

**FAUQUIER COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES
March 14, 2019**

**REGULAR PUBLIC MEETING
Warrenton Central Library**

Board Members

Pat White, Chairman, Cedar Run District
Elizabeth Henrickson, Marshall District

Feliecia Brooks, Vice-Chairman, Scott District
Lawrie Parker, Secretary, Lee District

Staff

Maria Del Rosso, Library Director
Linda Yowell, Support Services Manager
Terri Garonzik, Administrative Specialist

Lisa Pavlock, Public Information Coordinator
Natalie Damewood, Bealeton Branch Manager

CALL TO ORDER

Mrs. White called the meeting to order at 4:02 p.m.

ADOPTION OF THE AGENDA

The board adopted the agenda by consensus.

MINUTES

The board approved the February 28, 2019, meeting minutes as presented.

Motion: to approve the February 28, 2019, meeting minutes as presented. Moved, seconded and passed by vote of those present as shown below:

Member	Moved/Second	Voted No	Other	Voted Yes
Mrs. Henrickson	M			X
Mrs. White				X
Mrs. Parker			Not yet present	
Ms. Martella			Not present	
Ms. Brooks	S			X
Tally				3

APPROVAL OF PURCHASE ORDERS

After review and discussion, the board moved:

To approve the FY 2019 purchase orders as presented, by vote of those present as shown below:

Board Member	Moved/Second	Voted No	Other	Voted Yes
Mrs. Henrickson	M			X
Mrs. White				X
Mrs. Parker			Not yet present	
Ms. Martella			Not present	
Ms. Brooks	S			X
Tally				3

ADMINISTRATIVE REPORT

Mrs. Del Rosso reported the Friends of the Fauquier Library's FY 2019-2020 budget includes nearly \$39,000 in direct support of library programs, continuing education, supplies and equipment. The Friends will also expend roughly \$7,200 for promotional materials and administrative expenses including accepting and selling donated books.

STATUS REPORT

FY 2020 Operating Budget/Capital Improvement Plan FY 2020-2024

Mrs. Del Rosso reported the Board of Supervisors will adopt the county's FY 2020 operating budget and FY 2020-2024 Capital Improvement Plan (CIP) in late March.

PR Campaign

Mrs. Del Rosso reported that the ad hoc marketing committee will meet on March 20 to discuss The Ivy Group's marketing campaign proposal.

TRUSTEE'S TIME

The board will next meet in regular session at 4 p.m. on April 25, 2019, in the Warrenton central library. Mrs. Henrickson cannot attend because of a schedule conflict.

CONSENT AGENDA

The Board approved the consent agenda item as presented.

NEW BUSINESS

Internet Use Policy

Following review and discussion of the proposed revisions to the Internet Use Policy, the board moved: *To approve the Internet Use Policy as revised, effective immediately, by vote of those present as shown below:*

<i>Board Member</i>	<i>Moved/Second</i>	<i>Voted No</i>	<i>Other</i>	<i>Voted Yes</i>
<i>Mrs. Henrickson</i>	M			X
<i>Mrs. White</i>				X
<i>Mrs. Parker</i>	S			X
<i>Ms. Martella</i>			Not present	
<i>Ms. Brooks</i>				X
Tally				4

Computer Workstations Policy

Following review and discussion of the proposed revisions to the Computer Workstations Policy, the board moved: *To approve the Computer Workstations Policy as revised, by vote of those present as shown below:*

<i>Board Member</i>	<i>Moved/Second</i>	<i>Voted No</i>	<i>Other</i>	<i>Voted Yes</i>
<i>Mrs. Henrickson</i>	S			X
<i>Mrs. White</i>				X
<i>Mrs. Parker</i>	M			X
<i>Ms. Martella</i>			Not present	
<i>Ms. Brooks</i>				X
Tally				4

OLD BUSINESS

Meeting Rooms

Mrs. Del Rosso reviewed proposed revisions to the library's meeting rooms policy. The board agreed that a separate policy for the depot would be appropriate. The board asked Mrs. Del Rosso to prepare draft policies for the April meeting that reflect preferred options of the revisions presented.

Before adjournment, Mrs. Del Rosso reported *Before We Were Yours* by Lisa Wingate is the 2019 Fauquier Community Read book. Ms. Wingate will speak on May 16 at the Rice Theater; a seminar for budding high school writers will be held on May 17.

The meeting was adjourned at 4:50 p.m. by consensus.

Secretary

Chairman