

**PERSONNEL COMMITTEE AGENDA REQUEST**

**Sponsor:**

Personnel Committee

**Board of Supervisors Meeting Date:**

December 5, 2019

**Staff Lead:**

Janelle Downes, Director

**Department:**

Human Resources

**Topic:**

A request to establish a part-time permanent Investigator position with the County Attorney’s Office.

**Topic Description:**

There are many recurring instances where existing staff and research tools are insufficient to investigate a variety of potential County Code and Zoning Ordinance violations. Having an investigator available to the County Attorney’s Office to supplement the existing Community Development Inspectors for particularly complex or difficult to investigate active litigation cases would be extremely beneficial to the County’s code enforcement efforts. This position is proposed as a part-time permanent position at twenty hours per week that will work primarily in the field investigating complex civil and enforcement matters.

**Requested Action of the Board of Supervisors:**

Consider for adoption.

**Fiscal Impact Analysis:**

	<b>Annual Cost</b>	<b>FY20 Impact</b>
<b>Salary</b>	\$51,121	\$18,773
<b>Benefits</b>	\$17,644	\$8,711
<b>Total</b>	\$68,765	\$27,484

**Identify any other Departments, Organizations or Individuals that would be affected by this request:**

County Attorney’s Office