

**FAUQUIER COUNTY PUBLIC LIBRARY  
BOARD OF TRUSTEES  
April 25, 2019**

**REGULAR PUBLIC MEETING  
Warrenton Central Library**

**Board Members**

Pat White, Chairman, Cedar Run District  
Lawrie Parker, Secretary, Lee District

Feliecia Brooks, Vice-Chairman, Scott District  
Ann Martella, Center District

**Staff**

Maria Del Rosso, Library Director  
Linda Yowell, Support Services Manager

Lisa Pavlock, Public Information Coordinator  
Terri Garonzik, Administrative Specialist

**CALL TO ORDER**

Mrs. White called the meeting to order at 4:00 p.m.

**ADOPTION OF THE AGENDA**

The board adopted the agenda by consensus.

**MINUTES**

The board approved the March 14, 2019, meeting minutes as presented.

*Motion: to approve the March 14, 2019, meeting minutes as presented. Moved, seconded and passed by vote of those present as shown below:*

<i>Member</i>	<i>Moved/Second</i>	<i>Voted No</i>	<i>Other</i>	<i>Voted Yes</i>
<i>Mrs. Henrickson</i>			Not present	
<i>Mrs. White</i>				X
<i>Mrs. Parker</i>	M			X
<i>Ms. Martella</i>			Abstain	
<i>Ms. Brooks</i>	S			X
<b>Tally</b>				3

**APPROVAL OF PURCHASE ORDERS**

The board approved the purchase orders as presented:

*To approve the FY 2019 purchase orders as presented, by vote of those present as shown below:*

<i>Board Member</i>	<i>Moved/Second</i>	<i>Voted No</i>	<i>Other</i>	<i>Voted Yes</i>
<i>Mrs. Henrickson</i>			Not present	
<i>Mrs. White</i>				X
<i>Mrs. Parker</i>	M			X
<i>Ms. Martella</i>	S			X
<i>Ms. Brooks</i>				X
<b>Tally</b>				4

**STATUS REPORT**

**PR Campaign**

Mrs. Del Rosso reviewed a revised marketing campaign timeline proposed by The Ivy Group.

**(Attached)**

Mrs. White asked that the board be apprised of marketing campaign developments.

**Meeting Room Policies**

The board asked Mrs. Del Rosso to consult with the county attorney's office to revise the current meeting room policy. The board asked that the draft document(s) be placed on a future agenda for consideration.

**TRUSTEE'S TIME**

The board will next meet at 4 p.m. on May 23, 2019, in the Warrenton. Mrs. Parker will not attend the meeting.

## CONSENT AGENDA

### Evans Estate

Mrs. Brooks suggested that public acknowledgement of the Evans bequest might encourage similar gifts. Mrs. Del Rosso agreed to ask the Evans' estate executrix if such public acknowledgement is acceptable.

The board approved the consent agenda as presented.

## NEW BUSINESS

### Library Long-Range Plan

After discussion, the board asked the staff to draft a five-year plan and present it for review at the June meeting. The board also discussed the need to have library goals included in the board of supervisors' strategic plan.

### Proposed Purchases for Marshall Library

Ms. Brooks reported that she met with John Marshall branch manager Deborah Cosby to review the request for new computer worktables and chairs at the library's Internet stations. Ms. Brooks said she supports the request.

Mrs. Del Rosso confirmed that the new furnishings will be paid from lobby book sales and donations deposited in the library board trust fund and designated for the Marshall branch.

Following these discussions, the board moved:

*To approve the request to use trust funds to purchase and replace equipment and furnishings at the John Marshall Branch Library, by vote of those present as shown below:*

<i>Board Member</i>	<i>Moved/Second</i>	<i>Voted No</i>	<i>Other</i>	<i>Voted Yes</i>
<i>Mrs. Henrickson</i>			Not present	
<i>Mrs. White</i>				X
<i>Mrs. Parker</i>				X
<i>Ms. Martella</i>	S			X
<i>Ms. Brooks</i>	M			X
<b>Tally</b>				4

### Evaluation of Library Director

Ms. Martella agreed to draft the library director's 2019 evaluation for consideration by the board at its May meeting.

## OLD BUSINESS

### Internet Use Policy

Following review and discussion of the proposed revisions to the Internet Use Policy, the board moved:

*To approve the Internet Use Policy as revised, effective immediately, by vote of those present as shown below:*

<i>Board Member</i>	<i>Moved/Second</i>	<i>Voted No</i>	<i>Other</i>	<i>Voted Yes</i>
<i>Mrs. Henrickson</i>			Not present	
<i>Mrs. White</i>				X
<i>Mrs. Parker</i>				X
<i>Ms. Martella</i>	M			X
<i>Ms. Brooks</i>	S			X
<b>Tally</b>				4

The meeting was adjourned at 4:50 p.m. by consensus.

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Secretary

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Chairman