

# Minutes

July 12, 2018  
98 Alexandria Pike, Suite 35  
Warrenton, VA 20186

## Board of Equalization (BOE):

Dawn Arruda  
Jennifer Hoysa  
Lee Sherbeyn  
Ida Light  
Tom LaHaye

**Determination of Quorum:** The BOE secretary confirmed that a quorum was present

**Call to Order:** Ida Light called the meeting to order at 8:51 a.m.

## **Review of Agenda:**

### **Review for potential adoption of Minutes of 7/10/2018 Meeting:**

Dawn Arruda moved to approve the 7/10/2018 meeting minutes and hearing results. Jennifer Hoysa seconded and the motion carried. The hearing results will be attached to the official minutes.

## **Action Items/Reports of Officer:**

See hearing results for 7/12/2018. Jennifer Hoysa left prior to the 1:30 p.m. appointment and Ida Light recorded the actions from that point. Ms. Hoysa returned for the last hearing of the day.

## **New Business –**

**Next Meeting** - The next Administrative Meeting will be Tuesday, July 17, 2018 beginning at 8:30 a.m. The meeting notice will be posted.

**Adjourned** – Jennifer Hoysa moved to adjourn at 3:06 p.m. Ida Light seconded and the motion carried.

Submitted by,

Jennifer R. Hoysa  
2018 BOE Secretary