

**FAUQUIER COUNTY PUBLIC LIBRARY  
BOARD OF TRUSTEES  
May 24, 2018**

**REGULAR PUBLIC MEETING  
Warrenton Central Library**

**Board Members**

Patricia M. White, Chairman, Cedar Run Dist.  
Elizabeth Henrickson, Marshall District

Lawrie Parker, Secretary, Lee District  
Felicicia Brooks, Vice-Chairman, Scott Dist.

**Staff**

Maria Del Rosso, Library Director  
Dawn Sowers, Public Services Manager  
Terri Garonzik, Administrative Specialist

Lisa Pavlock, Public Information Coordinator  
Linda Yowell, Support Services Manager

**CALL TO ORDER**

Mrs. White called the regular session to order at 4:10 p.m. and requested a motion to formally close the work session held May 10, 2018, and open the regular public meeting:

*Motion: to formally close the work session held May 10, 2018, and open the regular public meeting. Moved, seconded and passed by vote of those present as shown below:*

Member	Moved/Second	Voted No	Other	Voted Yes
Mrs. Henrickson	S			X
Mrs. White				X
Mrs. Parker	M			X
Mrs. Martella			Absent	
Ms. Brooks			Not yet present	
<b>Tally</b>				3

**ADOPTION OF THE AGENDA**

The board adopted the agenda by consensus.

**MINUTES**

The board approved the March 22, 2018 minutes as presented.

*Motion: to approve the March 22, 2018, regular meeting minutes as presented. Moved, seconded and passed by vote of those present as shown below:*

Member	Moved/Second	Voted No	Other	Voted Yes
Mrs. Henrickson	M			X
Mrs. White				X
Mrs. Parker	S			X
Mrs. Martella			Absent	
Ms. Brooks			Not yet present	
<b>Tally</b>				3

The board approved the May 10, 2018 work session meeting minutes as presented.

*Motion: to approve the May 10, 2018, work session meeting minutes as presented. Moved, seconded and passed by vote of those present as shown below:*

Member	Moved/Second	Voted No	Other	Voted Yes
Mrs. Henrickson	M			X
Mrs. White				X
Mrs. Parker				X
Mrs. Martella			Absent	
Ms. Brooks	S			X
<b>Tally</b>				4

## RATIFY PURCHASE ORDERS, APPROVAL OF FY 2019 PURCHASE ORDERS

After review and discussion, the board moved:

*Motion to ratify the purchase orders as presented by vote of those present as shown below:*

Member	Moved/Second	Voted No	Other	Voted Yes
Mrs. Henrickson				X
Mrs. White				X
Mrs. Parker	M			X
Mrs. Martella			Absent	
Ms. Brooks	S			X
<b>Tally</b>				4

After review and discussion, the board moved:

*Motion to approve the FY 2019 purchase orders as presented, by vote of those present as shown below:*

Member	Moved/Second	Voted No	Other	Voted Yes
Mrs. Henrickson	M			X
Mrs. White				X
Mrs. Parker				X
Mrs. Martella			Absent	
Ms. Brooks	S			X
<b>Tally</b>				4

## ADMINISTRATIVE REPORT

### Fauquier Community Read 2018

Mrs. Del Rosso reported on the success of the Fauquier Community Read, the library's inaugural community read campaign. Based on the response, the library will host the program again in 2019. Mrs. Henrickson, a member of the campaign's steering committee, explained the process to select a book that would meet the criteria for the program.

### Annual Volunteer Reception

Mrs. Del Rosso reported that on April 19 more than 50 volunteers and their guests enjoyed dinner and dessert at the annual reception held in their honor at the Family Life Center of the First Baptist Church. During the previous year, nearly 183 people and 12 dogs volunteered 8,493 hours – valued at \$205,021 to the library.

### Books on the Bus Summer Adventure

Mrs. Sowers reported on Books on the Bus (BOB) Summer Adventure, a summer outreach program designed to engage families and the community in activities that support the overall well-being and success of children in Fauquier County. For six weeks during the summer, BOB will visit locations around the county to distribute free books and healthy snacks while providing games and physical activities for children.

If successful, Mrs. White wondered whether a similar program for - nursing homes and retirement communities - might be something to consider. Mrs. Henrickson said that the PATH Foundation is sponsoring a program for senior citizens and could make inquiries about a similar program to BOB's Summer Adventure for seniors.

## STATUS REPORT

Mrs. Del Rosso reported that interviews are being conducted for the Manager of Library Collections and hopes to have the position filled before Ms. Burke-Urr's last day on June 29.

## TRUSTEE'S TIME

The board will next meet on June 28, 2018, at 4:00 p.m. in the Warrenton central library.

## CONSENT AGENDA

### Relay for Life Use of John Barton Payne Building

After reviewing the request of the Fauquier County chapter of the American Cancer Society's Relay for Life to waive the \$35 fee for use of the John Barton Payne Building on June 17, 2018, the board moved:

*Motion: to waive the \$35 rental fee for use of the John Barton Payne Building on June 17, 2018, by the Fauquier Chapter of the American Cancer Society's Relay for Life. Moved, seconded and passed by vote as shown below:*

Member	Moved/Second	Voted No	Other	Voted Yes
Mrs. Henrickson	M			X
Mrs. White				X
Mrs. Parker				X
Mrs. Martella			Absent	
Ms. Brooks	S			X
<b>Tally</b>				4

The meeting was adjourned to closed session at 4:40 p.m.

**A closed session to discuss personnel, pursuant to the Code of Virginia, §2.2-3711(A)(1).**

*Motion: to go into a closed session, pursuant to Code of Virginia § 2.2-3711(A)(1), for the purpose of discussing a personnel matter related to the performance of a specific employee.*

*Moved, seconded, and passed by vote of those present as shown below:*

Member	Moved/Second	Voted No	Other	Voted Yes
Mrs. Henrickson				X
Mrs. White				X
Mrs. Parker	M			X
Mrs. Martella			Absent	
Ms. Brooks	S			X
<b>Tally</b>				4

See attachments for official record of Closed Session and the Certification of Closed Meeting.

**Library Director's Evaluation**

The board adopted the library director's annual performance evaluation.

*Moved, seconded, and passed by vote of those present as shown below.*

Member	Moved/Second	Voted No	Other	Voted Yes
Mrs. Henrickson	M			X
Mrs. White				X
Mrs. Parker				X
Mrs. Martella			Absent	
Ms. Brooks	S			X
<b>Tally</b>				4

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Secretary

\_\_\_\_\_  
Chairman