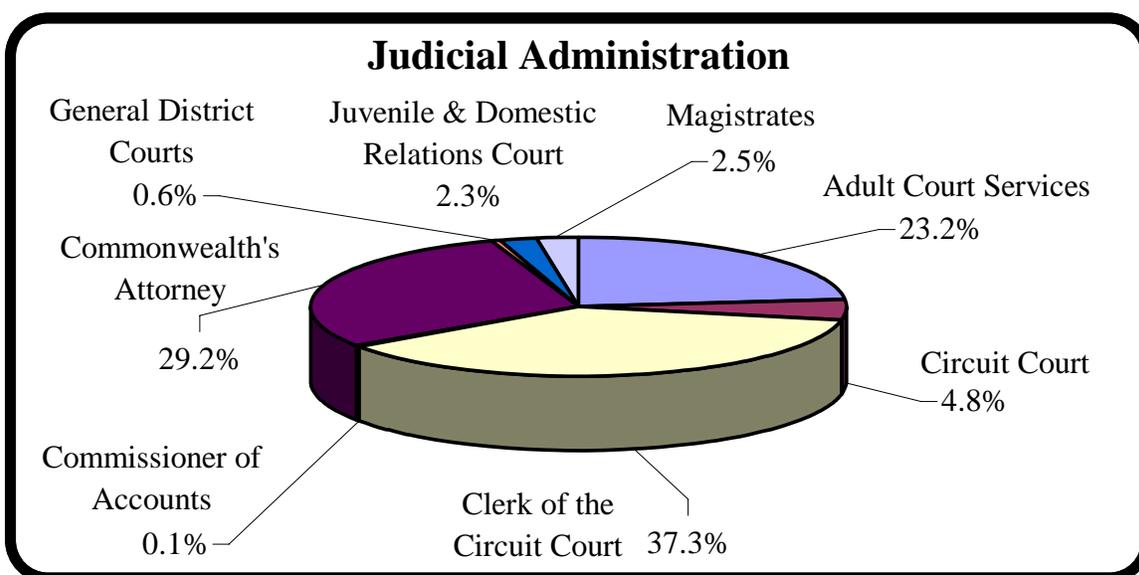
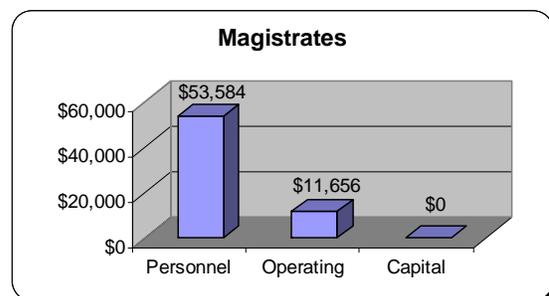
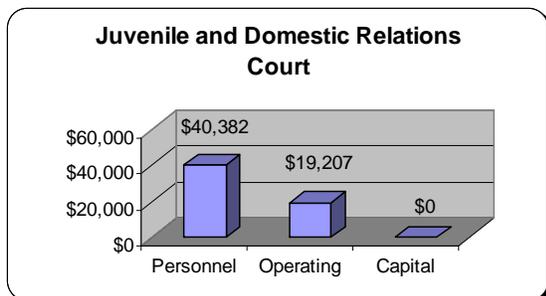
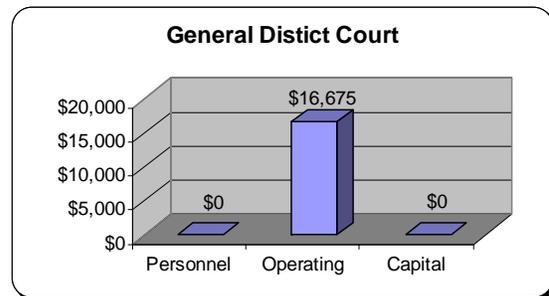
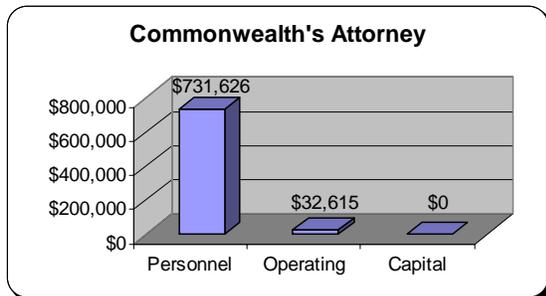
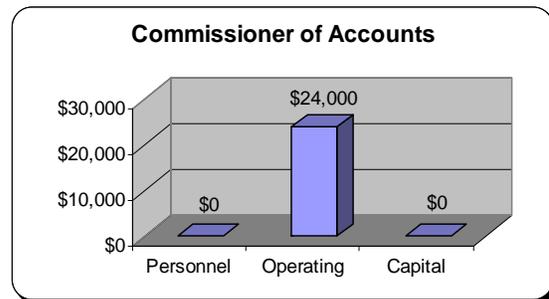
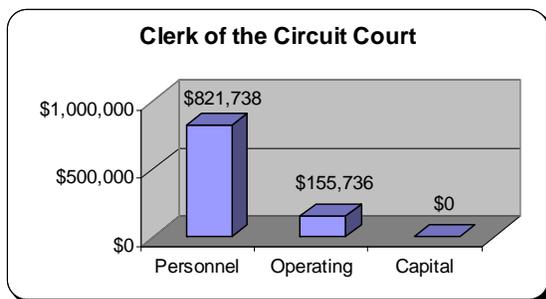
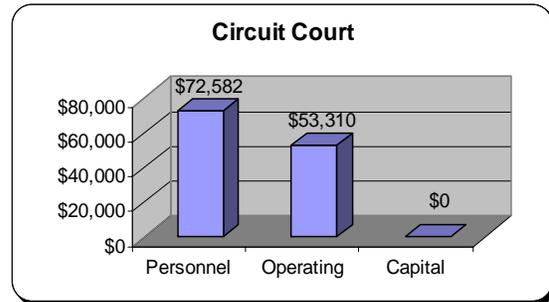
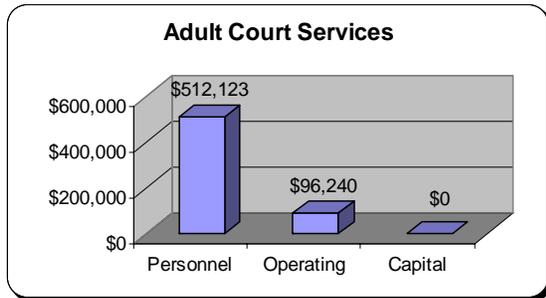


JUDICIAL ADMINISTRATION

Adult Court Services	\$608,363
Circuit Court	\$125,892
Clerk of Circuit Court	\$977,474
Commissioner of Accounts	\$2,400
Commonwealth's Attorney	\$764,241
General District Court	\$16,675
Juvenile & Domestic Relations Court	\$59,589
Magistrates	<u>\$65,240</u>
	\$2,619,874



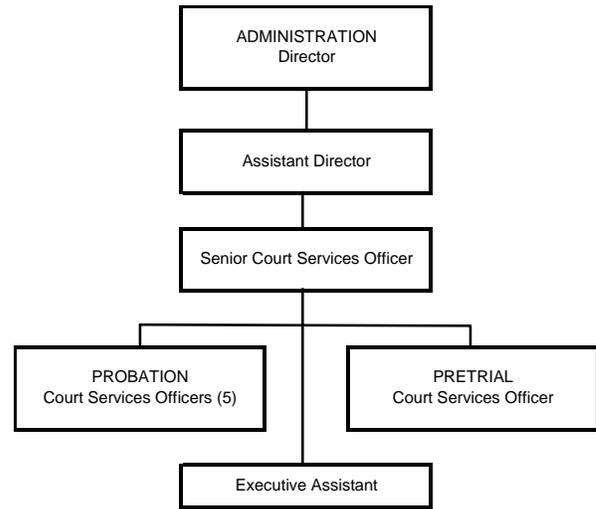
JUDICIAL ADMINISTRATION EXPENDITURES



ADULT COURT SERVICES

MISSION/PURPOSE

The mission of the Office of Adult Court Services is to provide criminal justice services to the local courts and community resulting in enhanced public safety, reduced jail overcrowding, and increased accountability of criminal offenders. These services include but are not limited to, probation services, pretrial investigation and supervision services, criminal justice grant administration, staffing of the Fauquier/Rappahannock Community Criminal Justice Board, and collection and analysis of system data in order to assess the need for new programs and services and the effectiveness of current services.



GOALS

- Provide court-ordered probation to offenders in lieu of detention at the local jail.
- Provide pretrial investigation services to the judiciary in order to ensure more informed bail making decisions
- Provide pretrial supervision and monitoring of awaiting trial defendants released to the custody of the department
- Place and monitor all court-ordered community service labor in Fauquier and Rappahannock Counties
- Collect court costs, fines and restitution to crime victims
- Act as lead staff and planner to the Fauquier/Rappahannock Community Criminal Justice Board, its subcommittees and task forces and lead staff for the Public Safety Committee

BUDGET

	FY 2003 Actual	FY 2004 Actual	FY 2005 Adopted	FY 2006 Requested	FY 2006 Adopted
Costs:					
Personnel	\$400,370	\$404,443	\$464,553	\$512,123	\$512,123
Operating	\$89,283	\$83,820	\$96,240	\$96,240	\$96,240
Capital	\$1,330	\$0	\$0	\$0	\$0
Total	\$490,983	\$488,263	\$560,793	\$608,363	\$608,363
Revenue:	\$352,136	\$352,136	\$352,136	\$394,636	\$394,636
Net Tax	\$138,847	\$136,127	\$208,657	\$213,727	\$213,727
Full-time Staff	9	9	9	10	10
Part-time Staff	0	0	0	0	0
Full-time Equivalents	9	9	9	10	10

ADULT COURT SERVICES

PROGRAM 1: Administration

DESCRIPTION

The Administration coordinates provision of various program/services to local courts and criminal justice system, supervises staff, prepares and administers grants ensuring compliance with state and federal guidelines, reviews the effective delivery of services, prepares state-mandated reports and oversees the departmental budget and financial expenditures.

SERVICE LEVELS	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adopted</u>	FY 2006 <u>Projected</u>
Hours Spent on Probation Services	650	650	650	650
Hours Spent on Pretrial Services	650	650	650	650
Hours Spent on Reports	216	216	216	216

MANAGEMENT OBJECTIVE

Overall success rate of persons who are placed on either pretrial or probation supervision.

PERFORMANCE MEASUREMENTS	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Estimated</u>	FY 2006 <u>Goal</u>
Placements	71%	77%	73%	75%

PROGRAM 2: Probation/Court Services

DESCRIPTION

The Probation/Court Services provides probationary supervision of court-referred convicted offenders in lieu of jail detention, provides court reports, testimony and investigations, places and monitors court-ordered community service labor, drug screens offenders, collects fines, costs and restitution to the victims of crime and refers offenders to the appropriate sanctions and remedial resources.

SERVICE LEVELS	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adopted</u>	FY 2006 <u>Projected</u>
Referrals to Probation	453	484	450	475
Average Daily Caseload	342	327	335	350
Number of Cases Closed	453	490	425	450

ADULT COURT SERVICES

MANAGEMENT OBJECTIVE

Provide more effective probation alternatives to the courts by increasing the successful closure rate of cases.

PERFORMANCE MEASUREMENTS	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Estimated</u>	FY 2006 <u>Goal</u>
Percentage of successful probation closures	71%	69%	70%	72%
Number of referrals to probation	487	453	484	450
Number of successful probations	346	313	339	324

PROGRAM 3: Pretrial Services

DESCRIPTION

This program provides pretrial investigation of detained defendants, provides reports and recommendations to courts at arraignment, provides supervision to pretrial defendants, monitors conditions of bail and reports violations, applies for arrest warrants/ capiases and conducts indigence verification for court-appointed counsel.

SERVICE LEVELS	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Adopted</u>	FY 2006 <u>Projected</u>
Investigations	310	323	300	360
Supervised Placements	307	276	300	300
Average Daily Caseload	82	76	80	110

MANAGEMENT OBJECTIVE

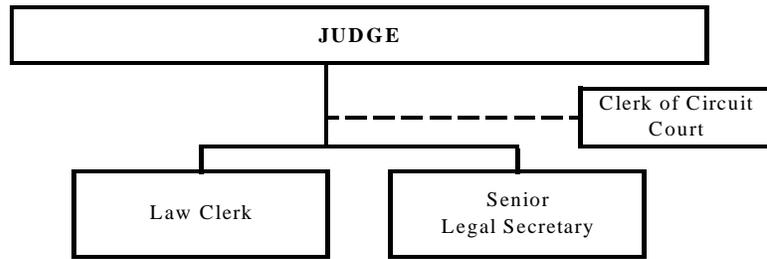
Enhance level of service to the Courts and Commonwealth by increasing successful completion rates of defendants placed on pretrial supervision.

PERFORMANCE MEASURES	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Estimated</u>	FY 2006 <u>Goal</u>
Percentage of placements successfully completed	80%	79%	80%	80%
Number of pretrial placements	384	218	375	375
Number of pretrial placements successfully completed	307	276	300	300

CIRCUIT COURT

MISSION/PURPOSE

The Circuit Court is a court of record and the highest trial court with general jurisdiction. It is part of the Twentieth Judicial Circuit, which encompasses Fauquier, Loudoun and Rappahannock Counties. There are currently four Judges within the Circuit, one resident Fauquier County Judge and three resident Loudoun County Judges assisting part-time in Fauquier County. The Court conducts jury trials in criminal and civil cases. The Court conducts bench trials and hearings of various motions in criminal, civil, condemnation, domestic relations and other chancery or equity cases. It also serves as an appellate court from the General District Court and Juvenile and Domestic Relations District Court. The Court supervises Grand Jury proceedings within the County. In addition, the Judge of the Circuit Court reviews various petitions to insure compliance with the statute.



GOALS

- The Court strives to see that Justice in Fauquier County is administered in a fair and equitable manner to all litigants and in a timely manner
- Processing and trial of cases in accordance with the guidelines as set out by the Supreme Court of Virginia

SERVICE LEVELS

	FY 2003	FY 2004	FY 2005	FY 2006
	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Projected</u>
Law Cases	423	348	470	500
Chancery Cases	372	314	420	450
Criminal Cases	946	735	960	1,000
Jury Days	44	41	50	40
Court Days	288	212	280	280
Settlement Conferences	137	92	120	140
Cases Reviewed for Neutral				
Case Evaluation (NCE)	141	95	150	150
Cases Referred to NCE	71	58	75	75
Cases Heard by NCE	21	18	25	25
Cases Settled by NCE	19	16	20	20

MANAGEMENT OBJECTIVE:

The Supreme Court of Virginia sets the operational objectives and reviews the effectiveness of the Circuit Courts.

CIRCUIT COURT

BUDGET

	FY 2003 Actual	FY 2004 Actual	FY 2005 Adopted	FY 2006 Requested	FY 2006 Adopted
Costs:					
Personnel	\$65,418	\$71,617	\$68,634	\$76,066	\$72,582
Operating	\$61,501	\$40,913	\$53,310	\$53,310	\$53,310
Capital	\$0	\$0	\$0	\$0	\$0
Total	\$126,919	\$112,530	\$121,944	\$129,376	\$125,892
Revenue:	\$43,537	\$30,279	\$35,500	\$35,500	\$35,500
Net Tax	\$83,382	\$82,251	\$86,444	\$93,876	\$90,392
Full-time Staff	1	1	1	1	1
Part-time Staff	0	0	0	0	0
Full-time Equivalents	1	1	1	1	1



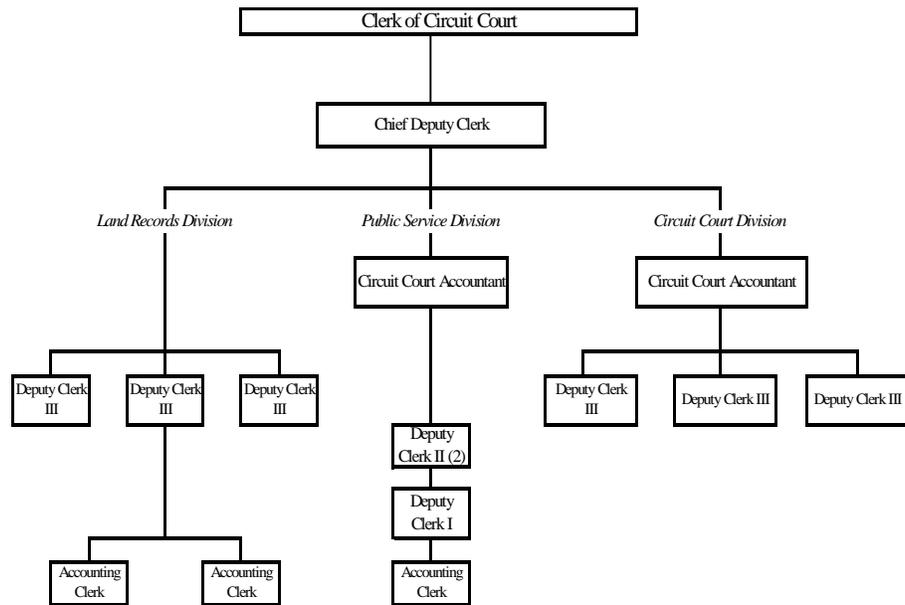
CLERK OF THE CIRCUIT COURT

MISSION/PURPOSE

The Clerk's Office provides three major functions: registrar of deeds, administrator of the court record and probate official. This office provides public and legal services requiring accurate and current permanent records for the County and Circuit Court.

GOALS

- To continually review the operation of the Clerk's Office so as to operate in a more economic and efficient manner
- To review new technology systems, which are available and may become available in the future to insure up to date record keeping
- Maintain close contact with the many agencies, state and local, which the Clerk's Office works with in order to provide better services to these agencies and in order that they can serve our needs
- Improve calendar management procedures



SERVICE LEVELS

	CY 2002 <u>Actual</u>	CY 2003 <u>Actual</u>	CY 2004 <u>Adopted</u>	CY 2005 <u>Projected</u>
Deed Book Recording	22,000	28,410	26,000	30,000
Judgments	1,593	2,120	1,700	1,800
Criminal Cases	864	946	960	1,000
Concealed Weapon Permits	342	364	300	330

MANAGEMENT OBJECTIVE

Increase revenue and assist local citizens by accepting passport applications (permitted by the U.S. Department of State, but not a mandated duty of the Clerk of Circuit Court).

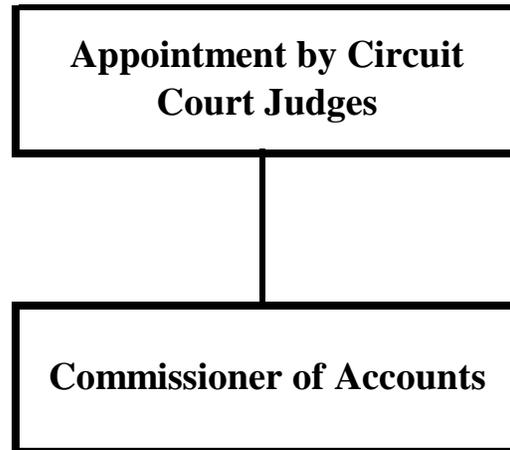
PERFORMANCE MEASUREMENTS

	FY 2003 <u>Actual</u>	FY 2004 <u>Actual</u>	FY 2005 <u>Estimated</u>	FY 2006 <u>Goal</u>
Passport Applications	959	1,085	1,100	1,200
Revenue Generated	20,430	28,568	31,350	34,200

COMMISSIONER OF ACCOUNTS

MISSION/PURPOSE

The mission of the Office of the Commissioner of Accounts is to oversee the process of having administrators and executors of wills certified as courteously and as expeditiously as possible before being released for their qualifications.



GOALS

- Monitor certification process
- Assist as necessary to facilitate the process

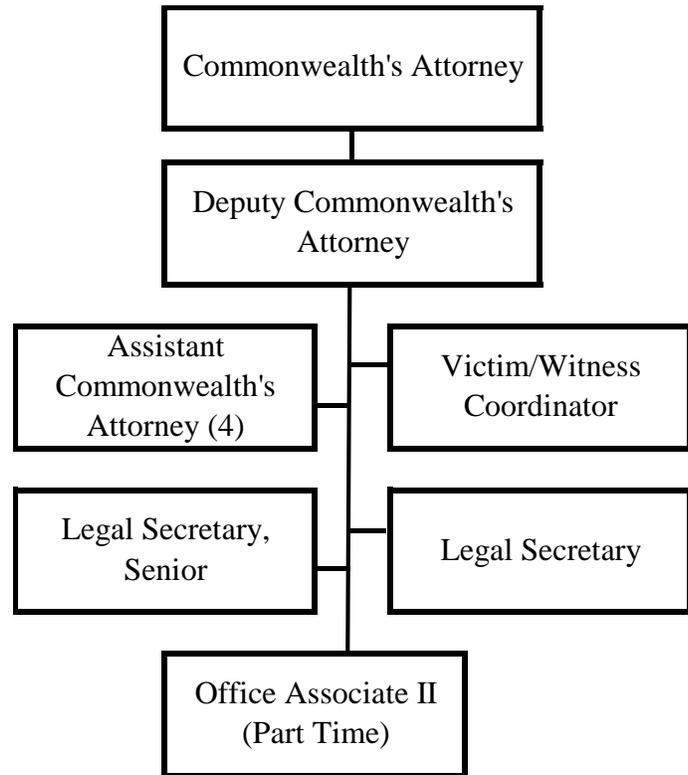
BUDGET

	FY 2003 Actual	FY 2004 Actual	FY 2005 Adopted	FY 2006 Requested	FY 2006 Adopted
Costs:					
Personnel	\$0	\$0	\$0	\$0	\$0
Operating	\$2,400	\$2,400	\$2,400	\$2,400	\$2,400
Capital	\$0	\$0	\$0	\$0	\$0
Total	\$2,400	\$2,400	\$2,400	\$2,400	\$2,400
Revenue:	\$0	\$0	\$0	\$0	\$0
Net Tax	\$2,400	\$2,400	\$2,400	\$2,400	\$2,400
Full-time Staff	0	0	0	0	0
Part-time Staff	0	0	0	0	0
Full-time Equivalents	0	0	0	0	0

COMMONWEALTH'S ATTORNEY

MISSION/PURPOSE

The Commonwealth's Attorney is a Constitutional Officer elected by the registered voters of the County during a general election held every four years. The mission of the Commonwealth's Attorney's office is to prosecute, on behalf of the Commonwealth and on behalf of the citizens of the County, all criminal and traffic cases which come before the County's three state courts to which either the Commonwealth or the County is a party and to perform such other related duties as are mandated by statute. Historically a part-time position, the position of Commonwealth's Attorney for Fauquier County became full-time in 1982.



GOALS

- Provide effective and efficient prosecution of criminal cases on behalf of the citizens of Fauquier County in all criminal and traffic cases
- Work closely with all law enforcement and other agencies involved in the criminal justice system in the county
- Provide advice and assistance to members of state and local law enforcement agencies regarding specific criminal investigations
- To thoroughly, adequately and effectively prepare and present the cases it prosecutes

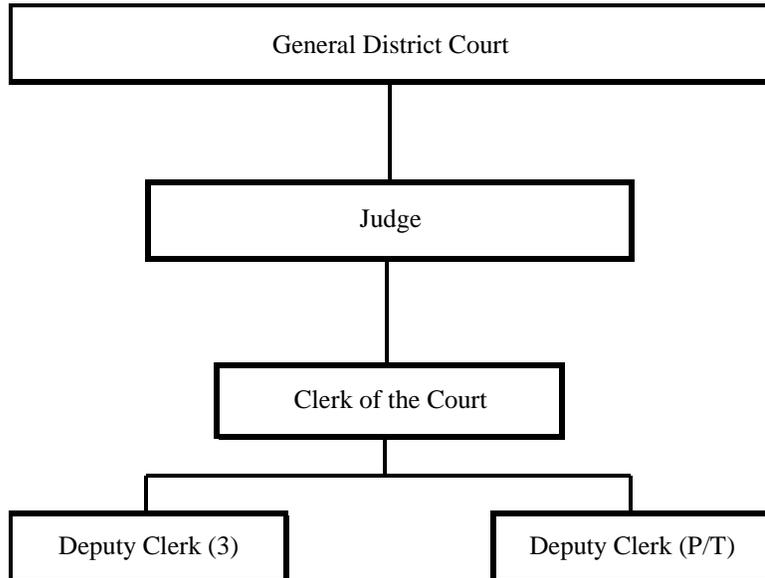
BUDGET

	FY 2003 Actual	FY 2004 Actual	FY 2005 Adopted	FY 2006 Requested	FY 2006 Adopted
Costs:					
Personnel	\$625,432	\$678,709	\$692,212	\$726,626	\$731,626
Operating	\$20,604	\$19,505	\$27,615	\$27,615	\$32,615
Capital	\$0	\$0	\$0	\$0	\$0
Total	\$646,036	\$698,214	\$719,827	\$754,241	\$764,241
Revenue:	\$308,665	\$310,526	\$276,158	\$319,739	\$339,437
Net Tax	\$337,371	\$387,688	\$443,669	\$434,502	\$424,804
Full-time Staff	9	9	9	9	9
Part-time Staff	1	1	1	1	1
Full-time Equivalents	9.5	9.5	9.5	9.5	9.5

GENERAL DISTRICT COURT

MISSION/PURPOSE

To provide services of maintaining records of all judicial proceedings, by presiding over all legal proceedings and by assuring that the public is treated fairly and impartially in all proceedings before the Court.



GOALS

- To provide professional, courteous, thorough consultation and analysis in a responsive and effective manner
- To help the public process their questions, tickets, and suits as conveniently as possible

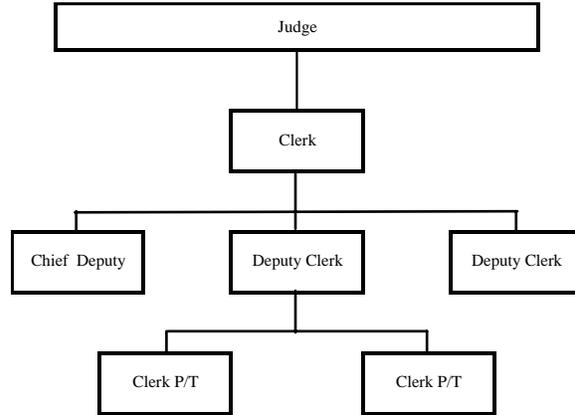
BUDGET

	FY 2003 Actual	FY 2004 Actual	FY 2005 Adopted	FY 2006 Requested	FY 2006 Adopted
Costs:					
Personnel	\$0	\$0	\$0	\$7,140	\$0
Operating	\$14,795	\$17,359	\$16,100	\$20,410	\$16,675
Capital	\$0	\$0	\$0	\$0	\$0
Total	\$14,795	\$17,359	\$16,100	\$27,550	\$16,675
Revenue:	\$0	\$0	\$3,000	\$3,200	\$3,200
Net Tax	\$14,795	\$17,359	\$13,100	\$24,350	\$13,475
Full-time Staff	0	0	0	0	0
Part-time Staff	0	0	0	0	0
Full-time Equivalents	0	0	0	0	0

JUVENILE AND DOMESTIC RELATIONS COURT

MISSION/PURPOSE

The Fauquier County Juvenile and Domestic Relations District Court addresses the needs of at-risk juveniles, their families, troubled adults, and their immediate families. Especially for juveniles, we strive for holistic and permanent solutions, not just a temporary fix. Hopefully, this will enable these individuals to become well adjusted, productive members of society. Our intent is to give each young person a sense of direction, motivation and a feeling of self worth so that when the age of majority is reached, the youngster has settled down and is ready to enter the mainstream of American society. In working with these young adults, we find ourselves constantly struggling between the concepts of focusing on the youth and what is best for him or her versus the immediate concern of protecting society from dangerous juveniles.



On the adult side of the Court, domestic violence has become the key issue. Again, we are confronted with desires to focus on the perpetrator and thus prevent recidivism. At the same time, we must be vigilant in our efforts to protect the family from acts of violence.

GOALS

- To save a large percentage of at-risk youth and their families to enable them to live up to their maximum potential
- To offer at-risk youth every available opportunity to succeed while also providing protection to our community

MANAGEMENT OBJECTIVE:

The Supreme Court of Virginia sets the operational objectives and reviews the effectiveness of the Juvenile and Domestic Relations Court.

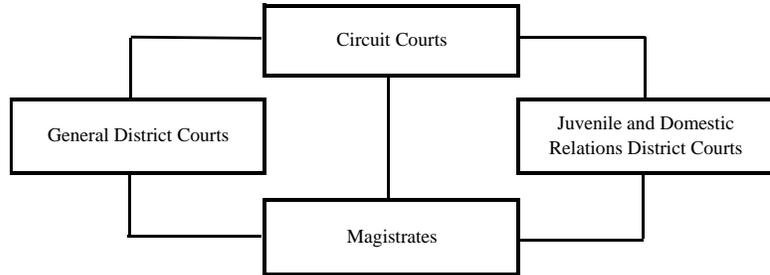
BUDGET

	FY 2003 Actual	FY 2004 Actual	FY 2005 Adopted	FY 2006 Requested	FY 2006 Adopted
Costs:					
Personnel	\$34,981	\$37,135	\$37,776	\$44,304	\$40,382
Operating	\$16,897	\$19,003	\$18,207	\$27,960	\$19,207
Capital	\$0	\$0	\$0	\$0	\$0
Total	\$51,878	\$56,138	\$55,983	\$72,264	\$59,589
Revenue:	\$0	\$0	\$0	\$0	\$0
Net Tax	\$51,878	\$56,138	\$55,983	\$72,264	\$59,589
Full-time Staff	1	1	1	1	1
Part-time Staff	0	0	0	0	0
Full-time Equivalents	1	1	1	1	1

MAGISTRATES

MISSION/PURPOSE

The Magistrates serve as the initial contact with the criminal justice system. Serving all law enforcement personnel (State, County and Town). Hearing initial testimony, they determine whether or not “probable cause” exists to issue a warrant for arrest. They issue search warrants subpoenas, arrest warrants, summonses and set bail. Magistrates also provide information on the judicial system processes and procedures. Magistrates have no power to take any action unless authority has been expressly conferred by statute.



GOALS

- To continue to serve the citizens of Fauquier County as fairly and expeditiously as possible

SERVICE LEVELS	FY 2003	FY 2004	FY 2005	FY 2006
	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Projected</u>
Traffic Summonses Issued	10,178	7,745	6,000	9,000
Misdemeanor Arrests	1,854	1,609	2,000	1,800
Felony Arrests	575	613	1,100	700
Calls for Service	37,921	35,938	41,000	38,000
Animal Control Calls for Service	1,774	1,947	3,050	2,000
Civil Papers Served	13,430	13,392	26,500	14,000
Warrant Service	1,424	1,250	0	1,500

MANAGEMENT OBJECTIVE :

The Magistrates are State employees and are managed by the State Court System.

MAGISTRATES

BUDGET

	FY 2003 Actual	FY 2004 Actual	FY 2005 Adopted	FY 2006 Requested	FY 2006 Adopted
Costs:					
Personnel	\$45,639	\$46,910	\$52,405	\$53,584	\$53,584
Operating	\$12,565	\$12,257	\$11,656	\$11,656	\$11,656
Capital	\$0	\$0	\$0	\$0	\$0
Total	\$58,204	\$59,167	\$64,061	\$65,240	\$65,240
Revenue:	\$0	\$0	\$0	\$0	\$0
Net Tax	\$58,204	\$59,167	\$64,061	\$65,240	\$65,240
Full-time Staff	0	0	0	0	0
Part-time Staff	4	4	4	4	4
Full-time Equivalents	2	2	2	2	2

