

Finance Committee Agenda

Warren Green Building, 2nd Floor Conference Room

10 Hotel Street, Warrenton

August 24, 2020 – 10:00 a.m.

I. Reports

A. Treasurer's Report on Delinquent Tax Collections – Tanya Wilcox

B. Health Insurance – Mary Wyckoff/Terrilyn Pete

1. Health Insurance Report/Claims Data

C. Budget Reports – Mallory Stribling

1. Budget Action Report

2. Contingency Reserve Update

3. Administratively Approved Budget Adjustments

4. Grant Items

II. Action Items

III. Discussion Items



COUNTY OF FAUQUIER

OFFICE OF THE TREASURER

Tanya Remson Wilcox, Treasurer

P. O. Box 677

Warrenton, VA 20188

OFFICE: (540) 422-8180 FAX: (540) 422-8179

treasurer@fauquiercounty.gov



MEMORANDUM

DATE: 8/10/2020
 TO: FINANCE COMMITTEE
 FROM: TANYA REMSON WILCOX, TREASURER
 SUBJECT: DELINQUENT TAX COLLECTIONS FOR JULY 2020

Listed below is a summary of the delinquent taxes collected for July 2020. These figures are broken down to show collections of base, penalty and interest. Additionally, through the diligent efforts of the delinquent tax collectors, the Commissioner exonerated \$(119,937).

COLLECTION OF PRIOR YEAR DELINQUENTS

	JULY 2020	JUN 2020	JULY 2019
REAL ESTATE	100,053	95,624	44,695
PERSONAL PROPERTY	17,728	16,246	28,105
BUSINESS LICENSE	17,821	-638	3,416
PENALTY/INTEREST	29,788	30,792	29,311
MONTHLY TOTAL	165,390	142,025	105,528

COLLECTION OF CURRENT DELINQUENTS

	JULY 2020	JUN 2020	JULY 2019
REAL ESTATE	734,710	915,376	661,855
PERSONAL PROPERTY	166,591	171,765	111,481
BUSINESS LICENSE	80,481	5,298	103,873
PENALTY/INTEREST	106,640	118,506	98,854
MONTHLY TOTAL	1,088,423	1,210,945	976,063

REMAINING DELINQUENT BALANCES

	JULY 2020	JULY 2019
PERSONAL PROPERTY	1,731,810	1,683,717
REAL ESTATE	2,747,300	2,523,707
	\$4,479,110	\$4,207,425

FAUQUIER COUNTY GOVERNMENT AND FAUQUIER COUNTY PUBLIC SCHOOLS
JOINT FINANCE COMMITTEES HEALTH INSURANCE UPDATE
Report Data as of June 2020

FY 2020 Budget Update:

Year-to-date expenses from the Health Insurance Fund (the Fund) are at \$33,857,064 compared with \$33,203,128 at the same time last year. This represents an increase of 2.0% from the prior year.

June medical claims were \$2,095,275 and prescription claims were \$381,510 for an actual total claims paid of \$2,476,785. Humira (anti-inflammatory) Ozempic (diabetes) and Stelara (Psoriasis) are the top paid prescription drugs for the plan. UVA Health, Inova Fairfax, Fauquier Hospital and Novant facilities are the highest utilized inpatient and outpatient facilities. We have received \$1,233,789 in stop loss reimbursements and \$143,010 in pharmacy rebates.

In comparison to the FY 2019 budget, expenses are running at approximately 95.2%. When adjusted for revenue trends and the Fund's overall performance, the fund is running at approximately 94.7% of budget. The Fund has a FY 2020 reserve balance of \$7,906,614, or the 25% reserve requirement for the health and prescription drug portion of the fund budget.

**Finance Committee Budget Action Report
August 24, 2020**

Budget Actions Summary – FY 2021		
<u>Supplemental Appropriation</u>	General Fund	\$84,288

Requesting Department	Description	Amount	Category		Action/Explanation
			Source	Fund	
Consent Agenda					
FY 2021					
Registrar's Office	No-Excuse Early Absentee Voting	\$84,288	General Fund Balance	General Fund	Appropriates \$84,288 in additional funds to support early absentee voting, and open two additional polling sites for 45 days prior to the election in order to process increased mail-in ballots and applications.

FY 2020 Undedicated Contingency Reserve

4-100-091400-9999

Fiscal Year 2020 Approved Budget

\$250,000

	Adjustments	Date Proposed to Finance Committee	Date Approved by Finance Committee	Date Approved by BOS	Requested Amount	Contingency Reserve Balance
						\$ 250,000
1	Compensation Board Funding appropriation based on population adjustments	N/A	N/A	6/13/2019	49,217	200,783
2	County matching funds for Town of Warrenton's Timber Fence Trail Phase II Project	7/22/2019	7/22/2019	8/8/2019	34,655	166,128
3	Virginia War Memorial Foundation Contribution	8/26/2019	8/26/2019	9/12/2019	94	166,034
4	Conversion of PTP position to FTP Youth Agriculture Development Educator	9/23/2019	9/23/2019	10/10/2019	35,957	130,077
5	FY 2020 Service Awards Program	N/A	N/A	10/10/2019	17,028	113,049
6	Fauquier County Fair Stormwater Pond Contributions	10/28/2019	10/28/2019	11/14/2019	20,000	93,049
7	FY19 Carryover allocation of additional contingency	N/A	N/A	11/14/2019	(150,000)	243,049
8	Establish a PTP Investigator for County Attorney's Office	11/25/2019	11/25/2019	12/12/2019	18,773	224,276
9	Live Streaming Planning Commission and BZA meetings	1/27/2020	1/27/2020	2/13/2020	2,770	221,506
10	Deer Fencing for the Fauquier Education Farm	1/27/2020	1/27/2020	2/13/2020	8,300	213,206
11	COVID-19 Response Funding	N/A	N/A	3/19/2020	23,649	189,557
12	Contribution to EDA for Small Business Loans	N/A	N/A	5/14/2020	25,000	164,557

Contingency Reserve Balance if all requested items are approved:	\$ 164,557
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FY 2021 Undedicated Contingency Reserve

4-100-091400-9999

Fiscal Year 2021 Approved Budget

\$250,000

	Adjustments	Date Proposed to Finance Committee	Date Approved by Finance Committee	Date Approved by BOS	Requested Amount	Contingency Reserve Balance
						\$ 250,000
1						-
2						-
3						-
4						-
5						-
6						-
7						-
8						-
9						-
10						-

Contingency Reserve Balance if all requested items are approved:	\$ 250,000
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FY 2020 Administratively Approved Supplemental Budget Adjustments

per BA Policy FC-02

	Dept/Fund	Description	Date Approved	AMOUNT Appropriation (+) De-appropriation (-)	Local Match Y/N	Comments
48	County Administration	Appropriates RRCSB funding relative to CSB building change orders	1/15/2020	9,650	N	
49	Adult Court Services	Appropriates additional FY20 funding for the DCJS Community Corrections/Pretrial Services grant	1/22/2020	12,004	N	
50	Sheriff's Office	Appropriates insurance recovery for vehicle SD-1812	1/31/2020	633	N	
51	Airport Fund	Appropriates DOAV Maintenance Grant for Automated Weather Observing System (AWOS) Modem Repair	2/6/2020	1,275	Y	Match sourced from operating budget
52	Sheriff's Office	Appropriates State funding for training	2/10/2020	246	N	
53	Sheriff's Office	Appropriates reimbursement from RRCSB TDO funds	2/10/2020	6,592	N	
54	Sheriff's Office	Appropriates donations received in support of K-9 Program	2/27/2020	4,696	N	
55	Sheriff's Office	Appropriates Wise Foundation grant funding for speed trailer	2/27/2020	1,233	N	
56	Sheriff's Office	Appropriates reimbursement from RRCSB Temporary Detention Order funds	3/2/2020	2,806	N	
57	Sheriff's Office	Appropriates payment from Rappahannock County for their share of 800 MHz Radio system	3/2/2020	5,750	N	
58	Parks and Recreation	Appropriates insurance recovery funds from Vint Hill Park Baseball Field	3/4/2020	275	N	
59	Sheriff's Office	Appropriates insurance recovery for vehicle SD-1807	3/4/2020	1,943	N	
60	Sheriff's Office	Appropriates insurance recovery for vehicle SD-125	3/11/2020	138	N	
61	Commonwealth's Attorney	Appropriates insurance recovery for vehicle 2017 Ford Explorer VIN #25907	3/16/2020	477	N	
62	Sheriff's Office	Appropriates insurance recovery for vehicle SD-1812	3/25/2020	340	N	
63	Economic Development	Appropriates program donations to Wine Event	3/20/2020	1,200	N	
64	Sheriff's Office	Appropriates insurance recovery for vehicle SD-1704	3/25/2020	11,284	N	
65	County Administration	Appropriates reimbursement from RRCS for 12 North Hill Project	3/31/2020	2,848	N	
66	Sheriff's Office	Appropriates insurance recovery for vehicle SD-1815	3/31/2020	562	N	
67	Airport Fund	Appropriates insurance recovery for vehicle 2001 Dodge Dakota VIN #6684	4/2/2020	1,199	N	
68	General Services	Appropriates insurance recovery for School Zone Sign	4/16/2020	590	N	
69	Fire and Rescue Levy Fund	Appropriates insurance recovery for vehicle - Marshall's 2004 L-one pumper	4/20/2020	3,060	N	
70	Sheriff's Office	Appropriates insurance recovery for vehicle SD-1815	4/27/2020	2,663	N	
71	Fire and Rescue Levy Fund	Appropriates Training Committee Registration class fees	5/8/2020	4,999	N	
72	Environmental Services Fund	Appropriates insurance recovery for Corral Farm Recycling Shed fire	5/11/2020	2,053	N	
73	Sheriff's Office	Appropriates additional insurance recovery for vehicle SD-1815	5/11/2020	256	N	
74	DFREM	Appropriates insurance recovery 2ES041 2020 Ford Escape	5/21/2020	485	N	
75	DFREM	Appropriates insurance recovery ES032 2016 Ford Transit	6/17/2020	1,844	N	
76	Fire and Rescue Levy Fund	Appropriates insurance recovery 2000 Pierce Pumper CO#10 New Baltimore	6/22/2020	17,984	N	
77	Commonwealth's Attorney	Appropriates State Asset Forfeiture funding	6/22/2020	2,698	N	
78	Airport Fund	Appropriates funding for fuel purchase	6/25/2020	17,909	N	
79	Fire and Rescue Levy Fund	Appropriates additional FY20 funding for the Four for Life grant	7/15/2020	3,475	N	
79	Sheriff's Office	Appropriates NOVA-DC ICAC funding	7/15/2020	6,137	N	
80	Sheriff's Office	Appropriates reimbursement from the Bulletproof Vest grant	7/15/2020	1,526	Y	Match sourced from operating budget
81	Airport Fund	Appropriates DOAV Maintenance Grant funding for light repair	7/20/2020	1,050	Y	Match sourced from operating budget
82	Airport Fund	Appropriates sponsor donation for terminal building Wi-Fi	7/20/2020	2,500	N	
83	Sheriff's Office	Appropriates reimbursement from RRCSB for TDO funding	7/21/2020	6,883	N	
84	Treasurer's Office	Appropriates additional revenue received through credit card fees	7/21/2020	24,647	N	
85	Registrar's Office	Appropriates additional reimbursement from Department of Elections for the Presidential Primary Election	7/21/2020	42,653	N	
86	Sheriff's Office	Appropriates insurance recovery for 2017 Ford Explorer VIN# 7627	8/10/2020	138	N	
87	Community Development	Appropriates funds from DHCD for Training Support	8/10/2020	2,000	N	
88	Airport Fund	Appropriates insurance recovery for vehicle 2011 Dodge Dakota VIN #6684	8/10/2020	199	N	
89	Sheriff's Office	Appropriates funds from The Fauquier Trails Coalition and FCAAA for Bike Patrol and course materials	8/18/2020	6,199	N	
90	Sheriff's Office	Appropriates Homeland Security Travel funds	8/18/2020	7,617	N	
91	Social Services	Appropriates Virginia Department of Social Services Domestic Violence Grant funding amendment	8/17/2020	10,000	N	
92	Social Services	Appropriates Virginia Department of Social Services Adoption Incentive Grant	8/17/2020	1,650	N	
93	Fire and Rescue Levy Fund	Appropriates registration for class fees	8/17/2020	1,422	N	

New review item(s) highlighted above

- County Administrator provided the administrative authority to accept and approve:
 - Supplemental adjustments, to include one-time grants, miscellaneous revenue adjustments, and insurance and recoveries, not to exceed \$50,000:
 - Scope of approved grant program/project(s) cannot change
 - Any additional local match must exist in the department's budget
 - No ongoing funding requirements, including personnel enhancements
- County Administrator may name a designee that is provided the administrative authority to:
 - Accept and approve supplemental appropriations as noted above not to exceed \$15,000

FY 2021 Administratively Approved Supplemental Budget Adjustments

per BA Policy FC-02

	Dept/Fund	Description	Date Approved	AMOUNT Appropriation (+) De-appropriation (-)	Local Match Y/N	Comments
1	Economic Development	Appropriates VTC WanderLove Grant funding	7/20/2020	10,000	N	
2	County Administration	Appropriates funding for Behavioral Health Facility renovation feasibility study	7/22/2020	6,646	N	

New review item(s) highlighted above

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