

**FAUQUIER COUNTY PARKS & RECREATION BOARD MEETING
JUNE 12, 2019
MONROE PARK PAVILION
14421 Gold Dust Parkway, Goldvein, Virginia**

Members Present: Chairman Donald P. Johnson Jr.
Vice Chairman David Graham Jr.
Treasurer Clayton Lescalleet
Carl Bailey.

Members Absent: Mark Joyce.

Also Present: Parks & Recreation Department Director Larry W. Miller, Parks & Recreation Department Assistant Director Gary Rzepecki, Southern Region Superintendent Michael Hanson, Monroe Park Manager Todd Bonshire, and Eastern Region Superintendent Jimmy Lyon.

Chairman Johnson called the meeting to order at 7 p.m.

Mr. Lescalleet led the Pledge of Allegiance.

APPROVAL OF AGENDA

Mr. Graham moved, Mr. Lescalleet seconded, approval of the agenda with the removal of Consent Agenda Item F, Elk Run Museum Lease Agreement, for discussion.

The motion carried by unanimous voice vote. Chairman Johnson moved the item to Reports on the agenda.

COMMENTS FROM CITIZENS

There were none.

PRESENTATIONS AND COMMENDATIONS

There were none.

CONSENT AGENDA

On motion of Mr. Bailey, seconded by Mr. Lescalleet, the Board approved the items listed below by unanimous voice vote.

- a. Minutes of Previous Meeting: The Board approved the minutes from the May 1, 2019, regular meeting.
- b. Treasurer's Report: The April 30, 2019, Treasurer's Report, reflecting a net balance of \$947,333, was approved.

- c. Appointment of Members to the Marshall Community Center Advisory Committee: The Board approved the appointment of Robert Glascock and Terri Hill to the Committee with their terms beginning June 12, 2019, and ending March 31, 2020.
- d. Amendments to the Marshall Community Center Advisory Committee Bylaws: The Board adopted the amendments to the Marshall Community Center Advisory Committee bylaws to allow the Committee to make changes as needed in a timely manner and provide measures to ensure all decisions are made after ample notice is given and there is sufficient support for the proposed changes.
- e. Revisions to Policy F 7, Park and Facility Naming: The Board adopted the amendments to Policy F 7, which will establish categories for donations of support toward Departmental programs based on the dollar amount and appropriate recognition of donors for each category.
- f. Elk Run Church Museum Lease Agreement: This item was removed from the Consent Agenda for discussion.
- g. Trust Fund 47 Eastern Region Expenditure: The Board approved expenditures not to exceed \$15,000 for Family Fun Day at Vint Hill on September 28, 2019.
- h. FY19 Year-End Budget Adjustments: The Board approved requesting the Fauquier County Board of Supervisors to hold the Parks and Recreation department harmless for the following FY19 budget overruns totaling approximately \$195,000 as they were a result of circumstances for which the Department had no control and arose after adoption of the FY19 budget:

Portable toilet rental contract increase	\$ 2,113
Northern mowing contract increase	\$ 15,069
Duties absorbed from sale of Lake Brittle residence	\$ 3,987
Assistant Director's salary and related costs	\$146,082
Fleet maintenance cost increases	\$ 4,913
MCC Clubhouse operational costs	\$ 3,737
Unfunded Workers Comp (usually covered at year-end)	\$ 16,153
Leeds Ruritan Club contribution	\$ 2,500

REPORTS

Elk Run Church Museum Lease Agreement (removed from Consent Agenda)

Mr. Graham moved, Mr. Lescalleet seconded, approval of staff's recommendation to accept the lease agreement between Fauquier County Parks and Recreation Department and St. Stephen's Episcopal Church for the maintenance and operations of the Elk Run Church Historic Site and Museum and the resolution authorizing the lease agreement to be forwarded to the Board of Supervisors for approval.

The motion carried by voice vote with Mr. Bailey voting Nay.

ACTION ITEMS - There were none.

INFORMATION ITEMS

Director's Monthly Report: The Board received the Director's Report.

Director Miller updated the following items:

- The Department had received 60% of the comments from the Warrenton Branch Greenway project being reviewed
- Emery & Garrett is awaiting more information before scheduling the irrigation well study at Northern Fauquier Community Park
- The purchase order for CEI at Pierce Elementary School is being finalized; a pre-construction meeting will be scheduled soon

Assistant Director Rzepecki reported the following on the issues the Department has been experiencing with ballfield lighting:

- The existing ballfield lights are in really bad shape.
- The County Budget Office and County Administrator have requested the Department create a cost analysis for keeping existing ballfield lights, removing them, showing the amount of use and whether or not it validates all the repair costs, and what replacement lights would look like if the County decided to keep them in place.
- This will be a discussion item for the Parks & Recreation Board in August along with other Capital Improvement Projects.

Chairman Johnson asked Mr. Graham if the schools had a position on repairing, replacing, or removing the ballfield lights. Mr. Graham responded the School Coop Committee has not discussed this item

Mr. Graham stated he would like to see the lights at Cedar Lee remain in place and believed the Board members should support keeping existing lighted fields since they fought hard to get them initially. He noted more people use facilities when the fields are lit; however, adjoining property owners to these sites often oppose installation of the lights. He stated the Committee would be meeting on June 17 and could discuss this matter.

Assistant Director Rzepecki stated the Parks & Recreation needs to discuss whether it wants to continue expending funds to repair existing lights or purchase and install new ones based on how much they are currently used.

Mr. Lescalleet the Board would have to evaluate proposed new lights from an energy savings standpoint. Mr. Rzepecki stated Prince William County installed LED lights, which provided better lighting, no glare, and reduced utility costs. He stated the use of footers and metal poles needs to be considered vs. reports that recommend replacing wooden poles with wooden poles, which will result in the Department facing the same problems again in 20 years.

Director Miller distributed the most recent compilation of reports on the ballfield lights for the Board members to begin reviewing. He stated Assistant Director Rzepecki would provide a lot more information at the board's August meeting.

BOARD TIME

With the upcoming August 1, 2019, retirement of Director Miller, Mr. Lescalleet stated it has been a pleasure to work with Mr. Miller, congratulated him on his accomplishments, offered his best wishes on his retirement, and welcomed him as a volunteer in the future.

Mr. Graham echoed Mr. Lescalleet's comments and noted his appreciation for what Mr. Miller has done for parks and recreation in the county.

Mr. Bailey noted the first time he met Mr. Miller was at Monroe Park, and they've come a long way since that time.

Chairman Johnson also thanked Mr. Miller for all the years he has given to the County and voiced his appreciation for what he has done for the Parks and Recreation Board and county citizens.

On behalf of the Parks and Recreation Board, Chairman Johnson presented Director Miller with a \$125 gift certificate to It's About Thyme in Culpeper as a token of their appreciation for all he has done for parks and recreation in Fauquier County during the past 34 years.

Director Miller thanked the Board for the gift certificate and stated it has been an honor and pleasure to work with all the members. He stated he has been impressed with the dedication shown to the citizens of the county, which had made it a pleasure to work for them. He also noted his gratitude and appreciation for the Board's support of staff over the years.

CLOSED SESSION - There was none.

ADJOURNMENT: The meeting adjourned at 7:14 p.m.

Donald P. Johnson, Jr. Chairman
Parks and Recreation Board

Date