



**Catlett – Calverton Sewer Project
Project Management Team
Golden Rule Builders, 3409 Catlett Road**

June 14, 2017

11:00 AM

Meeting Notes

Welcome & Introductions – Eldon welcomed everyone and asked all to introduce themselves.

Update on Project Activities:

Soils Evaluation/Site Selection – Gary Schwartz reported that the consultants are due to be complete tomorrow. We have preliminary calculations, the Health Department and Jim Sawyer have been involved as well. 23 sites were initially targeted as potential. Some owners were not interested. The consultants ultimately have focused on 3 properties for the 80,000 gpd primary and reserve sites. Gary talked about some of the challenges in identifying sites that meet the requirements. Doug Canoday and Marcia Degan of VDH have reviewed the calculation and will have a few comments. Those will be sent after receiving the final document. Gary said the final should be received within the hour. Doug asked about the deliverables expected in the final report. Gary answered explaining that this report would focus on the soils and what is required to treat the 80,000 gpd. A discussion ensued of the Health department's review process.

Request for Design-Build Proposals – The RFP is scheduled for release tomorrow. Gary, Sue Monaco, County Procurement Manger and Brian Cossman of H&P attended a training program on this type of procurement. The Request for Qualifications led to 6 submittal teams (General Contractor/Designer team). Four were determined to be qualified. These 4 teams will receive the Design-Build RFP. Actual release will depend on how long it takes for VDH to complete their



review of the Soils Evaluation. The 4 proposals will be evaluated and ranked and then the cost proposals will be reviewed. The plan is to open the cost proposals at the August 10 Board work session. The plan is to ask the Board to vote to award the design-build contract at the Board's September 14 Board meeting. Technical proposals due 8/2 and cost proposals due 8/9. Additionally, the county's team will meet with each design-build team individually for a proprietary meeting in late June/early July.

Update on Potential Changes to the Comprehensive Plan and Service District Boundaries

Andrew Hopewell reported that there is nothing new to discuss because the Planning Commission needs to await the results of the soils work. A possible work session with the PC in July and public hearing in August or September.

Other Items – A question was asked about how the drip system works and is evaluated. Gary and VDH representatives explained.

Schedule of Future PMT Meetings

- July 12 – written report instead of a face-to-face meeting.
- August 9 – hold on calendars but this may be canceled
- September 6 meeting will be we moved this meeting to September 20
- October 11
- November 8
- December 13