

**WSA BOARD / BOARD OF SUPERVISORS
LIAISON COMMITTEE MEETING
September 18, 2018
MEETING MINUTES**

The meeting was called to order at 2:30 p.m. at the Fauquier County Water and Sanitation Authority Conference Room, 7172 Kennedy Road, Vint Hill Farms, Warrenton, Virginia.

Present:

Board of Supervisors (BOS): Richard Gerhardt, Member; R. Holder Trumbo, Jr., Member.

Authority Board: Michael J. Focazio, Chairman; William Downey, Vice-Chairman.

County Staff: Paul McCulla, County Administrator; Kimberley Fogle, Director of Fauquier County Community Development; Holly Meade, Assistant Director of Fauquier County Community Development.

WSA Staff: Benjamin R. Shoemaker, Executive Director; Nikki Martin, Human Resources Administrator.

Guests: Hank Day, Authority's Local Counsel.

1. **Mr. Focazio called the meeting to order.**

2. **Approval of Agenda:**

Without objection, the Agenda was approved published.

3. **Approval of the Minutes:**

On motion by Mr. Downey and **seconded** by Mr. Gerhardt, the 25 June 2018 Minutes were approved as published.

4. **Catlett/Calverton Sewer Project Update:**

Mr. McCulla stated that the engineering work regarding the exact locations of right of ways has been completed, and they will need to go outside of the right of way for about 27 lots. ERM has been hired to discuss acquisition with the landowners of said lots. Assuming acquisition goes smoothly, construction would be able to begin.

5. Airport Water & Sewer Update:

Mr. McCulla stated 2 wells have been drilled at the airport, 1 well is believed to generate 400 gpm. An initial review has been completed on potential locations to drill an additional 2 wells. Once final review is complete they hope to begin drilling the wells, doubling the water capacity that would service the airport, the industrial and commercial lands as well as the town of Midland. In addition, through funding the airport will be installing a rainwater harvesting system once approval has been granted on all local and state levels, but until then an additional well has been approved to be drilled which would service the terminal building itself in order to get the project moving. This additional well would also be tied into the public system if all requirements are met. Once all wells are complete and operational the County would like for the Authority to take over the water system.

Mr. McCulla further stated that he has received the draft sewer PER agreement for review. There is some confusion as to the service area, and once the service boundaries have been clarified he will forward to the Authority.

6. Terranova Well- Radium Treatment Update:

Mr. Shoemaker updated the Committee on the status of the Terranova well stating that the filtration project is nearing completion. VDH needs to complete their inspection and once the Certificate to Operate has been received the well can be brought online.

7. Marshall Water Update:

Mr. Shoemaker addressed the Committee stating that in order to connect Salem well 3, they will need to run the water main down to Rt 55, through Groveton Meadows, and into 17/66. Working with the Groveton developer on the construction of the water and sewer lines, they have agreed to install the water line to Whiting Road for the Authority as they would already be installing the sewer lines. Two easements needed have been acquired but not yet recorded.

8. Whiting Road Update:

Ms. Fogle briefed the Committee stating that Timmons had their alignments going through the VDOT storm water management pond, which has slowed the project up while this issue is being corrected. Timmons will revise their alignments and submit bid documents which will hopefully be ready by the end of November or early December.

9. Groveton Meadow Project:

Discussed in item 7.

10. Tri-Party Agreement:

Mr. McCulla addressed the Committee stating that he met with multiple parties regarding updating the Tri-Party Agreement between Fauquier County, Town of Warrenton, and the Authority to discuss which organization serves which areas in the Center District. The Town of Warrenton and the Authority will meet regularly to discuss future service areas. The County, Town of Warrenton, and the Authority will need to work closely with each other regarding strategic planning, CIP projects, and the County comp plan to develop service boundaries for all three parties.

11. WSA Strategic Planning:

Mr. Shoemaker stated he has been working with John Anzivino with Springsted for strategic planning, and will present the strategic planning proposal before the WSA Board next Tuesday to explain the process and begin working on said process.

Mr. Focazio added that one questions when developing the strategic plan is how to include stakeholder input? The Authority will need to work closely with the County when developing their CIP, and how to remain true to the County comp plan, Board, service districts, and customer needs throughout the County.

12. Next Meeting Discussion:

Mr. Downey addressed the Committee stating that he had been contacted by customers in the Rock Springs subdivision regarding the potential of having public sewer provided to the subdivision. The residents would like to see a study done to determine the cost of extending sewer service to the Rock Springs subdivision.

Mr. Trumbo added that the Vint Hill Wastewater Treatment Plant is currently allocated for max build out. For the County to add subdivisions not included in the build out would cross up the Authority and the service areas designated at time of the expansion.

Next meeting set tentatively for December 18, 2018.

13. Adjourn:

Without objection, the meeting was adjourned at 3:30 p.m.