

**FAUQUIER COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES
May 23, 2019**

**REGULAR PUBLIC MEETING
Warrenton Central Library**

Board Members

Pat White, Chairman, Cedar Run District
Lawrie Parker, Secretary, Lee District

Feliecia Brooks, Vice-Chairman, Scott District
Elizabeth Henrickson, Marshall District

Staff

Maria Del Rosso, Library Director
Linda Yowell, Support Services Manager
Dawn Sowers, Public Services Manager

Lisa Pavlock, Public Information Coordinator
Terri Garonzik, Administrative Specialist

Other

Joshua Otten - Boy Scout Troop 360

CALL TO ORDER

Mrs. White called the meeting to order at 4:00 p.m. and introduced Joshua Otten from Boy Scout Troop 360. Mr. Otten attended the meeting to qualify for a Communications Merit Badge.

ADOPTION OF THE AGENDA

After revising the agenda to remove Old Business item C) 1 and add New Business item B) 2 (Holiday Schedule), the board adopted the agenda by consensus.

MINUTES

The board approved the April 25, 2019, meeting minutes as presented.

Motion: to approve the April 25, 2019, meeting minutes as presented. Moved, seconded and passed by vote of those present as shown below:

| Member | Moved/Second | Voted No | Other | Voted Yes |
|-----------------|--------------|----------|-------------|-----------|
| Mrs. Henrickson | | | Abstain | |
| Mrs. White | | | | X |
| Mrs. Parker | S | | | X |
| Ms. Martella | | | Not present | |
| Ms. Brooks | M | | | X |
| Tally | | | | 3 |

APPROVAL OF PURCHASE ORDERS

The board approved the FY 2019 and FY 2020 purchase orders as presented:

To approve the FY 2019 and FY 2020 purchase orders as presented, by vote of those present as shown below:

| Board Member | Moved/Second | Voted No | Other | Voted Yes |
|-----------------|--------------|----------|-----------------|-----------|
| Mrs. Henrickson | M | | | X |
| Mrs. White | | | | X |
| Mrs. Parker | | | Not yet present | |
| Ms. Martella | | | Not present | |
| Ms. Brooks | S | | | X |
| Tally | | | | 3 |

Mrs. Del Rosso reported an 80% renewal rate for magazines sponsored by donors last year. Mrs. White inquired if magazines that are not sponsored might be paid for by new donors. Mrs. Del Rosso replied that all unsponsored magazines will be available for "adoption". Mrs. Del Rosso also said that the magazine campaign will be evaluated in 2020 because a number of periodicals have ceased publication or are only offered in digital format.

ADMINISTRATIVE REPORT

2019 Fauquier Community Read

Mrs. Del Rosso praised Bealeton Branch Manager Natalie Damewood and Public Information Coordinator Lisa Pavlock for their excellent work on the 2019 Fauquier Community Read campaign. Mrs. Del

Rosso also thanked library staff responsible for ordering and processing the many copies of *Before We Were Yours*, the 2019 Community Read title.

Mrs. Del Rosso reported that The Open Book, a new Warrenton book store, will donate 10% of sales of *Before We Were Yours* and other books by author Lisa Wingate to the library.

Mrs. White congratulated the book selection committee on this year's title which was well-received in the community.

First Lady of Virginia Visits Warrenton

The board commented on Virginia first lady Pamela Northam's visit to Fauquier County, a stop on a state-wide early childhood education initiative tour. Public Services Manager Dawn Sowers reported that several county agency representatives met with Mrs. Northam to discuss collaborative efforts to encourage early childhood literacy. Mrs. Sowers highlighted the library's contribution to the Books on the Bus (BOB) program, the 1,000 Books Before Kindergarten initiative and Sensory Story Times. Mrs. Sowers reported that Fauquier's efforts to encourage early literacy are remarkable because of community partners involved. These include: Allegro, Fauquier County Public Library, Fauquier County Public Schools, the Fauquier Sheriff's Office, Fauquier FISH, Learning Starts Early Preschool Coalition, PATH Foundation, Paws to Read, Smart Beginnings Rappahannock/Virginia Quality Preschool Coalition, St. James Episcopal School Learning Starts Early Preschool Coalition, and the Town of Warrenton.

TRUSTEE'S TIME

The board will next meet at 4 p.m. on Monday, June 17, 2019, in the Warrenton central library.

NEW BUSINESS

Review of Fines & Fees

After review of the proposed changes to fines and fees, the board moved:

To approve the proposed changes to fines and fees as presented, and to go to public hearing later this year, by vote of those present as shown below:

| <i>Board Member</i> | <i>Moved/Second</i> | <i>Voted No</i> | <i>Other</i> | <i>Voted Yes</i> |
|------------------------|---------------------|-----------------|--------------|------------------|
| <i>Mrs. Henrickson</i> | M | | | X |
| <i>Mrs. White</i> | | | | X |
| <i>Mrs. Parker</i> | S | | | X |
| <i>Ms. Martella</i> | | | Not present | |
| <i>Ms. Brooks</i> | | | | X |
| Tally | | | | 4 |

Proposed Revision to Holiday Schedule

Mrs. Del Rosso reported the Governor of Virginia declared Friday, July 5, a state holiday. Fauquier County government, following the governor's lead, added July 5 to the county holiday calendar.

Following these discussions, the board moved:

To adopt the county's revised holiday schedule and close all county libraries on Friday, July 5, by vote of those present as shown below:

| <i>Board Member</i> | <i>Moved/Second</i> | <i>Voted No</i> | <i>Other</i> | <i>Voted Yes</i> |
|------------------------|---------------------|-----------------|--------------|------------------|
| <i>Mrs. Henrickson</i> | | | | X |
| <i>Mrs. White</i> | | | | X |
| <i>Mrs. Parker</i> | M | | | X |
| <i>Ms. Martella</i> | | | Not present | |
| <i>Ms. Brooks</i> | S | | | X |
| Tally | | | | 4 |

The meeting adjourned at 4:40 p.m. by consensus.

Secretary

Chairman