

**FAUQUIER COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES
July 26, 2018**

**REGULAR PUBLIC MEETING
Warrenton Central Library**

Board Members

Pat White, Chairman, Cedar Run District
Elizabeth Henrickson, Marshall District
Feliecia Brooks, Vice-Chairman, Scott Dist.

Ann Martella, Center District
Lawrie Parker, Secretary, Lee District

Staff

Dawn Sowers, Public Services Manager
Terri Garonzik, Administrative Specialist

Linda Yowell, Support Services Manager

CALL TO ORDER

Mrs. White called the regular session to order at 4:05 p.m.

ADOPTION OF THE AGENDA

The board adopted the agenda by consensus.

APPROVAL OF PURCHASE ORDERS

After review and discussion, the board moved:

To approve the FY 2019 purchase orders as presented, by vote of those present as shown below:

<i>Board Member</i>	<i>Moved/Second</i>	<i>Voted No</i>	<i>Other</i>	<i>Voted Yes</i>
<i>Mrs. Henrickson</i>	M			X
<i>Mrs. White</i>				X
<i>Mrs. Parker</i>			Not yet present	
<i>Ms. Martella</i>	S			X
<i>Ms. Brooks</i>			Not yet present	
<i>Tally</i>				3

ADMINISTRATIVE REPORT

Books on the Bus Summer Adventure

Mrs. Henrickson remarked on the success of BOB's (Books on the Bus) Summer Adventure. BOB, a cooperative venture between Fauquier County Public Schools, the library and other community partners, brings books and other activities during the summer to four locations throughout the county. Mrs. Sowers reported nearly 210 children and parents enjoyed books, stories and other games during BOB's July 25 visit to Eva Walker Park. Mrs. White asked if BOB organizers might consider taking the program to nursing homes and senior centers next year.

Pop-Up Coffee Shop at Bealeton Branch

Mrs. Henrickson reported nearly 150 people stopped by a PATH-sponsored pop-up coffee shop at the Bealeton Depot on July 20. PATH 2018 summer interns created the coffee shop in response to a recent survey of southern Fauquier residents that pointed out a need for a community meeting place. Mrs. Henrickson also thanked the Bealeton library staff for contributing to the event's success.

STATUS REPORT

Warrenton Library

Mrs. White asked staff to develop a proposal to secure services of a public relations firm to promote the importance of a public library to the community. Mrs. Henrickson said that a PATH Technical Assistance grant could be used to hire such a firm. Mrs. White asked that a discussion about PR services be placed on the September board meeting agenda.

The board noted the retirement of long-time Manager of Library Collections Fran Burke-Urr. In July, Youth Services Librarian Jennifer Schultz replaced Ms. Burke-Urr as Collection Services Development

Librarian. As a result of a shift in duties, Library Systems Manager Alison Pruntel was promoted to Manager of Library Technology and Technical Services.

Facilities

Mrs. Sowers reported that the Warrenton children’s room had been tested for mold by a professional company. While no mold was found, the final report recommends replacing drywall and carpet in areas where rain water has seeped into the floor. Remedial work is scheduled after the conclusion of the summer reading program.

TRUSTEE’S TIME

Mrs. Parker reported the Piedmont Dispute Resolution Center will partner with First Baptist Church, the Warrenton Police Department and the Dept. of Juvenile Justice Court Services Unit for “Coming Together as One” – a community family fun day – on Saturday, July 28 in Eva Walker Park.

The board confirmed it will not meet in August. The next meeting will be September 27, 2018, at 4:00 p.m. in the Warrenton central library.

CONSENT AGENDA

The board approved the consent agenda item by consensus.

NEW BUSINESS

FY ’19 State Aid Budget

After noting a slight increase in state aid for FY 2019, the board moved:

To adopt the FY ’19 State Aid Budget as presented, and to use the grant for purchase of books and materials. Moved, seconded, and passed by vote of those present:

Member	Moved/Second	Voted No	Other	Voted Yes
Mrs. Henrickson	M			X
Mrs. White				X
Mrs. Parker				X
Ms. Martella	S			X
Ms. Brooks				X
Tally				5

Ad Hoc Nominating Committee

Mrs. Parker and Ms. Brooks agreed to serve as an ad hoc committee charged with proposing a slate of library board officers for a one-year term (October 2018 to September 2019). The election will be held at the September meeting.

Refurbishing Warrenton Furniture

The board discussed the need to refurbish the children’s window seat cushion and 24 partially upholstered wooden chairs in the Warrenton library. The chairs and cushions, which have not been refurbished for several years, are badly worn and stained.

The board moved:

To authorize use of trust funds to refurbish Warrenton library furniture. Moved, seconded, and passed by vote of those present:

Member	Moved/Second	Voted No	Other	Voted Yes
Mrs. Henrickson				X
Mrs. White				X
Mrs. Parker	S			X
Ms. Martella				X
Ms. Brooks	M			X
Tally				5

MINUTES

The board approved the May 24, 2018 regular meeting minutes as presented.

Motion: to approve the May 24, 2018, regular meeting minutes as presented. Moved, seconded and passed by vote of those present as shown below:

<i>Member</i>	<i>Moved/Second</i>	<i>Voted No</i>	<i>Other</i>	<i>Voted Yes</i>
<i>Mrs. Henrickson</i>	M			X
<i>Mrs. White</i>				X
<i>Mrs. Parker</i>	S			X
<i>Ms. Martella</i>			Abstain	
<i>Ms. Brooks</i>			Abstain	
Tally				3

The board approved the June 28, 2018 regular meeting minutes as presented.

Motion: to approve the June 28, 2018, regular meeting minutes as presented. Moved, seconded and passed by vote of those present as shown below:

<i>Member</i>	<i>Moved/Second</i>	<i>Voted No</i>	<i>Other</i>	<i>Voted Yes</i>
<i>Mrs. Henrickson</i>	S			X
<i>Mrs. White</i>			Abstain	
<i>Mrs. Parker</i>			Abstain	
<i>Ms. Martella</i>	M			X
<i>Ms. Brooks</i>				X
Tally				3

The meeting was adjourned at 4:30 p.m. by consensus.

Secretary

Chairman