

**FAUQUIER COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES
February 28, 2019**

**REGULAR PUBLIC MEETING
Warrenton Central Library**

Board Members

Pat White, Chairman, Cedar Run District
Elizabeth Henrickson, Marshall District
Feliecia Brooks, Vice-Chairman, Scott District

Ann Martella, Center District
Lawrie Parker, Secretary, Lee District

Staff

Maria Del Rosso, Library Director
Dawn Sowers, Public Services Manager
Terri Garonzik, Administrative Specialist

Lisa Pavlock, Public Information Coordinator
Linda Yowell, Support Services Manager
Natalie Damewood, Bealeton Branch Manager

CALL TO ORDER

Mrs. White called the meeting to order at 4:05 p.m.

ADOPTION OF THE AGENDA

The board adopted the agenda by consensus.

PUBLIC HEARING

Mrs. White opened the public hearing on the proposed fines and fees for wireless hotspots. No citizens spoke. Mrs. White closed the public hearing.

MINUTES

The board approved the January 24, 2019, regular meeting minutes as presented.

Motion: to approve the January 24, 2019, regular meeting minutes as presented. Moved, seconded and passed by vote of those present as shown below:

Member	Moved/Second	Voted No	Other	Voted Yes
Mrs. Henrickson	M			X
Mrs. White				X
Mrs. Parker	S			X
Ms. Martella				X
Ms. Brooks			Not yet present	
Tally				4

APPROVAL OF PURCHASE ORDERS

After review and discussion, the board moved:

To approve the FY 2019 purchase orders as presented, by vote of those present as shown below:

Board Member	Moved/Second	Voted No	Other	Voted Yes
Mrs. Henrickson	S			X
Mrs. White				X
Mrs. Parker	M			X
Ms. Martella				X
Ms. Brooks			Not yet present	
Tally				4

STATUS REPORT

FY 2020 Operating Budget/Capital Improvement Plan FY 2020-2024

Mrs. Del Rosso reported County Administrator Paul McCulla's proposed FY 2020 budget includes cost of living and merit increases for employees. She also noted that the Warrenton and New Baltimore libraries are in the "out years" of the FY 2020-2024 capital improvement plan.

Mrs. Del Rosso drew the board's attention to the Board of Supervisors' FY 2018-2022 strategic plan which is guiding all new county funding. She said she will speak with Mr. McCulla about when the plan will be updated to ensure that library priorities are considered for inclusion.

PR Campaign

Mrs. Del Rosso announced the PATH Foundation awarded the Friends of the Fauquier Library a \$25,000 Technical Assistance grant to develop a library marketing campaign.

Personnel

Mrs. Del Rosso noted that Library Associate Debbie Machamer was named Fauquier County's January Employee of the Month.

TRUSTEE'S TIME

The board will meet in regular session on March 14, 2019, at 4:00 p.m. in the Warrenton central library.

NEW BUSINESS

Fines and Fees for Wireless Hotspots

Following review and discussion of the proposed fines and fees for wireless hotspots, the board moved: *To approve the proposed fines and fees for Wireless Hotspots, effective April 1, 2019, by vote of those present as shown below:*

<i>Board Member</i>	<i>Moved/Second</i>	<i>Voted No</i>	<i>Other</i>	<i>Voted Yes</i>
<i>Mrs. Henrickson</i>	M			X
<i>Mrs. White</i>				X
<i>Mrs. Parker</i>				X
<i>Ms. Martella</i>	S			X
<i>Ms. Brooks</i>				X
<i>Tally</i>				5

2019 Volunteer Reception

Mrs. Del Rosso asked the board to consider contributing \$1,500 for the 2019 volunteer reception on April 4, an amount that would match the Friends' contribution for the annual event. The board's contribution will allow the staff to accept a bid from a local firm to cater the affair.

Following review and discussion of the request, the board moved:

To approve contribution of \$1,500 for the 2019 volunteer reception out of the undesignated trust funds balance, by vote of those present as shown below:

<i>Board Member</i>	<i>Moved/Second</i>	<i>Voted No</i>	<i>Other</i>	<i>Voted Yes</i>
<i>Mrs. Henrickson</i>				X
<i>Mrs. White</i>				X
<i>Mrs. Parker</i>	S			X
<i>Ms. Martella</i>				X
<i>Ms. Brooks</i>	M			X
<i>Tally</i>				5

OLD BUSINESS

Meeting Rooms

Mrs. Del Rosso reviewed results from the survey sent to Virginia public libraries about meeting room policies. After discussing the results of the survey and various amendments to the current policies, the board asked Mrs. Del Rosso to prepare draft policies for discussion at the March board meeting.

The meeting was adjourned at 4:55 p.m. by consensus.

Secretary

Chairman