

**MINUTES OF
FAUQUIER COUNTY PLANNING COMMISSION
JANUARY 15, 2015**

**Work Session
4:15 p.m.
Warren Green Building
Second Floor Conference Room
10 Hotel Street, Warrenton, Virginia**

The Fauquier County Planning Commission held a Work Session on Thursday, January 15, 2015, beginning at 4:15 p.m., in the Warren Green Building, Second Floor Conference Room, 10 Hotel Street, Warrenton, Virginia. Members present were Mr. Bob Lee, Chairperson; Ms. Adrienne Garreau, Vice-Chairperson; Mr. Ken Alm, Secretary; Mr. John Meadows and Mr. Dell Ennis. Also present were Ms. Tracy Gallehr, Ms. Kimberley Fogle, Ms. Kimberley Johnson, Ms. Holly Meade, Mr. Chuck Floyd, Mr. Andrew Hopewell, Mr. Adam Shellenberger and Ms. Heather Jenkins.

MARSHALL LEGACY APARTMENTS

Mr. Adam Shellenberger introduced the application.

ZONING ORDINANCE TEXT AMENDMENT – A Zoning Ordinance Text Amendment to Sections 3-318 and 5-1812 to allow adaptive reuse of historic buildings on non-common open space with approval of a Special Exception.

Ms. Kimberley Johnson reviewed the proposed amendment.

ZONING ORDINANCE TEXT AMENDMENT – A Zoning Ordinance Text Amendment to Section 5-2600 to modify the standards for approving a decrease in non-common open space.

Mr. Chuck Floyd reviewed the proposed amendment.

ELECTION OF OFFICERS

Ms. Holly Meade reviewed the procedure for the election of officers.

CONSIDERATION OF BYLAWS

Planning Commission members discussed amending the current bylaws to allow staff to be appointed Secretary.

COMMITTEE ASSIGNMENTS

Planning Commission members reviewed the Committee Assignments.

ADOPTION OF 2015 MEETING SCHEDULE

Planning Commission members reviewed the proposed 2015 meeting schedule.

APPROVAL OF MINUTES – DECEMBER 3, 2014

Planning Commission members discussed the minutes.

COMPREHENSIVE PLAN – CHAPTER 1, VISION DISCUSSION

Mr. Andrew Hopewell led the discussion.

PLANNING COMMISSIONERS' TIME

Planning Commission members discussed the upcoming site visit schedule for January 28, 2015.

The meeting was adjourned at 6:00 p.m.

***Regular Meeting
6:30 p.m.
Warren Green Meeting Room
10 Hotel Street, Warrenton, Virginia***

The Fauquier County Planning Commission held its regular meeting on Thursday, January 15, 2015, beginning at 6:30 p.m. in the Warren Green Meeting Room, 10 Hotel Street, Warrenton, Virginia. Members present were Mr. Ken Alm, Chairperson Elect; Ms. Adrienne Garreau, Vice-Chairperson Elect; Mr. Bob Lee, Mr. John Meadows and Mr. Dell Ennis. Also present were Ms. Tracy Gallehr, Ms. Kimberley Fogle, Ms. Holly Meade, Ms. Kimberley Johnson, Mr. Chuck Floyd, Mr. Andrew Hopewell and Ms. Heather Jenkins.

1. **ELECTION OF OFFICERS**

Ms. Holly Meade opened the meeting and initiated the election of officers.

a. **Chairperson**

Mr. John Meadows made a motion to elect Mr. Dell Ennis as Chairperson. In that there was no second, the motion failed.

Ms. Holly Meade asked for further nominations.

On motion made by Mr. Bob Lee and seconded by Ms. Adrienne Garreau, it was moved to elect Mr. Ken Alm as Chairperson.

Due to majority, Mr. Ken Alm was elected.

Mr. Ken Alm took over as Chairperson.

b. **Vice-Chairperson**

On motion made by Mr. Ken Alm and seconded by Mr. Bob Lee, it was moved to elect Ms. Adrienne Garreau as Vice-Chairperson.

Due to majority, Ms. Adrienne Garreau was elected.

c. **Secretary**

Planning Commission members deferred adoption of the bylaws so they may be amended in order to allow staff to be appointed Secretary.

2. **APPROVAL OF MINUTES** – December 3, 2014

On motion made by Mr. Ken Alm and seconded by Mr. John Meadows, it was moved to approve the December 3, 2014 minutes.

The motion carried unanimously.

3. **CONSIDERATION OF BYLAWS**

Planning Commission members deferred adoption of the bylaws so they may be amended in order to allow staff to be appointed Secretary and will be brought back in February.

The motion carried unanimously.

4. **COMMITTEE ASSIGNMENTS**

Planning Commission members voted to keep the same appointments as last year.

- a. Architectural Review Board – Mr. Lee
- b. Pedestrian Bicycle and Greenway Advisory Committee – Mr. Alm
- c. Transportation Committee – Ms. Garreau

5. **ADOPTION OF 2015 MEETING SCHEDULE**

On motion made by Ms. Adrienne Garreau and seconded by Mr. Ken Alm, it was moved to adopt the 2015 meeting schedule as amended.

The motion carried unanimously.

*Public Hearings
6:30 p.m.
Warren Green Meeting Room, First Floor, 10 Hotel Street
Warrenton, Virginia*

1. **ANNOUNCEMENTS**

None.

2. **CITIZENS' TIME**

No one spoke.

3. **ZONING ORDINANCE TEXT AMENDMENT** – A Zoning Ordinance Text Amendment to Sections 3-318 and 5-1812 to allow adaptive reuse of historic buildings on non-common open space with approval of a Special Exception. (Kimberley Johnson, Staff)

Mr. Ken Alm opened the public hearing.

In that there were no speakers, Mr. Ken Alm closed the public hearing.

On motion made by Mr. Dell Ennis and seconded by Ms. Adrienne Garreau, it was moved to forward this item to the Board of Supervisors with a recommendation of approval.

The motion carried unanimously.

4. **ZONING ORDINANCE TEXT AMENDMENT** – A Zoning Ordinance Text Amendment to Section 5-2600 to modify the standards for approving a decrease in non-common open space. (Chuck Floyd, Staff)

Mr. Chuck Floyd reviewed the staff report, a copy of which is attached to and made part of these official minutes.

Mr. Ken Alm opened the public hearing.

In that there were no speakers, Mr. Ken Alm closed the public hearing.

On motion made by Mr. John Meadows and seconded by Ms. Adrienne Garreau, it was moved to forward this item to the Board of Supervisors with a recommendation of approval.

The motion carried unanimously.

In that there was no further business, the meeting was adjourned at 6:35 p.m.

A tape recording of the meeting, as well as the associated staff reports and attachments for each agenda item, are retained on file in the Department of Community Development's Planning Office, 10 Hotel Street, Third Floor, Warrenton, Virginia, for a period of one year.

**THE AGENDA MAY BE MODIFIED ON ADOPTION BY THE PLANNING
COMMISSION IN THE FORM OF ADDITIONS, DELETIONS OR REVISIONS**