



ZONING/BUILDING PERMIT APPLICATION

Permit # _____

RESIDENTIAL or **COMMERCIAL**

Division of Zoning & Development Services
 Fauquier County Department of Community Development
 29 Ashby Street, Suite 310, Warrenton, Virginia 20186

Building Phone: 540-422-8230
 Zoning Phone: 540-422-8220
 Facsimile: 540-422-8231

Fill out all relevant sections COMPLETELY – Incomplete applications cannot be processed and will be returned**OWNER/PROPERTY INFORMATION:**
 Owner's Full Name: _____ Phone: (Day) _____
Name must match record owner shown on recorded deed

Parcel Address: _____ Email: _____

Property Identification Number: _____ Acres: _____ Lot #: _____ of _____ Subdivision

UTILITY INFORMATION:

Water:	Septic/Sewer:	Electrical Service:
<input type="checkbox"/> Private <input type="checkbox"/> Public _____	<input type="checkbox"/> Private <input type="checkbox"/> Public _____	_____
<small>Name of Provider</small>	<small>Name of Provider</small>	<small>Amps</small> _____ <small>Name of Provider</small> _____
		<input type="checkbox"/> New Service <input type="checkbox"/> Existing Service

MECHANIC'S LIEN AGENT:

No Mechanic's Lien Agent Requested Yes Mechanic's Lien Agent Requested
 Mechanic's Lien Agent Name: _____
 Address & Phone #: _____

PROPOSED CONSTRUCTION INFORMATION:

If proposed construction is residential, how many total bedrooms will exist upon completion of construction? _____
 Height of proposed structure: _____ ft. (Note: Height measured from average finished grade) Number of Stories: _____
 Building Code Used: Virginia Residential Code, Year _____ Virginia Construction Code, Year _____

- Scope of Work:**
- New Building
 - Addition
 - Alteration
 - Gas
 - Electrical
 - Mechanical
 - Plumbing
 - Repair/Replacement
 - Change of Use
 - Moving Structure
 - Swimming Pool
 - Pond
 - Sign
 - Other _____

DESCRIBE IN DETAIL THE PROPOSED WORK BEING DONE: [Note: If use of building is being changed or if joint use is being added, enter all new proposed use(s) and also define existing use(s).]

Valuation of work: \$ _____ (Contract amount OR real estate value after completion)

RESIDENTIAL (Square Footage)			COMMERCIAL (Square Footage)		
Existing/New	Existing/New	Existing/New	Existing/New	Existing/New	Existing/New
____/____ 1 st floor	____/____ Garage Attached	____/____ Porch	____/____ 1 st floor	____/____ Porch	
____/____ 2 nd floor	____/____ Garage Detached	____/____ Deck	____/____ 2 nd floor	____/____ Deck	
____/____ 3 rd floor	____/____ Carport	____/____ Stoop	____/____ 3 rd floor	____/____ # Fireplace	
____/____ Basement Finished	____/____ Walk-Up	____/____ Pool	____/____ 4 th floor	____/____ Pool	
____/____ Basement Unfin.	____/____ LPG Tank	____/____ Shed	____/____ Other	____/____ Signs	
____/____ #LPG Fireplaces	<small>UST- AST / Gallons</small>	____/____ Other	____/____ Other	____/____ Other	
____/____ #Wood Fireplaces	____/____ #Oil Tank	____/____ TOTAL		____/____ TOTAL	

-Continued on next page-

APPLICANT INFORMATION AND CERTIFICATION:

I hereby certify that:

- I have read and examined this application and know the information provided is true and correct.
- I acknowledge that the granting of a permit does not presume to give authority to violate or cancel the provisions of any local or state law regulating construction or the performance of construction, and by applying for this permit I hereby agree to adhere to all County and State laws.
- I acknowledge that an application for a permit for any proposed work shall be deemed to have been abandoned six months after the date of filing unless such application has been pursued in good faith or a permit has been issued.
- I acknowledge that the Building/Zoning Official shall be permitted to revoke a permit if work on the site authorized by the permit is not commenced within six months after issuance of the permit, or if the authorized work on the site is suspended or abandoned for a period of six months after the permit is issued. I acknowledge that the permit holder is responsible to call for an inspection within the 1st six months as proof work has commenced. Inspections will be required at six month intervals as proof of continuance of construction and shall extend the permit six months from that date. If no inspections are performed within the six month interval a request for an extension of the permits may be made, with additional fees charged.
- I acknowledge that the Building Official shall be permitted to require a three year time limit to complete construction of new detached single-family dwellings, additions to detached single-family dwellings and residential accessory structures. The time limit shall begin from the issuance date of the permit.
- I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as their agent. _____ Agent's Initials

_____/_____/_____
 Name of Applicant: Print Signature Date

Contact Information for Applicant: Phone: _____ Email: _____

Applicant is: Owner Lessee Contractor Agent Other _____

FOR OFFICIAL USE ONLY: ZONING

Zoning Designation: _____ Required Setbacks- Front: _____ Side: _____ Rear: _____

Do the following apply to the property? Floodplain: <input type="checkbox"/> No <input type="checkbox"/> Yes BOS Easement: <input type="checkbox"/> No <input type="checkbox"/> Yes Proffers: <input type="checkbox"/> No <input type="checkbox"/> Yes... Case #: _____ Site Plan: <input type="checkbox"/> No <input type="checkbox"/> Yes... Case #: _____ SP or SE: <input type="checkbox"/> No <input type="checkbox"/> Yes... Case #: _____	Notes/Comments For Permit:	<input type="checkbox"/> ADMIN PERMIT APPROVAL
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_____/_____
 Signature: Zoning Administrator/Staff Date

Fee Due: \$ _____
 Fee Paid: \$ _____

FOR OFFICIAL USE ONLY: BUILDING

FEES:	Minimum Submittal Fee:	Building:	Mechanical:	Total Permit Fees: \$ _____
	# _____ \$ _____	# _____ \$ _____	# _____ \$ _____	
	# _____ \$ _____	# _____ \$ _____	# _____ \$ _____	- Less
	# _____ \$ _____	Electrical:	Certificate of Occupancy:	
	Total Paid at Submittal:	# _____ \$ _____	# _____ \$ _____	Total Paid at Submittal: \$ _____
	\$ _____	# _____ \$ _____	2% Virginia Fee Levy	
	Photocopies: Black	Plumbing:	# <u>800</u> \$ _____	Total Fees Due: \$ _____
	# _____ \$ _____	# _____ \$ _____	Plan Review:	
	Photocopies: Color	Water/Sewer:	# _____ \$ _____	
	# _____ \$ _____	# _____ \$ _____	Erosion & Sediment:	
			# _____ \$ _____	

_____/_____
 Signature: Building Official/Staff Date

Application Received By: _____ Date: _____ Notes: _____

Re-Submittal Received By: _____ Date: _____ Notes: _____



**LAND DISTURBING PERMIT :
SINGLE FAMILY RESIDENCE WITH
AGREEMENT IN LIEU OF A PLAN**

Building Permit # _____

FOR EROSION & SEDIMENT CONTROL AND STORMWATER MANAGEMENT

Zoning and Development Services
Fauquier County Department of Community Development
29 Ashby Street, Suite 310, Warrenton, Virginia 20186

E&S Phone: 540-422-8240
Building Phone: 540-422-8230
Facsimile: 540-422-8231

Chapter 11 of the Fauquier County Code, as codified in the Fauquier County Stormwater Management & Erosion and Sediment Control Ordinance, requires a Land Disturbing Permit (LDP) for most activities where the ground will be disturbed. The purpose of a LDP is to control sediment from leaving a disturbed area. Erosion and sediment controls are vital in protecting adjacent waterways and properties from sediment runoff from a project site.

Project Information:

Project Address/Location: _____ PIN: _____

Subdivision: _____ Lot #: _____

Acreage to be Disturbed: _____ Description of the type of work planned: (i.e. demolition of building, construction of a building, installation of road/driveway, septic, yard re-grading, etc.)

Disturbance includes building areas, but also areas being utilized for a septic system, retaining walls, entrances, driveways, re-graded areas around foundations and yards, and any other portion of the property being disturbed.

Attach a sketch (aerial, plat, or drawing can be used) showing all proposed disturbances associated with this property. (Note: If any grading has occurred on-site prior to submitting this application, i.e. a driveway, septic field, etc.; these areas must also be shown on the plan and included in the acreage to be disturbed.) **Identify the clearing limits of all disturbances along with labels indicating the purpose of the disturbance and calculated dimensions.** The sketch included with this application will be verified for accuracy during field inspections as well as being measured for total site disturbance.

Additional Information May Be Required:

An erosion and sediment control plan is typically required to be submitted and approved in conjunction with a land disturbing permit; the law allows an exception for single family homes. The exception allows Fauquier County to accept an agreement in lieu of a plan if the property owner agrees as part of the permit application to meet the minimum standards for E&S and SWM as set forth in the Virginia Code. Although a Plan is not required, the following additional information is required in certain circumstances and must be submitted, if applicable, before a building permit and land disturbing permit are issued:

1. If the amount of land being disturbed on the property exceeds 1 acre, a Stormwater Pollution Prevention Plan (SWPPP) is required to be submitted with this permit application. If the SWPPP is not submitted and it is determined during inspections that the land disturbance is over 1 acre, a Stop Inspection Work Order for the building permit may be issued and a Stop Work Order Inspection Fee will be applied.
2. If a culvert crossing is being installed in a channel, floodplain, or a live watercourse, engineering calculations and cross sections demonstrating compliance with Minimum Standard 19 are required to be submitted for review. In addition, you will be required to contact the Army Corp of Engineers for permitting requirements. All other new and existing culverts will be assessed in the field and if there is evidence of erosion, the calculations and cross-sections may also be required.
3. If land disturbance is to occur in soil descriptions identified as potential for hydric soil or hydric soil inclusions the applicant must contact the Army Corp of Engineers for permitting requirements.
4. If additional structures are to be constructed on the property a plan is required to be submitted with the permit as this agreement-in-lieu of application does not apply. A Land Disturbing Permit with an agreement in lieu of a plan is only allowed for the Single-Family Home.

CERTIFICATION/AGREEMENT:

Application is hereby made for a land disturbing permit in accord with the description and for the purposes set forth above, and in accordance with the Fauquier County Stormwater Management & Erosion and Sediment Control Ordinance, adopted June 12, 2014, as amended.

In lieu of submission of an Erosion and Sediment Control and Stormwater plan for the construction of this single family dwelling, I agree to comply with all applicable requirements of the Fauquier County Stormwater Management & Erosion and Sediment Control Ordinance (Chapter 11 of the Fauquier County Code) and the state Minimum Standards for erosion and sediment control (Section 9VAC25-840-40 of the Virginia Erosion and Sediment Control Regulations.)

I AGREE TO

1. discharge runoff from all roof surfaces to lawn or wooded areas on the lot in a non-erosive manner,
2. not create concentrated points of runoff leaving the lot, and
3. direct runoff from on-lot impervious surfaces (e.g., driveways, parking areas, sidewalks) as non-erosive sheet flow to well-vegetated areas on the property to the maximum extent practicable.

PRIOR TO THE START OF CONSTRUCTION:

1. A stone construction entrance shall be installed on the property.
2. Silt fence or other acceptable perimeter control shall be established downslope of the disturbed area to prevent sediment from leaving the site.
3. All soil stockpiles shall be protected by a sediment control measure or shall be seeded and covered with a mulch material as provided in the VESCH, Std. & Spec. 3.35.
4. Temporary soil stabilization shall be applied within seven days to denuded areas that may not be at final grade but will remain dormant for longer than 14 days.
5. All erosion and sediment control structures shall be installed and maintained in an effective, operating condition as provided in the Virginia Erosion and Sediment Control Handbook, Chapter 3.

PRIOR TO OCCUPANCY PERMIT:

6. All denuded areas on the lot to be denuded will be seeded and mulched within 7 days of final grading with permanent vegetation or a protective ground cover suitable for the time of year.

I hereby authorize representatives from the Fauquier County Department of Community Development to enter my property for the purpose of conducting erosion and sediment control inspections.

In addition, I further understand that failure to comply with state Minimum Standards for erosion and sediment control of the Fauquier County Stormwater Management & Erosion and Sediment Control Ordinance could result in the any or all of the following; building inspections being suspended and/or the Certificate of Occupancy being withheld until erosion and sediment controls measures are satisfied to the satisfaction of the Program Authority.

Sign Signature on page 3

CONTACT PERSON FOR THE PROJECT SITE:

Name (PRINT)

Address

City State Zip

Phone Number Email

Signature / _____
Date

OWNER:

Name (PRINT)

Address

City State Zip

Phone Number Email

Signature / _____
Date

**CONSTRUCTION ACTIVITY OPERATOR
(Company/Responsible Land Disturber):**

Name (PRINT)

Address

City State Zip

Phone Number Email

Responsible Land Disturber # State Contractor's License #

Fauquier County Business License #

The Responsible Land Disturber (RLD) Program was established as a component of the Virginia Erosion and Sediment Control (ESC) Program through revisions to the Virginia Erosion and Sediment Control Law (Title 62.1, Chapter 3.1, and Article 2.4 of the Code of Virginia). Effective in July 2001, as a prerequisite for erosion and sediment control plan approval throughout Virginia, the person responsible for carrying out the plan must provide the name of an individual holding an RLD certificate who will be responsible for carrying out a regulated land-disturbing activity.

**Responsible Land Disturber
Information and Signatures
are required to process form.**

FOR OFFICE USE ONLY:

Agreement in Lieu Authorized

Responsible Land Disturber Confirmed

SWPPP is included

E&S Fee Required

SWM Fee Required

Approved By: _____ / _____
Staff signature Date



CONTRACTOR IDENTIFICATION FORM

Building Permit # _____

Division of Zoning & Development Services
Fauquier County Department of Community Development
29 Ashby Street, Suite 310, Warrenton, Virginia 20186

Building Phone: 540-422-8230
Facsimile: 540-422-8231

PLEASE READ CAREFULLY

The County may only issue a building permit to properly licensed contractors or to those that are exempt from the Commonwealth's requirements for contractors. Certain exceptions to licensing requirements are available under Section 54.1-1101 of the Code of Virginia. Property owners are eligible for exceptions under specific circumstances, including building their primary residence and related accessory structures.

The Code requires that a contractor be properly licensed before he may bid or undertake contracting work of \$1,000 or more. Specifically, a:

- Class A contractor's license is required for any job valued at more than \$120,000; a
- Class B contractor's license is required for any job valued at \$10,000 or more but less than \$120,000; and a
- Class C contractor's license is required for any job valued at more than \$1,000 but less than \$10,000.

Identify on the reverse side of this form each contractor who will be working on the job.

If a property owner secures a building permit under the exception, and subsequently hires contractors to work on the project, those contractors must meet the requirements listed above and the property owner is legally responsible for assuring the licensing requirements are met. Failure to do so constitutes the commission of a Class 1 misdemeanor by both the property owner and the contractor, and may expose the property owner to prosecution as well as other legal risks, particularly if problems with construction occur. Also, in such cases the County cannot hold individual contractors responsible for issues identified during ongoing inspections; rather it is the property owner, as permit holder, who is responsible.

Property Owner Name & Address: _____

Building Permit Property Address (if different than above): _____

Fill out this section if the Building Permit Applicant is **PROPERTY OWNER/OWNER'S AGENT:**

- I am the property owner. **I affirm that I have read and understand the above**, and that by securing this permit under my own name I have accepted responsibility for assuring proper licensing of any contractors hired for jobs under this building permit.
- I am the agent for the property owner. **I affirm that I have read and understand the above**, have informed the property owner of the above, and that the property owner has accepted responsibility for assuring proper licensing of any contractors hired for jobs under this building permit.

Signature: _____ Date _____

Print Name: _____

Email: _____

**ALL APPLICANTS MUST FILL OUT
THE REVERSE SIDE OF THIS FORM**

Fill out this section if the Building Permit Applicant is **CONTRACTOR/ CONTRACTOR'S AGENT:**

- I am the contractor for this permit. **I affirm that I have read and understand the above.**
- I am the sub-contractor for this permit. **I affirm that I have read and understand the above.**
- I am the agent for the contractor. **I affirm that I have read and understand the above.**
- I affirm** that I am duly licensed under the terms of Title 54.1, Chapter 11, Code of Virginia to carry on or superintend this work;
- I affirm** that I am not subject to licensure as a contractor, subcontractor, or owner-developer under the terms of 54.1, Chapter 11, Code of Virginia.
- I affirm** that I have paid in full any license fees required by Fauquier County so as to qualify me to bid upon or contract for the work for which this permit has been/is being issued.
- I am submitting** the Fauquier County business license exemption form.

Signature of Contractor: _____ Date _____

Contractor Name (printed): _____

Type of Contractor: <input type="checkbox"/> Building <input type="checkbox"/> Electrical <input type="checkbox"/> Plumbing <input type="checkbox"/> Mechanical <input type="checkbox"/> Gas Fitting <input type="checkbox"/> Outside Line <input type="checkbox"/> Inside Line <input type="checkbox"/> Tank Installation	Name of Contractor: _____ Mailing Address: _____ Phone Number: _____ Email: _____ State Contractor's License No: _____ Class: <input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C Classification: _____ Expiration Date: __/__/__ Fauquier County Business License # _____ Description of Work: _____ Value of Work*: _____	OK Per _____
Type of Contractor: <input type="checkbox"/> Building <input type="checkbox"/> Electrical <input type="checkbox"/> Plumbing <input type="checkbox"/> Mechanical <input type="checkbox"/> Gas Fitting <input type="checkbox"/> Outside Line <input type="checkbox"/> Inside Line <input type="checkbox"/> Tank Installation	Name of Contractor: _____ Mailing Address: _____ Phone Number: _____ Email: _____ State Contractor's License No: _____ Class: <input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C Classification: _____ Expiration Date: __/__/__ Fauquier County Business License # _____ Description of Work: _____ Value of Work*: _____	OK Per _____
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* For Contractors: Provide contract price
* For Homeowners/Others: Provide real estate value of improvements

