

**FAUQUIER COUNTY PUBLIC LIBRARY  
BOARD OF TRUSTEES  
November 19, 2019**

**REGULAR PUBLIC MEETING  
Warrenton Central Library**

**Board Members**

Lawrie Parker, Chairman, Lee District  
Pat White, Vice-Chairman, Cedar Run District

Feliecia Brooks, Secretary, Scott District  
Elizabeth Henrickson, Marshall District

**Staff**

Maria Del Rosso, Library Director  
Lisa Pavlock, Public Information Coordinator  
Natalie Damewood, Bealeton Branch Manager

Dawn Sowers, Public Services Manager  
Terri Garonzik, Administrative Specialist  
Linda Yowell, Support Services Manager

**CALL TO ORDER**

Mrs. Parker called the meeting to order at 4:00 p.m.

**ADOPTION OF THE AGENDA**

The board adopted the agenda by consensus.

**PUBLIC HEARING**

Mrs. Parker opened the public hearing on proposed changes to fines and fees for a variety of library services. No citizens spoke. Mrs. Parker closed the public hearing.

**MINUTES**

The board reviewed the October 24, 2019, meeting minutes as presented, and moved:  
*To approve the October 24, 2019, meeting minutes as presented. Moved, seconded and passed by vote as shown below:*

Member	Moved/Second	Voted No	Other	Voted Yes
Mrs. Henrickson	M			X
Mrs. White	S			X
Mrs. Parker				X
Dr. Ward			Not present	
Ms. Brooks				X
<b>Tally</b>				4

**APPROVAL OF PURCHASE ORDERS**

The board reviewed FY 2020 purchase orders as presented and moved:  
*To approve FY 2020 purchase orders as presented, by vote as shown below:*

Board Member	Moved/Second	Voted No	Other	Voted Yes
Mrs. Henrickson	M			X
Mrs. White				X
Mrs. Parker				X
Dr. Ward			Not present	
Ms. Brooks	S			X
<b>Tally</b>				4

**ADMINISTRATIVE REPORT**

Mrs. Henrickson suggested PATH Foundation volunteer corps might help with a college prep workshop similar to the one held in partnership with various community agencies in November.

**STATUS REPORT**

**Warrenton Library**

Mrs. Del Rosso reported Mr. Doug Larson and she met with PATH Foundation President/CEO Christy Connelly to discuss the new Warrenton library. Mrs. Del Rosso agreed to identify two 21<sup>st</sup> century libraries that could be visited in one day by interested PATH board members. Mrs. Del Rosso will extend the invitation to county representatives.

Mrs. Del Rosso also met with Cindy Colson, Deputy Director of Strategic Partnerships at the Center for Nonprofit Excellence, to discuss a strategic approach to the project.

## CONSENT AGENDA

### 2020 Holiday Calendar

After reviewing the proposed 2020 Holiday Calendar, the board moved:

*To adopt the 2020 Holiday Calendar as presented. Moved, seconded, and passed by vote as shown below:*

Board Member	Moved/Second	Voted No	Other	Voted Yes
Mrs. Henrickson	S			X
Mrs. White	M			X
Mrs. Parker				X
Dr. Ward			Not present	
Ms. Brooks				X
<b>Tally</b>				4

## NEW BUSINESS

### 2020 Fauquier Community Read

The board moved:

*To approve a \$6,000 trust fund expenditure to support the 2020 Fauquier Community Read. Moved, seconded, and passed by vote of those present as shown below:*

Board Member	Moved/Second	Voted No	Other	Voted Yes
Mrs. Henrickson				X
Mrs. White	M			X
Mrs. Parker				X
Dr. Ward			Not present	
Ms. Brooks	S			X
<b>Tally</b>				4

### Gas Cards at Bealeton Library

Mrs. Del Rosso reported the Rappahannock-Rapidan Regional Commission (RRRC) asked the Bealeton library to distribute gas cards for elderly, disabled, and/or low-income individuals in need of transportation support. The Foothills Area Mobility System manages the program funded by a PATH grant.

Mrs. Del Rosso said the county attorney's office and risk management found the program safeguards to be satisfactory.

After discussing the request, the board moved: *To adopt RRRC's request to distribute gas cards at the Bealeton library, by vote as shown below:*

Board Member	Moved/Second	Voted No	Other	Voted Yes
Mrs. Henrickson	M			X
Mrs. White				X
Mrs. Parker				X
Dr. Ward			Not present	
Ms. Brooks	S			X
<b>Tally</b>				4

## OLD BUSINESS

### Adoption of Revised Miscellaneous Fees

Following a review of the proposed changes to fines and fees, the board moved:

*To approve the fines and fees as presented. Moved, seconded, and passed by vote of those present:*

Board Member	Moved/Second	Voted No	Other	Voted Yes
Mrs. Henrickson	M			X
Mrs. White	S			X
Mrs. Parker				X
Dr. Ward			Not present	
Ms. Brooks				X
<b>Tally</b>				4

### Adoption of Revised Bealeton Depot Policy

After discussing the new policy and guidelines for use of the Depot, the board moved:

To adopt the Depot Use Policy and Guidelines effective immediately. Moved, seconded, and passed by vote as shown below:

Board Member	Moved/Second	Voted No	Other	Voted Yes
Mrs. Henrickson	S			X
Mrs. White	M			X
Mrs. Parker				X
Dr. Ward			Not present	
Ms. Brooks				X
<b>Tally</b>				4

**Adoption of Revised John Barton Payne Community Hall Policy**

After discussing the revised policy and guidelines for use of the JBP, the board moved:  
 To adopt the John Barton Payne Community Hall Use Policy and Guidelines effective immediately. Moved, seconded, and passed by vote as shown below:

Board Member	Moved/Second	Voted No	Other	Voted Yes
Mrs. Henrickson	S			X
Mrs. White	M			X
Mrs. Parker				X
Dr. Ward			Not present	
Ms. Brooks				X
<b>Tally</b>				4

**TRUSTEE’S TIME**

Mrs. Del Rosso announced a workshop at 4 p.m. on December 5, 2019, at the Warrenton central library to review the library’s electronic resources.

The board will meet in regular session at 4 p.m. on Thursday, January 23, 2020, in the Warrenton central library.

The meeting adjourned at 4:45 p.m. by consensus.

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 Secretary

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 Chairman