

**FAUQUIER COUNTY
ARCHITECTURAL REVIEW BOARD**

Meeting Minutes

January 6, 2016

4:00 p.m.

2nd Floor Conference Room, Warren Green Building,
10 Hotel Street, Warrenton

Attendance:

Bob Lee (Planning Commission Representative)
Mary Root, Chair (Citizen-at-Large)
Virginia Gerrish (Center District Representative)
Hilary Gerhardt (Cedar Run District Representative)
Jack LaMonica (Marshall District Representative)

Not in Attendance:

Julie Broaddus (Scott District Representative)
Lee District Representative (position open)

Staff:

Wendy Wheatcraft, Preservation Planner
Maureen Williamson, Staff

1. Call to Order.

Ms. Root called the meeting to order at 4:11 p.m.

2. Review/Approval of Meeting Minutes – December 9, 2015

The December 9, 2015 meeting minutes were reviewed. Ms. Root made a motion to approve the minutes. Ms. Gerhardt seconded the motion. The motion carried 4 – 0.

3. Ongoing Business

- Prehistoric site predictive model project – update

Ms. Wendy Wheatcraft reported having received three estimates for the prehistoric reconnaissance level survey of the County. The estimates below are listed in order of cost:

Cultural Resource Analysts, Inc. (CRA)	\$26,800
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Dovetail	\$16,900
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Thunderbird	\$ 7,500
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- Concern that estimate is low
- May not understand full scope of work

Mr. Lee asked if there is a threshold according to the Virginia Public Procurement Act as to when a project must be put out for bid or an RFP issued. Ms. Wheatcraft noted that she believes the threshold is \$50,000. However, informal bids are necessary for projects exceeding \$5,000.

Ms. Root mentioned the firm Rivanna Archaeological Services, LLC who she feels Ms. Wheatcraft should contact for an estimate, as they are familiar with the County. She explained that Rivanna Archaeological Services, LLC completed a battlefield mapping project for Culpeper and Fauquier Counties under the auspices of Citizens for Fauquier County using an ABPP grant. Ms. Wheatcraft said she will contact Rivanna Archeological Services, LLC who are located in Charlottesville.

Ms. Wheatcraft said that she is scheduled to meet with Ms. Fogle at the end of January 2016 to discuss the estimates received for the reconnaissance level survey.

4. New Business

- Discussion concerning the protection of cemeteries
Mr. Lee suggested that staff schedule a brief work session with the Board of Supervisors (BOS) to orient them to the issues concerning cemetery protection in the County and need for established process of identification during land development application review. Ms. Wheatcraft offered to create a talking points document.

Ms. Wheatcraft told members that Jacob Pastwik, the Spotsylvania County planner who attended the Cemetery Conservation Panel and Discussion in October 2015, asked for a copy of the presentations made by both Prince William and Stafford Counties. She said that Mr. Pastwik intends to present this information in hopes that Spotsylvania County could adopt its own process of cemetery identification and protection.

5. Announcements

January 20, 2016 – Public Information meeting re: revised draft of Chapter 2
Warren Green Building, 6:30 p.m.

- Ms. Wheatcraft stressed that the public meeting scheduled for January 20, 2016 is for information dissemination only. The first public hearing, where members of the public have an opportunity to raise concerns and add thoughts, is tentatively scheduled for February 18, 2016 Planning Commission meeting. Mr. Lee suggested that ARB members provide the language they feel is beneficial for something that is missing or not accurately addressed in Chapter 2.

Other Announcements:

- Ms. Wheatcraft announced that Hopewell Road is being designated a Virginia Scenic Byway. She said that it will be an extension of an existing byway, Halfway Road. Mr. Lee said that it is an honorific recognition similar to a property designation on the Virginia Landmarks Register.
- Ms. Wheatcraft said that Dominion Power has submitted a wreck and rebuild proposal on an existing line starting at the Remington substation that is supposed to extend to Gordonsville in Albemarle County. She noted that the SCC has scheduled a public hearing, and she will send ARB members the date and time of the hearing.

6. The next meeting is scheduled for Wednesday, February 3, 2016.

7. There being no further business, the meeting was adjourned at 5:32 p.m.