Ongoing Business

- Internship/ Posting Language

Ms. Wheatcraft discussed the job posting language for the cemetery recording internship. She said the job posting consisted of a description of intent as well as the requirements for the position, which include someone with a background in historic preservation, history, anthropology, museum studies, American studies, or a similar field. Also included in the posting were instructions on how to apply. She reminded the ARB that the internship will start sometime in January and go through April. In the posting, she said that she did not specify the number of hours to be worked, rather she felt that the job will dictate the number of hours required to document between 25-30 cemeteries. She shared her thoughts regarding the possibility of employing two interns to increase the number of cemeteries documented to forty. She also noted in this case, she would split the stipend between the two interns. She said that she would be responsible for reviewing the Cemetery Field

Documentation Form completed for each cemetery. Ms. Wheatcraft gave interested candidates until the end of December to apply for the position. She told the ARB that she has had one inquiry. However, no one has applied. She said that she feels this opportunity is a professional position and she would expect to receive a cover letter and resume introducing the candidate.

Ms. Wheatcraft told the ARB that she sent the position posting to University of Mary Washington Associate Professor, Michael Spencer. The ARB discussed and suggested that Ms. Wheatcraft send the posting to the following: University of Virginia, the Virginia Department of Historic Resources (DHR), George Mason, and Lord Fairfax Community College. Ms. Wheatcraft said she would investigate other appropriate programs. Ms. Root asked for Ms. Wheatcraft's opinion on advertising the position in local newspaper as there may be a local retiree interested in the job. Ms. Wheatcraft responded by saying that advertising in local newspapers might be cost prohibitive.

Ms. Root expressed that she felt the number of cemeteries for an intern to document may more realistically be set at fifteen per intern, if two interns are hired. She feels that if one intern is hired, twenty cemeteries may be the appropriate number for documentation.

4. New Business

- Public Historic Preservation Event for May 2018

Ms. Wheatcraft said that earlier this year the ARB discussed holding a hands-on workshop in May 2018 to showcase the care of masonry and masonry-related building materials including stucco, whitewash, plaster and concrete. Mr. Lee suggested contacting the general contractor who worked on Brentmoor (aka the Mosby House) as well as local architect Thomas Beach as they may be interested in participating in a demonstration. Mr. LaMonica noted knowing of a professional plasterer. To add another element to the May event, Ms. Wheatcraft mentioned that the Director of the Preservation Incentives Division at DHR, Elizabeth Tune, could present a session on historic tax credits.

The ARB discussed the location of the event and agreed to use County-owned buildings to host the event. The John Barton Payne Building and the Board of Supervisors' chambers were both mentioned as possible locations for the presentation on historic credits. The Fauquier Bank courtyard property as well as the open grassy space on Culpeper Street between the courthouse and the Warren Green Building were mentioned for the hands-on area.

The ARB decided to host the event on Saturday, May 12, 2018.

5. Announcements

- Will the ARB Have a Holiday Gathering?

The ARB discussed the location of the December meeting. Ms. Wheatcraft reminded the ARB that during the past few years, it has been held off site at Old Bust Head Brewery. The ARB expressed wishes to again hold the December meeting at the Brewery and Ms. Rodgers volunteered to contact Julie Broaddus to ask if the ARB could again use the small conference room. Once the meeting location is definitive, Ms. Wheatcraft will notify ARB members via email.

- November 4, 2018 – “The Symbolism & Culture of the American Graveyard” hosted by the Friends of the Warrenton Cemetery, Warrenton Visitor's Center, 2:00 p.m. Ms. Wheatcraft told the ARB that there will be two speakers at the event. She said the first speaker will cover graveyard iconography and the second speaker will discuss best practices in the maintenance of cemeteries.

- Waterloo Bridge Update - Ms. Wheatcraft told the ARB that at the upcoming November 9, 2017 Board of Supervisors meeting, there will be a public hearing to allow the BOS to

consider submission of a grant application to VDOT in order to rehabilitate and reuse the Waterloo Bridge. Funding would be requested from the Transportation Alternatives program as well as state revenue share funding. The meeting will be held in Board chambers and will begin at 6:30 p.m.

6. The next ARB meeting is scheduled for Wednesday, December 6, 2017.
7. There being no further business, the meeting was adjourned at 5:00 p.m.