

**FAUQUIER COUNTY
ARCHITECTURAL REVIEW BOARD**

Meeting Minutes

January 7, 2015
4:00 p.m.

2nd Floor Conference Room, Warren Green Building, 10 Hotel Street, Warrenton

Attendance:

Mary Root, Chair (Citizen-at-Large)
Julie Broaddus (Scott District Representative)
Bob Lee (Planning Commission Representative)
Jack LaMonica (Marshall District Representative)
Hilary Gerhardt (Cedar Run District Representative)

Staff:

Wendy Wheatcraft, Preservation Planner
Maureen Williamson, Staff

Not in attendance:

Brandie Schaeffer (Center District Representative)

1. Call to Order

Ms. Root called the meeting to order at 4:09 p.m.

2. The December 10, 2014 meeting minutes were reviewed. Ms. Root made a motion to approve the minutes. Ms. Gerhardt seconded the motion. The motion carried 4 – 0.

3. New Business

Ms. Wheatcraft noted receiving a call from Susan Russell of Citizens for Fauquier County related to the potential for Architectural Review Board (ARB) members to participate in a joint-effort cemetery field identification mapping project. She also noted that this project would take place in the summer utilizing interns. The group had a brief discussion and agreed that they would like to participate in some fashion as this project takes shape.

Committee members discussed a process summer interns might follow to identify county cemeteries. Ms. Broaddus suggested a two-tiered approach to field inspection. She described the first task to involve the initial identification of the geospatial location of the cemetery. The second task would be to determine estimated boundary lines, family names, and dates, as well as identifying any landscape features indicative of a cemetery.

The ARB discussed the possibility of this project involving the Boy Scouts or qualifying for an Eagle Scout Service Project. It was noted that many of the cemeteries are on private property. In an effort to gain easier access to private property, ARB members discussed the possibility of the county sending out a letter to property owners informing them of the cemetery field identification project.

Ms. Wheatcraft will bring more project information to the ARB as it becomes available.

4. Ongoing Business

- Comp Plan Chapter 2 Revision – Review of Appendix 2 Draft Text

Ms. Wheatcraft discussed the overall draft format of the chapter revision. She reported that natural and cultural resources will be written as two separate sections of the same chapter. She noted that the most detail about the cultural resources are in the individual appendices.

The ARB suggested that Ms. Wheatcraft invite Andrew Hopewell, Assistant Chief of Planning, to join the next meeting of this Board. The Board would like Mr. Hopewell, who is the lead staff member for the revision of the Comprehensive Plan, to visit for the purpose of providing an overview of the Comprehensive Plan revision process.

Ms. Wheatcraft asked the ARB if there was a particular resource type members saw missing in the draft.

- Town of Warrenton ARB Invitation

Ms. Wheatcraft told the ARB that Sarah Sitterle, on behalf of the Town of Warrenton's ARB, has invited staff and the ARB Chair to attend their next meeting on Thursday, January 22, at 7:00 p.m. to formally ask the Warrenton ARB to partner with the County ARB to present the masonry workshop in May.

- May 2015 Public Workshop

- Schedule date, time, and event venue(s)

The Committee chose Saturday afternoon, May 9, 2015, as the date for the public brick workshop. The Committee discussed an afternoon time frame with the event consisting of displays by craftsmen, a presentation, and walking tour.

- Schedule & plan the afternoon's events

The Committee discussed that the Town of Warrenton ARB may be helpful in developing the walking tour as they may have more knowledge of the buildings on the tour.

Mr. LaMonica suggested looking at what new work has been done, as new work would serve as good examples as opposed to existing maintenance issues.

Mr. Lee and Mr. LaMonica noted that architect Doug Gilpin, may be a resource and will forward his contact information to Ms. Wheatcraft.

- Contact speaker(s) and craftsmen for availability

The Committee agreed to contact the following firms to gauge their interest in participating in the brick workshop:

- John Friedrichs of New Dimension Masonry – Ms. Wheatcraft will price his services.
- Habalis Construction, Inc.
- Tidewater Preservation Inc.
- Vintage Restoration
- Hagerstown Brick & Block (located in Marshall)
- Frederick Block, Brick & Stone

5. Announcements

- The Casanova Special Exception telecommunications application postponed, rescheduled for 2/19/15 Planning Commission meeting

Mr. Lee read from the CityScape report for the Casanova Tower. He noted that the CityScape consultant came to the conclusion that Verizon did not justify the height of the tower. He continued that Verizon has set up a meeting with CityScape and staff on January 8, 2014 to discuss the report and alternatives.

6. Election of Officers

On a motion made by Mr. Lee and seconded by Ms. Broaddus, it was moved to re-elect Ms. Root as Chair, Mr. LaMonica as Vice Chair, and Ms. Gerhardt as Secretary. The motion carried unanimously.

7. Next Meeting

The next meeting will be held on Wednesday, February 4, 2015.

8. There being no further business, the meeting was adjourned at 5:30 p.m.