

**GENERAL DEFINITION OF WORK:**

Performs responsible professional work serving as a resource to schools, conducting consultations, and assessing English Learners (ELs) who are experiencing academic challenges in grades PK-12 as a member of the PK-12 ESL Team and Special Education Team. Performs responsible professional instruction to students; motivates students to develop an interest in and an appreciation of learning as an ESL Teacher; does related work as required. Work is performed under general supervision.

**ESSENTIAL FUNCTIONS/TYPICAL TASKS:****Serves as a resource to the schools as well as conducts consultations and assessments.**

(These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

- Proficiency in all the skills of understanding, speaking, reading and writing in English is required.
- Proficiency in a language other than English, Spanish preferred
- Conducts seasonal assessments including, but not limited to, ESL entry assessments and WIDA ACCESS for *ELLs*® testing.
- Ability to work in a fast-paced work environment: including working with students, supporting schools, and responding to email/phone inquiries
- Thorough knowledge of second language acquisition and ability to share this knowledge with others
- Desire to work as a team member and work collaboratively with school-based teachers, administrators, psychologists, educational diagnosticians, and school social workers
- Knowledge of research based intervention systems
- Experience in planning and/or presenting staff development and training
- Ability to travel county-wide
- Strong problem-solving skills
- Knowledge of methodological approaches and techniques for teaching English, reading, and content to second language learners.
- Experience in student assessment for program placement, monitoring student achievement, and administrative procedures in implementing a formal ESL program.
- Excellent interpersonal skills required for collaboration with staff and providing on-going leadership of the ESL program within the school division
- Excellent oral and written communication skills
- Experience in Special Education preferred.

**KNOWLEDGE, SKILLS AND ABILITIES:**

Considerable knowledge of subject area. Considerable knowledge of child growth and development; must possess the ability to develop a high-quality, age appropriate curriculum to successfully engage children and foster physical, emotional, cognitive and social development; comprehensive knowledge of state law and regulations; ability to communicate effectively, both orally and in writing.

**EDUCATION AND EXPERIENCE:**

A Bachelor's Degree from an accredited College or University is required; must possess or be eligible for a Virginia Teaching License. Must have ESL endorsement and at least five years of experience in teaching ESL.

**PHYSICAL REQUIREMENTS:**

This is sedentary work requiring the exertion of up to 10 pounds of force occasionally and a negligible amount of force frequently or constantly to move objects; work requires fingering, and repetitive motions; vocal communication is required for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive information at normal spoken word levels; visual acuity is required for preparing and analyzing written or computer data, determining the accuracy and thoroughness of work and observing general surroundings and activities; the worker is not subject to adverse environmental conditions.

**SPECIAL REQUIREMENTS:**

None

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential tasks.