



FAUQUIER COUNTY
HUMAN RESOURCES DEPARTMENT
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To: Personnel Committee Members
From: Janelle Downes, Director of Human Resources
Subject: Personnel Committee Meeting Minutes- Meeting for October 3, 2019
Date: October 7, 2019

Meeting commenced at 4:00 p.m. in the second floor conference room of the Warren Green Building.

Attendees: Supervisor Chris Butler, Supervisor Mary Leigh McDaniel, Paul McCulla, County Administrator; Tracy Gallehr, Deputy County Attorney; Erin Kozanecki, Director of Budget and Management; Darren Stevens, Fire & Rescue Chief; Janelle Downes, Director of Human Resources, and Katelin Hays, Classification and Compensation Analyst.

- I. Agenda was adopted.
- II. Request to increase a part-time permanent Administrative Associate to a full-time permanent Youth Development Educator position with the Cooperative Extension.

Action: This request was approved unanimously. This item will be placed on the Consent Agenda at the Board of Supervisors meeting on Thursday, October 10, 2019.

- III. Request to establish a full-time permanent Fire and Rescue/Public Safety Technical Systems Program Manager position.

Action: This request was rejected no action taken.

- IV. Request to approve revisions to Human Resources policy #4-A Employee Services Awards Program to include the ability to award a Loyalty Bonus in lieu of Service Pins.

Action: This request was approved unanimously. This item will be placed on the Consent Agenda at the Board of Supervisors meeting on Thursday, October 10, 2019.

Adjournment

The next meeting is scheduled for Thursday, November 7, 2019 at 4:30 p.m.