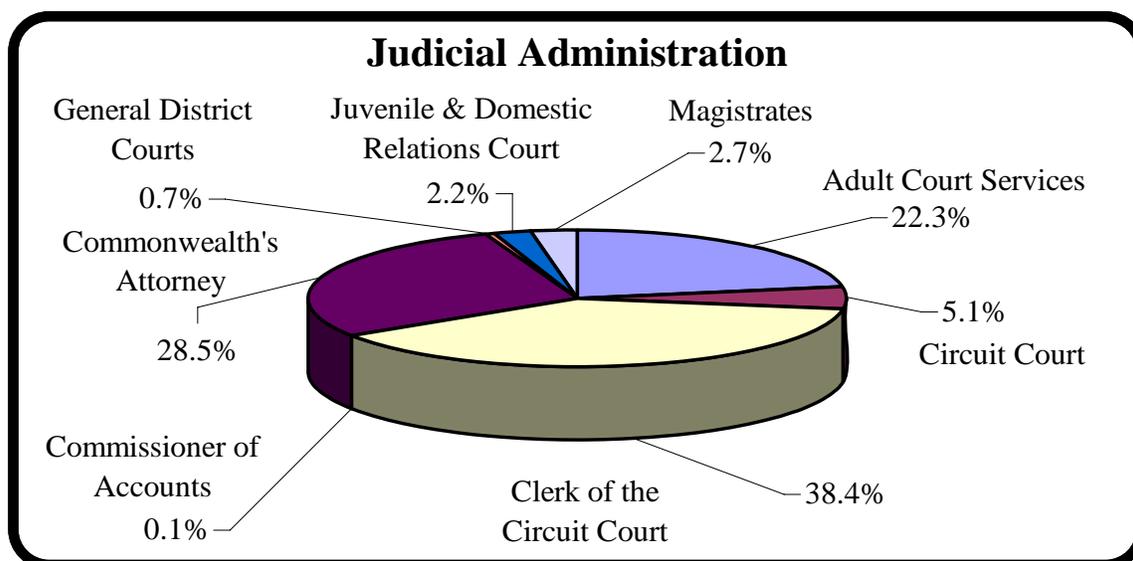


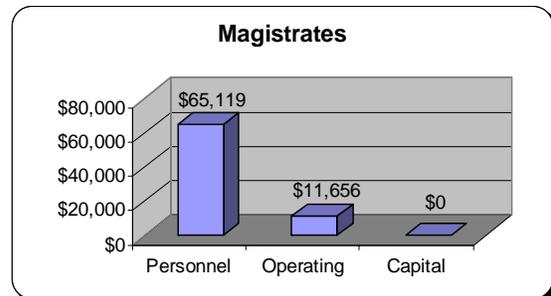
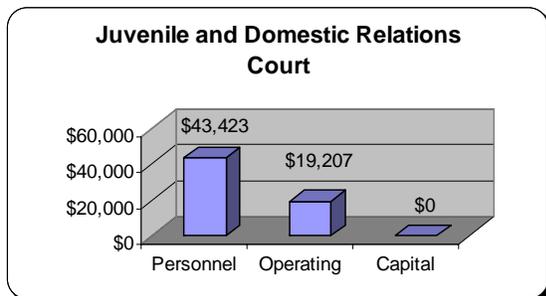
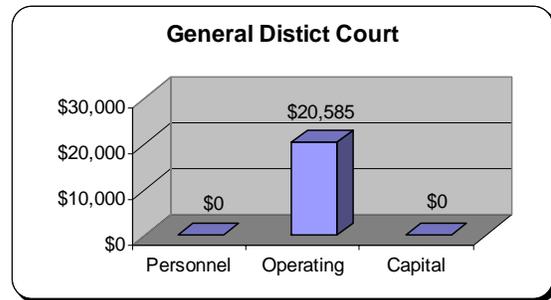
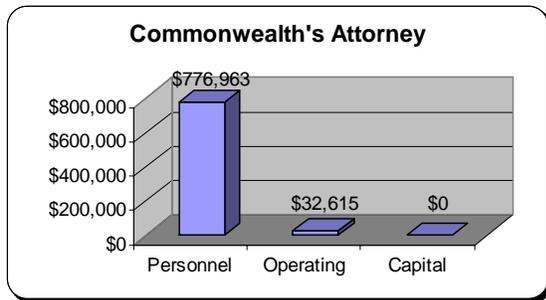
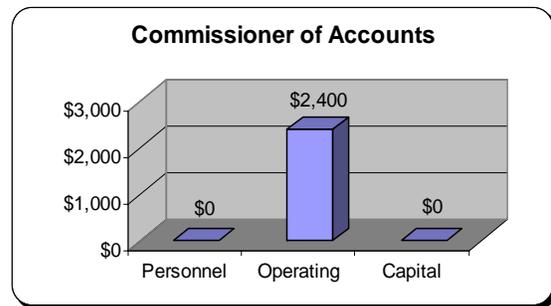
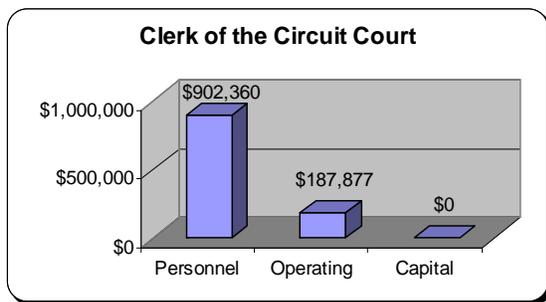
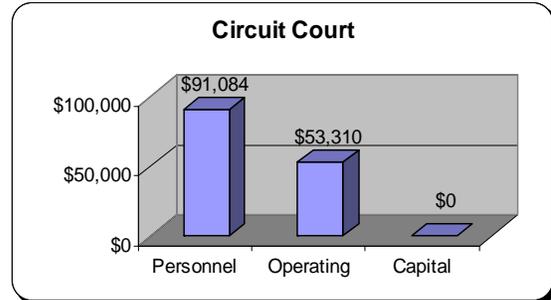
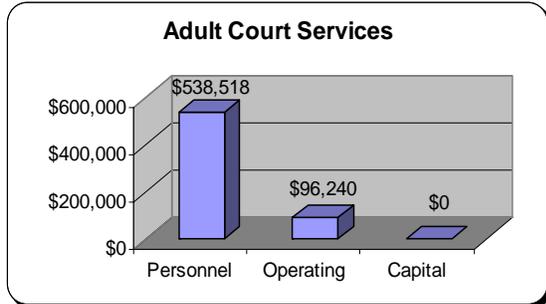
## JUDICIAL ADMINISTRATION

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Adult Court Services	\$634,758
Circuit Court	\$144,394
Clerk of Circuit Court	\$1,090,237
Commissioner of Accounts	\$2,400
Commonwealth's Attorney	\$809,578
General District Court	\$20,585
Juvenile & Domestic Relations Court	\$62,630
Magistrates	<u>\$76,775</u>
	<u>\$2,841,357</u>



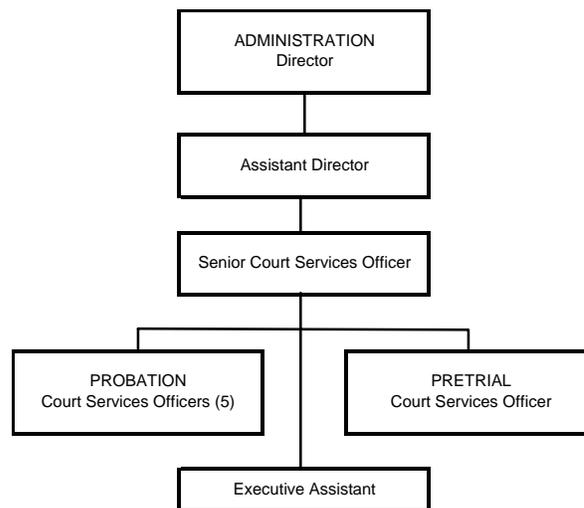
# JUDICIAL ADMINISTRATION EXPENDITURES



# ADULT COURT SERVICES

## MISSION/PURPOSE

The mission of the Office of Adult Court Services is to provide criminal justice services to the local courts and community resulting in enhanced public safety, reduced jail overcrowding, and increased accountability of criminal offenders. These services include but are not limited to, probation services, pretrial investigation and supervision services, criminal justice grant administration, staffing of the Fauquier/Rappahannock Community Criminal Justice Board, and collection and analysis of system data in order to assess the need for new programs and services and the effectiveness of current services.



## GOALS

- Provide court-ordered probation to offenders in lieu of detention at the local jail.
- Provide pretrial investigation services to the judiciary in order to ensure more informed bail making decisions
- Provide pretrial supervision and monitoring of awaiting trial defendants released to the custody of the department
- Place and monitor all court-ordered community service labor in Fauquier and Rappahannock Counties
- Collect court costs, fines and restitution to crime victims
- Act as lead staff and planner to the Fauquier/Rappahannock Community Criminal Justice Board, its subcommittees and task forces and lead staff for the Public Safety Committee

## BUDGET

	FY 2004 Actual	FY 2005 Actual	FY 2006 Adopted	FY 2007 Requested	FY 2007 Adopted
Costs:					
Personnel	\$404,443	\$459,809	\$512,123	\$538,335	\$538,518
Operating	\$85,036	\$89,832	\$96,240	\$96,240	\$96,240
Capital	\$0	\$13,923	\$0	\$0	\$0
<b>Total</b>	<b>\$489,479</b>	<b>\$563,564</b>	<b>\$608,363</b>	<b>\$634,575</b>	<b>\$634,758</b>
Revenue:	\$352,136	\$352,136	\$394,636	\$394,636	\$394,636
<b>Net Local Revenue</b>	<b>\$137,343</b>	<b>\$211,428</b>	<b>\$213,727</b>	<b>\$239,939</b>	<b>\$240,122</b>
Full-time Staff	9	9	10	10	10
Part-time Staff	0	0	0	0	0
<b>Full-time Equivalents</b>	<b>9</b>	<b>9</b>	<b>10</b>	<b>10</b>	<b>10</b>

# ADULT COURT SERVICES

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## PROGRAM 1: Administration

### DESCRIPTION

The Administration coordinates provision of various program/services to local courts and criminal justice system, supervises staff, prepares and administers grants ensuring compliance with state and federal guidelines, reviews the effective delivery of services, prepares state-mandated reports and oversees the departmental budget and financial expenditures.

SERVICE LEVELS	FY 2004 <u>Actual</u>	FY 2005 <u>Actual</u>	FY 2006 <u>Adopted</u>	FY 2007 <u>Projected</u>
Hours Spent on Probation Services	650	650	650	650
Hours Spent on Pretrial Services	650	650	650	650
Hours Spent on Reports	216	216	216	216
Case Files Audited Quarterly	120	120	120	120

### MANAGEMENT OBJECTIVE

Overall success rate of persons who are placed on either pretrial or probation supervision.

PERFORMANCE MEASUREMENTS	FY 2004 <u>Actual</u>	FY 2005 <u>Actual</u>	FY 2006 <u>Estimated</u>	FY 2007 <u>Goal</u>
Placements	73%	68%	70%	70%

## PROGRAM 2: Probation/Court Services

### DESCRIPTION

The Probation/Court Services provides probationary supervision of court-referred convicted offenders in lieu of jail detention, provides court reports, testimony and investigations, places and monitors court-ordered community service labor, drug screens offenders, collects fines, costs and restitution to the victims of crime and refers offenders to the appropriate sanctions and remedial resources.

SERVICE LEVELS	FY 2004 <u>Actual</u>	FY 2005 <u>Actual</u>	FY 2006 <u>Adopted</u>	FY 2007 <u>Projected</u>
Referrals to Probation	484	438	475	475
Average Daily Caseload	327	284	325	300
Number of Cases Closed	490	471	450	475

## ADULT COURT SERVICES

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### MANAGEMENT OBJECTIVE

Provide more effective probation alternatives to the courts by increasing the successful closure rate of cases.

<b>PERFORMANCE MEASUREMENTS</b>	FY 2004 <u>Actual</u>	FY 2005 <u>Actual</u>	FY 2006 <u>Estimated</u>	FY 2007 <u>Goal</u>
Percentage of successful probation closures	69%	63%	70%	70%
Number of referrals to probation	484	438	475	475
Community Service Hours Performed	6,858	4,855	6,500	6,000

### PROGRAM 3: Pretrial Services

### DESCRIPTION

This program provides pretrial investigation of detained defendants, provides reports and recommendations to courts at arraignment, provides supervision to pretrial defendants, monitors conditions of bail and reports violations, applies for arrest warrants/ capiases and conducts indigence verification for court-appointed counsel.

<b>SERVICE LEVELS</b>	FY 2004 <u>Actual</u>	FY 2005 <u>Actual</u>	FY 2006 <u>Adopted</u>	FY 2007 <u>Projected</u>
Investigations	323	332	360	350
Supervised Placements	276	259	300	300
Average Daily Caseload	76	75	70	80

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### MANAGEMENT OBJECTIVE

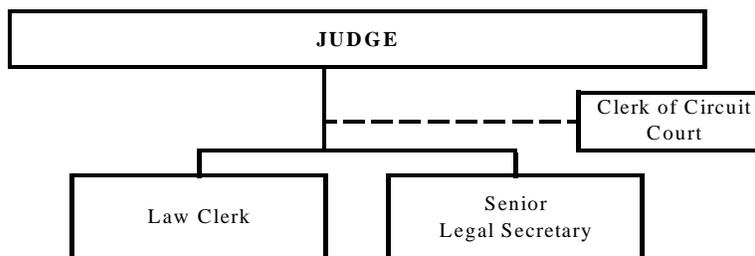
Enhance level of service to the Courts and Commonwealth by increasing successful completion rates of defendants placed on pretrial supervision.

<b>PERFORMANCE MEASURES</b>	FY 2004 <u>Actual</u>	FY 2005 <u>Actual</u>	FY 2006 <u>Estimated</u>	FY 2007 <u>Goal</u>
Percentage of placements successfully completed	79%	76%	80%	80%
Number of pretrial placements	323	232	360	350
Number of pretrial placements successfully completed	276	248	300	300

# CIRCUIT COURT

## MISSION/PURPOSE

The Circuit Court is a court of record and the highest trial court with general jurisdiction. It is part of the Twentieth Judicial Circuit, which encompasses Fauquier, Loudoun and Rappahannock Counties. There are currently four Judges within the Circuit, one resident Fauquier County Judge and three resident Loudoun County Judges assisting part-time in Fauquier County. The Court conducts jury trials in criminal and civil cases. The Court conducts bench trials and hearings of various motions in criminal, civil, condemnation, domestic relations and other chancery or equity cases. It also serves as an appellate court from the General District Court and Juvenile and Domestic Relations District Court. The Court supervises Grand Jury proceedings within the County. In addition, the Judge of the Circuit Court reviews various petitions to insure compliance with the statute.



## GOALS

- The Court strives to see that Justice in Fauquier County is administered in a fair and equitable manner to all litigants and in a timely manner
- Processing and trial of cases in accordance with the guidelines as set out by the Supreme Court of Virginia

## SERVICE LEVELS

	CY 2003	CY 2004	CY 2005	CY 2006
	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Projected</u>
Law Cases	423	475	490	N/A*
Chancery Cases	372	427	415	N/A*
Criminal Cases	946	983	900	1,000
Jury Days	44	50	50	70
Court Days	288	280	240	280
Settlement Conferences	137	118	112	120
Cases Reviewed for Neutral				
Case Evaluation (NCE)	141	106	90	90
Cases Referred to NCE	71	98	60	60
Cases Heard by NCE	21	19	20	20
Cases Settled by NCE	19	10	11	12

\*Effective 1/1/06, Chancery and Civil Cases will be combined into one Civil Division

## MANAGEMENT OBJECTIVE:

The Supreme Court of Virginia sets the operational objectives and reviews the effectiveness of the Circuit Courts.

# CIRCUIT COURT

## BUDGET

	FY 2004 Actual	FY 2005 Actual	FY 2006 Adopted	FY 2007 Requested	FY 2007 Adopted
<b>Costs:</b>					
Personnel	\$71,617	\$70,165	\$72,582	\$90,352	\$91,084
Operating	\$40,913	\$47,687	\$53,310	\$53,310	\$53,310
Capital	\$0	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$112,530</b>	<b>\$117,852</b>	<b>\$125,892</b>	<b>\$143,662</b>	<b>\$144,394</b>
<b>Revenue:</b>	\$30,279	\$28,140	\$35,500	\$35,500	\$35,500
<b>Net Local Revenue</b>	<b>\$82,251</b>	<b>\$89,712</b>	<b>\$90,392</b>	<b>\$108,162</b>	<b>\$108,894</b>
Full-time Staff	1	1	1	1	1
Part-time Staff	0	0	0	0	0
<b>Full-time Equivalents</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>



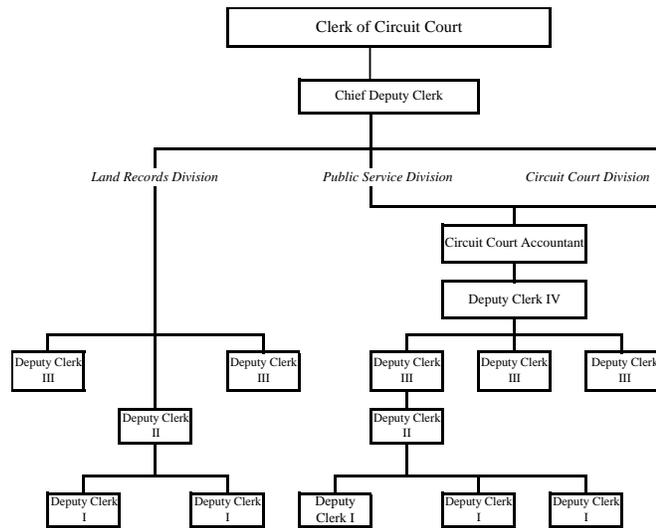
# CLERK OF THE CIRCUIT COURT

## MISSION/PURPOSE

The Clerk's Office provides three major functions: registrar of deeds, administrator of the court record and probate official. This office provides public and legal services requiring accurate and current permanent records for the County and Circuit Court.

## GOALS

- To continually review the operation of the Clerk's Office so as to operate in a more economic and efficient manner
- To review new technology systems, which are available and may become available in the future to insure up to date record keeping
- Maintain close contact with the many agencies, state and local, which the Clerk's Office works with in order to provide better services to these agencies and in order that they can serve our needs
- Improve calendar management procedures
- Record all deeds and wills, issue marriage licenses and file Trade Names
- Cross-train staff to enhance service and work production



## BUDGET

	FY 2004 Actual	FY 2005 Actual	FY 2006 Adopted	FY 2007 Requested	FY 2007 Adopted
<b>Costs:</b>					
Personnel	\$725,375	\$762,997	\$821,738	\$902,360	\$902,360
Operating	\$138,345	\$102,107	\$155,736	\$187,877	\$187,877
Capital	\$0	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$863,720</b>	<b>\$865,104</b>	<b>\$977,474</b>	<b>\$1,090,237</b>	<b>\$1,090,237</b>
<b>Revenue:</b>	\$2,514,560	\$3,618,406	\$3,525,058	\$3,703,000	\$3,703,000
<b>Net Local Revenue</b>	<b>\$1,650,840</b>	<b>\$2,753,302</b>	<b>\$2,547,584</b>	<b>\$2,612,763</b>	<b>\$2,612,763</b>
Full-time Staff	15	15	16	16	16
Part-time Staff	0	0	0	0	0
<b>Full-time Equivalents</b>	15	15	16	16	16

## CLERK OF THE CIRCUIT COURT

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<b>SERVICE LEVELS</b>	CY 2003 <u>Actual</u>	CY 2004 <u>Actual</u>	CY 2005 <u>Adopted</u>	CY 2006 <u>Projected</u>
Deed Book Recording	28,410	23,334	24,000	28,000
Judgments	2,120	1,767	1,340	1,900
Criminal Cases	946	983	697	1,000
Concealed Weapon Permits	364	274	171	250

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### MANAGEMENT OBJECTIVE

Increase revenue and assist local citizens by accepting passport applications (permitted by the U.S. Department of State, but not a mandated duty of the Clerk of Circuit Court).

<b>PERFORMANCE MEASUREMENTS</b>	FY 2004 <u>Actual</u>	FY 2005 <u>Actual</u>	FY 2006 <u>Estimated</u>	FY 2007 <u>Goal</u>
Passport Applications	1,085	674	900	1,000
Revenue Generated	28,568	19,209	25,650	28,500

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### MANAGEMENT OBJECTIVE

Process citizen requests for copies in a timely manner.

<b>PERFORMANCE MEASUREMENTS</b>	FY 2004 <u>Actual</u>	FY 2005 <u>Actual</u>	FY 2006 <u>Estimated</u>	FY 2007 <u>Goal</u>
Citizen Requests	23,497	24,000	25,000	26,000
Citizen Copies Made	162,068	180,000	150,000	150,000

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### MANAGEMENT OBJECTIVE

Provide improved access to Clerk's Office information and records.

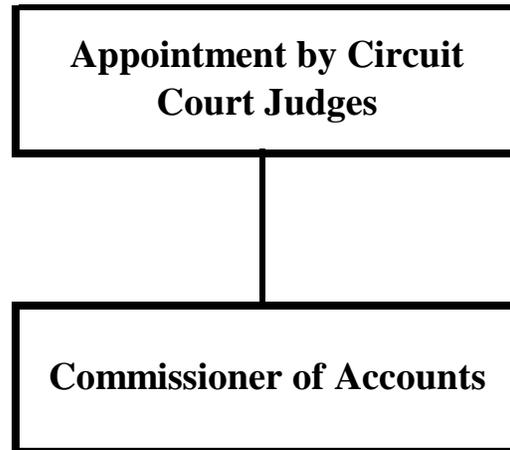
<b>PERFORMANCE MEASUREMENTS</b>	FY 2004 <u>Actual</u>	FY 2005 <u>Actual</u>	FY 2006 <u>Estimated</u>	FY 2007 <u>Goal</u>
New Cases Filed & Posted to Web Site	1,870	1,800	1,900	2,000
Hits on Web Page	36,000	38,148	60,000	80,000

# COMMISSIONER OF ACCOUNTS

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## MISSION/PURPOSE

The mission of the Office of the Commissioner of Accounts is to oversee the process of having administrators and executors of wills certified as courteously and as expeditiously as possible before being released for their qualifications.



## GOALS

- Monitor certification process
- Assist as necessary to facilitate the process

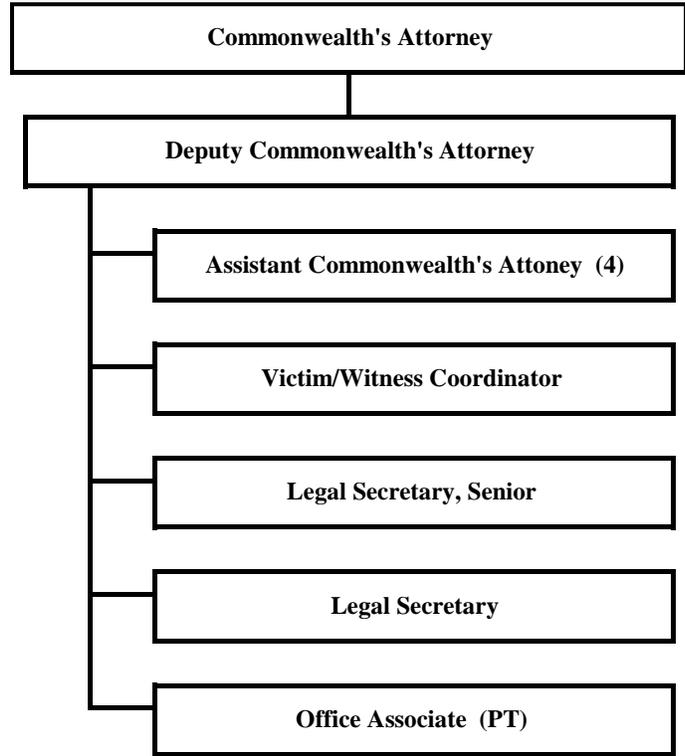
## BUDGET

	FY 2004 Actual	FY 2005 Actual	FY 2006 Adopted	FY 2007 Requested	FY 2007 Adopted
Costs:					
Personnel	\$0	\$0	\$0	\$0	\$0
Operating	\$2,400	\$2,400	\$2,400	\$2,400	\$2,400
Capital	\$0	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$2,400</b>	<b>\$2,400</b>	<b>\$2,400</b>	<b>\$2,400</b>	<b>\$2,400</b>
Revenue:	\$0	\$0	\$0	\$0	\$0
<b>Net Local Revenue</b>	<b>\$2,400</b>	<b>\$2,400</b>	<b>\$2,400</b>	<b>\$2,400</b>	<b>\$2,400</b>
Full-time Staff	0	0	0	0	0
Part-time Staff	0	0	0	0	0
<b>Full-time Equivalents</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# COMMONWEALTH'S ATTORNEY

## MISSION/PURPOSE

The Commonwealth's Attorney is a Constitutional Officer elected by the registered voters of the County during a general election held every four years. The mission of the Commonwealth's Attorney's office is to prosecute, on behalf of the Commonwealth and on behalf of the citizens of the County, all criminal and traffic cases which come before the County's three state courts to which either the Commonwealth or the County is a party and to perform such other related duties as are mandated by statute. Historically a part-time position, the position of Commonwealth's Attorney for Fauquier County became full-time in 1982.



## GOALS

- Provide effective and efficient prosecution of criminal cases on behalf of the citizens of Fauquier County in all criminal and traffic cases
- Work closely with all law enforcement and other agencies involved in the criminal justice system in the county
- Provide advice and assistance to members of state and local law enforcement agencies regarding specific criminal investigations
- To thoroughly, adequately and effectively prepare and present the cases it prosecutes

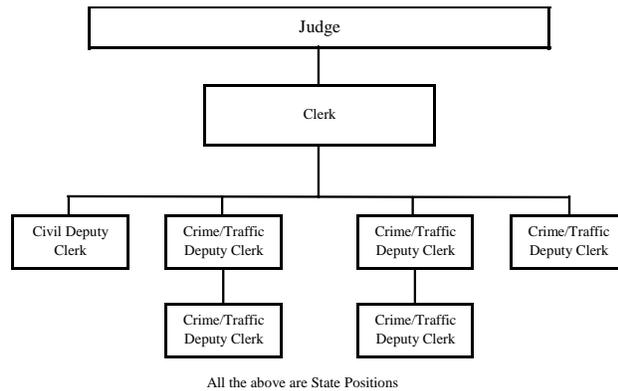
## BUDGET

	FY 2004 Actual	FY 2005 Actual	FY 2006 Adopted	FY 2007 Requested	FY 2007 Adopted
Costs:					
Personnel	\$678,732	\$694,704	\$731,626	\$776,775	\$776,963
Operating	\$19,505	\$26,283	\$32,615	\$33,130	\$32,615
Capital	\$0	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$698,237</b>	<b>\$720,987</b>	<b>\$764,241</b>	<b>\$809,905</b>	<b>\$809,578</b>
Revenue:	\$310,526	\$330,766	\$339,437	\$355,737	\$355,737
<b>Net Local Revenue</b>	<b>\$387,711</b>	<b>\$390,221</b>	<b>\$424,804</b>	<b>\$454,168</b>	<b>\$454,168</b>
Full-time Staff	9	9	9	9	9
Part-time Staff	1	1	1	1	1
<b>Full-time Equivalents</b>	<b>9.5</b>	<b>9.5</b>	<b>9.5</b>	<b>9.5</b>	<b>9.5</b>

# GENERAL DISTRICT COURT

## MISSION/PURPOSE

The mission of the Fauquier County General District Court is to preside over all legal proceedings and by assuring that the public is treated fairly and impartially in all of these proceedings before the court. There are three divisions that comprise the functions held in the court: civil, traffic and criminal.



## GOALS

- To provide professional, courteous, thorough consultation and analysis in a responsive and effective manner
- To help the public process their questions, tickets, and suits as conveniently as possible
- To provide adequate courtroom space

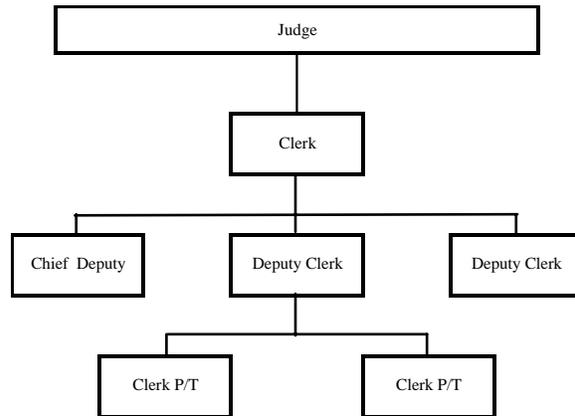
## BUDGET

	FY 2004 Actual	FY 2005 Actual	FY 2006 Adopted	FY 2007 Requested	FY 2007 Adopted
<b>Costs:</b>					
Personnel	\$0	\$0	\$0	\$0	\$0
Operating	\$17,375	\$21,744	\$16,675	\$21,485	\$20,585
Capital	\$0	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$17,375</b>	<b>\$21,744</b>	<b>\$16,675</b>	<b>\$21,485</b>	<b>\$20,585</b>
<b>Revenue:</b>	\$2,666	\$2,573	\$3,200	\$7,000	\$7,000
<b>Net Local Revenue</b>	<b>\$14,709</b>	<b>\$19,171</b>	<b>\$13,475</b>	<b>\$14,485</b>	<b>\$13,585</b>
Full-time Staff	0	0	0	0	0
Part-time Staff	0	0	0	0	0
<b>Full-time Equivalents</b>	0	0	0	0	0

# JUVENILE AND DOMESTIC RELATIONS COURT

## MISSION/PURPOSE

The Fauquier County Juvenile and Domestic Relations District Court addresses the needs of at-risk juveniles, their families, troubled adults, and their immediate families. Especially for juveniles, we strive for holistic and permanent solutions, not just a temporary fix. Hopefully, this will enable these individuals to become well adjusted, productive members of society. Our intent is to give each young person a sense of direction, motivation and a feeling of self worth so that when the age of majority is reached, the youngster has settled down and is ready to enter the mainstream of American society. In working with these young adults, we find ourselves constantly struggling between the concepts of focusing on the youth and what is best for him or her versus the immediate concern of protecting society from dangerous juveniles.



On the adult side of the Court, domestic violence has become the key issue. Again, we are confronted with desires to focus on the perpetrator and thus prevent recidivism. At the same time, we must be vigilant in our efforts to protect the family from acts of violence.

## GOALS

- To save a large percentage of at-risk youth and their families to enable them to live up to their maximum potential
- To offer at-risk youth every available opportunity to succeed while also providing protection to our community

## MANAGEMENT OBJECTIVE:

The Supreme Court of Virginia sets the operational objectives and reviews the effectiveness of the Juvenile and Domestic Relations Court.

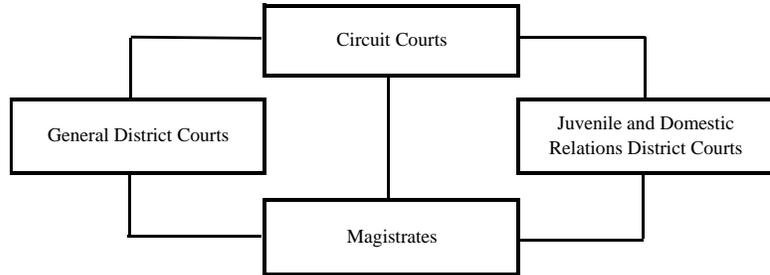
## BUDGET

	FY 2004 Actual	FY 2005 Actual	FY 2006 Adopted	FY 2007 Requested	FY 2007 Adopted
Costs:					
Personnel	\$37,135	\$39,474	\$40,382	\$43,423	\$43,423
Operating	\$19,223	\$19,204	\$19,207	\$18,507	\$19,207
Capital	\$0	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$56,358</b>	<b>\$58,678</b>	<b>\$59,589</b>	<b>\$61,930</b>	<b>\$62,630</b>
Revenue:	\$0	\$0	\$0	\$0	\$0
<b>Net Local Revenue</b>	<b>\$56,358</b>	<b>\$58,678</b>	<b>\$59,589</b>	<b>\$61,930</b>	<b>\$62,630</b>
Full-time Staff	1	1	1	1	1
Part-time Staff	0	0	0	0	0
<b>Full-time Equivalents</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

# MAGISTRATES

## MISSION/PURPOSE

The Magistrates are appointed and serve as the initial contact with the criminal justice system. Serving all law enforcement personnel (State, County and Town). Hearing initial testimony, they determine whether or not “probable cause” exists to issue a warrant for arrest. They issue search warrants subpoenas, arrest warrants, summonses and set bail. Magistrates also provide information on the judicial system processes and procedures. Magistrates have no power to take any action unless authority has been expressly conferred by statute.



## GOALS

- To continue to provide services as required by the Supreme Court of Virginia to serve the citizens of Fauquier County

## BUDGET

	FY 2004 Actual	FY 2005 Actual	FY 2006 Adopted	FY 2007 Requested	FY 2007 Adopted
Costs:					
Personnel	\$46,910	\$53,803	\$53,584	\$65,119	\$65,119
Operating	\$12,257	\$10,989	\$11,656	\$11,656	\$11,656
Capital	\$0	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$59,167</b>	<b>\$64,792</b>	<b>\$65,240</b>	<b>\$76,775</b>	<b>\$76,775</b>
Revenue:	\$0	\$0	\$0	\$0	\$0
<b>Net Tax</b>	<b>\$59,167</b>	<b>\$64,792</b>	<b>\$65,240</b>	<b>\$76,775</b>	<b>\$76,775</b>
Full-time Staff	0	0	0	0	0
Part-time Staff	4	4	4	4	4
<b>Full-time Equivalents</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

## MAGISTRATES

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<b>SERVICE LEVELS</b>	<b>FY 2004</b>	<b>FY 2005</b>	<b>FY 2006</b>	<b>FY 2007</b>
	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Projected</u>
Traffic Summonses Issued	7,745	9,511	9,000	9,500
Misdemeanor Arrests	1,609	1,534	1,800	1,800
Felony Arrests	613	708	700	700
Calls for Service	35,938	38,541	38,000	38,250
Animal Control Calls for Service	2,643	2,428	2,400	2,500
Civil Papers Served	13,392	13,969	14,000	14,000
Warrant Service	1,250	1,507	1,500	1,500

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### MANAGEMENT OBJECTIVE :

The Magistrates are State employees and are managed by the State Court System.

