

**FAUQUIER COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES
June 17, 2019**

**REGULAR PUBLIC MEETING
Warrenton Central Library**

Board Members

Pat White, Chairman, Cedar Run District
Lawrie Parker, Secretary, Lee District

Feliecia Brooks, Vice-Chairman, Scott District
Ann Martella, Center District

Staff

Maria Del Rosso, Library Director
Linda Yowell, Support Services Manager

Dawn Sowers, Public Services Manager
Terri Garonzik, Administrative Specialist

CALL TO ORDER

Mrs. White called the meeting to order at 4:00 p.m.

ADOPTION OF THE AGENDA

The board adopted the agenda by consensus.

APPROVAL OF PURCHASE ORDERS

The board approved the FY 2020 purchase orders as presented:

To approve the FY 2020 purchase orders as presented, by vote of those present as shown below:

Board Member	Moved/Second	Voted No	Other	Voted Yes
Mrs. Henrickson			Not present	
Mrs. White				X
Mrs. Parker	M			X
Ms. Martella			Not yet present	
Ms. Brooks		S		X
Tally				3

MINUTES

The board approved the May 23, 2019, meeting minutes as presented.

Motion: to approve the May 23, 2019, meeting minutes as presented. Moved, seconded and passed by vote of those present as shown below:

Member	Moved/Second	Voted No	Other	Voted Yes
Mrs. Henrickson			Not present	
Mrs. White				X
Mrs. Parker	S			X
Ms. Martella			Abstain	
Ms. Brooks		M		X
Tally				3

ADMINISTRATIVE REPORT

Mrs. Del Rosso announced that Public Services Manager Dawn Sowers had been elected Chairman of Leadership Fauquier board. Mrs. Sowers will begin her one-year term in August.

STATUS REPORT

PR Campaign

Mrs. Del Rosso reported that The Ivy Group representatives and the ad hoc library marketing committee met on June 3 to review and discuss a marketing segment report completed as part of the marketing campaign funded by a PATH grant. The report identified five demographic segments that represent over 70% of current patrons. Based on the segment profiles, the group discussed which library services to focus future marketing efforts.

TRUSTEE'S TIME

The board will next meet at 4 p.m. on Thursday, July 25, 2019, in the Warrenton central library.

Mrs. Parker thanked Mrs. Del Rosso for answering questions from a Remington patron concerning library services.

Ms. Martella thanked board members and library staff for their professionalism throughout her 14 years on the board. Mrs. Del Rosso thanked Ms. Martella for her methodical consideration of issues and her steadfast support of the library.

The Board of Supervisors will adopt a proclamation honoring Ms. Martella on September 12.

NEW BUSINESS

FY 2020 State Aid Budget

After review of the FY 2020 State Aid budget, the board moved:

To adopt the FY 2020 State Aid budget, to be used for books and materials, by vote of those present as shown below:

Board Member	Moved/Second	Voted No	Other	Voted Yes
Mrs. Henrickson			Not present	
Mrs. White				X
Mrs. Parker	S			X
Ms. Martella	M			X
Ms. Brooks				X
Tally				4

OLD BUSINESS

Five-Year Plan

Mrs. Del Rosso distributed a draft five-year plan. After discussion, the board asked Mrs. Del Rosso to place the plan on the July agenda for further review. Mrs. Del Rosso reminded the board that a final plan must be submitted to the Library of Virginia to meet state aid guidelines.

A closed session to discuss personnel, pursuant to the Code of Virginia, §2.2-3711(A)(1).

Motion: to go into a closed session, pursuant to Code of Virginia § 2.2-3711(A)(1), for the purpose of discussing a personnel matter related to the performance of a specific employee.

Moved, seconded, and passed by vote of those present as shown below:

Member	Moved/Second	Voted No	Other	Voted Yes
Mrs. Henrickson			Absent	
Mrs. White				X
Mrs. Parker				X
Mrs. Martella	S			X
Ms. Brooks	M			X
Tally				4

See attachments for official record of Closed Session and the Certification of Closed Meeting.

Library Director's Evaluation

The board adopted the library director's annual performance evaluation.

Moved, seconded, and passed by vote of those present as shown below.


Member	Moved/Second	Voted No	Other	Voted Yes
Mrs. Henrickson			Absent	
Mrs. White	M			X
Mrs. Parker	S			X
Mrs. Martella				X
Ms. Brooks				X
Tally				4

Motion to adjourn to regular session

Moved, seconded, and passed by vote of those present as shown below.

Member	Moved/Second	Voted No	Other	Voted Yes
Mrs. Henrickson			Absent	
Mrs. White				X
Mrs. Parker	S			X
Mrs. Martella	M			X
Ms. Brooks				X
Tally				4

The meeting adjourned at 5:10 p.m. by consensus.



Secretary

Chairman

Closed Session: June 17, 2019

Motion to go into closed meeting

Pursuant to *Code of Virginia* §2.2-3711(A)(1), I move to go into a closed meeting for the purpose of discussion and consideration of the annual performance evaluation of the Library Director.

This certification shall be recorded in the minutes of the Library Board on motion of Brooks, seconded by Martella.

Moved, seconded, and passed by vote of those present as shown below.

	<i>Moved/Second</i>	<i>Voted No</i>	<i>Other</i>	<i>Voted Yes</i>
<i>Mrs. Henrickson</i>			Not present	
<i>Mrs. White</i>				✓
<i>Mrs. Parker</i>	B			✓
<i>Ms. Brooks</i>	M			✓
<i>Ms. Martella</i>	S			✓
Tally				4

Motion to come out of closed meeting

The Fauquier County Library Board, having adjourned into a closed meeting this 23rd day of May 2019 for the purposes stated in the resolution authorizing such meeting, does hereby certify that to the best of each member's knowledge

1. Only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act, and
2. Only such public business matters as were identified in the motion by which the closed meeting was convened, were heard, discussed or considered in the closed meeting.

This certification shall be recorded in the minutes of the Library Board on motion of Martella, seconded by Brooks.

Moved, seconded, and passed by vote of those present as shown below.

	<i>Moved/Second</i>	<i>Voted No</i>	<i>Other</i>	<i>Voted Yes</i>
<i>Mrs. Henrickson</i>			Not present	
<i>Mrs. White</i>				✓
<i>Mrs. Parker</i>				✓
<i>Ms. Brooks</i>	S			✓
<i>Ms. Martella</i>	M			✓
Tally				4

Motion to reconvene meeting to regular session

	<i>Moved/Second</i>	<i>Voted No</i>	<i>Other</i>	<i>Voted Yes</i>
<i>Mrs. Henrickson</i>			Not present	
<i>Mrs. White</i>	M			✓
<i>Mrs. Parker</i>	S			✓
<i>Ms. Brooks</i>				✓
<i>Mrs. Martella</i>				✓
Tally				

Action taken as a result of the Closed Meeting:

Motion:

Move to accept the recommended director of the library evaluation

Discussion:

no discussion

Moved, seconded, and passed by vote of those present as shown below.

	<i>Moved/Second</i>	<i>Voted No</i>	<i>Other</i>	<i>Voted Yes</i>
<i>Mrs. Henrickson</i>			Not present	
<i>Mrs. White</i>	M			✓
<i>Mrs. Parker</i>	S			✓
<i>Ms. Brooks</i>				✓
<i>Ms. Martella</i>				✓
Tally				

Motion to adjourn regular session

5:10 pm

	<i>Moved/Second</i>	<i>Voted No</i>	<i>Other</i>	<i>Voted Yes</i>
<i>Mrs. Henrickson</i>			Not present	
<i>Mrs. White</i>				✓
<i>Mrs. Parker</i>	S			✓
<i>Ms. Brooks</i>				✓
<i>Mrs. Martella</i>	M			✓
Tally				✓