

**WSA BOARD / BOARD OF SUPERVISORS  
LIAISON COMMITTEE MEETING**

**15 August 2017**

**MEETING MINUTES**

The meeting was called to order at 11:00 a.m. at the Fauquier County Water and Sanitation Authority Conference Room, 7172 Kennedy Road, Vint Hill Farms, Warrenton, Virginia.

**Present:**

**Board of Supervisors (BOS):** Richard Gerhardt, Vice Chairman; R. Holder Trumbo, Jr., Member.

**Authority Board:** Raymond Graham, Chairman; William Downey, Secretary/Treasurer.

**County Staff:** Paul McCulla, County Administrator; Kimberley Fogle, Community Development; Tracy A. Gallehr, Deputy County Attorney

**WSA Staff:** Lawrence "Larry" D. Hughes, Interim General Manager; Cheryl St. Amant, Associate General Manager/Director of Operations; Deborah Whitely, Director of Finance; Christina Ennis, Executive Assistant/Clerk to the Board;

**Guests:** Hank Day, Authority's Local Counsel; Julie Bolthouse, Piedmont Environmental Council.

**1) Mr. Gerhardt called the meeting to order.**

**2) Approval of Agenda:**

**Without objection**, the Agenda was approved by acclamation as published.

**3) Approval of the Minutes:**

**Without objection**, the 29 November 2016 Minutes were approved by acclamation as published.

**4) WSA Items:**

a) Marshall Water Update –

Mr. Graham informed the Committee that the Authority has gone to closing on the Salem Wells in Marshall and is proceeding into the engineering phase. He explained that the Authority had worked with both NOVEC and Dominion electric companies and completed the bonding processes for the projects. Mr. Graham reported that the estimated completion date has moved up to May of 2019. Mr. Graham concluded the report by stating to the Board that the Authority has received no update regarding the developers' water search.

b) Opal Project Update –

Mr. Graham reported that a preliminary engineering report (PER) had been issued in regards to the Opal Project. Ms. St. Amant added that a draft of the report is expected by September. Mr. Graham concluded that the Opal Project was on task and on target.

c) Establishment of Long-Range Water Planning Committee –

Mr. Graham stated that the Authority would like to be included in any future water planning committee the County considers. Mr. McCulla explained that the County had begun setting aside money for the purpose of mapping recharge areas and wellheads in each district. He requested a meeting with the Board of Supervisors and the Authority to decide where/how to begin. Mr. Graham requested from the Board of Supervisors a list of prioritizations.

**5) County Items:**

a) County Representation on Interview Panel for General Manager Position –

Mr. McCulla presented to the Committee the idea of a County Representative on the interview panel in the Authority's search for a new General Manager. Mr. Graham said neither he nor the other members of the Authority Board took issue with the idea. Mr. Downey stated that he would like to refrain from politicizing the process and suggested the representative position go to a County employee rather than a Supervisor. Mr. Gerhardt explained that the suggestion was created from a desire for the Board of Supervisors/County to become reconnected with the Authority.

b) Health Care, Employee Contributions, Stop Loss –

Mr. McCulla reminded the Committee that he had previously sent information regarding this item to the Board of Supervisors.

c) Tenure of Long-Standing WSA Employees –

Mr. Graham provided a list of all WSA employees and how many years they had been with the Authority. Mr. McCulla suggested that the item may be regarding leadership succession planning. Mr. Graham added that the Authority was having an organizational review done to ensure the Authority is positioned properly moving into the future.

d) Potential of Adjusting WSA Board Terms to Run Concurrent with BOS Terms –

Mr. Graham reminded the Committee that the dates and terms of the WSA Board Members were set forth in the Charter in 1964. However, he concluded that the Board of the Authority would proceed at the discretion of the Board of Supervisors. Mr. Day, the Authority's general counsel, explained that in order for the terms to be changed, the Board of Supervisors would have to adopt an amendment to the Articles and hold a public hearing.

**Without objection**, the meeting was adjourned at 12:05 p.m.