



**Catlett – Calverton Sewer Project**  
**Project Management Team**  
**Golden Rule Builders, 3409 Catlett Road**  
October 11, 2017  
11:00 AM  
Meeting Notes

Welcome & Introductions – Eldon James welcomed everyone and asked for everyone to introduce themselves (sign in sheet attached)

Update on Project Activities - Status of Design-Build Contract – Gary Schwartz reported that the Board accepted the Bowman/English proposal. A meeting was held 2 weeks ago to identify the long lead items – ROW easements. Will be a Pre-Engineering conference meeting with VDH soon. Jeanne Puricelli said DEQ will not be the approving agency but Jimmy Desai will need to be kept apprised on all progress. Call with DEQ is being scheduled to review all pre-closing requirements. Contract will have certain off-ramp conditions for things such as final funding approval and land acquisition finalization. The county will owe the Engineer for work done prior to any off ramp. In response to a question, Gary gave a status of the land acquisition negotiations. The attorneys are working on final details. He expects the next step to be a letter of intent to purchase. In response to another question Gary said the engineer and county will be working together on acquiring easements and utility/railroad crossings. In response to another question Gary and Eldon explained how the dispersal field/plant site property was identified. Gary was asked to describe the C-Bay parcel and the areas for the dispersal fields and plant.

In response to a question about future widening of Route 28, Andrew Hopewell said that the Planning Commission and Board are working on a Comp Plan revision and there are no plans to widen to 4 lanes.

In response to a question about the quality of the soil for treating the effluent Katherine Merten said VDH will be overseeing any disturbance



of the site that could impact the ability of the site to deliver the treatment results necessary.

Sara Lee Armstrong said that she called English Construction to check on their experience and they have not returned her call. Sue said that if any member of the PMT needs information about the contractor or the project we can help get the answers.

Update on Potential Changes to the Comprehensive Plan and Service District Boundaries – Andrew Hopewell began by saying the Board will consider a resolution directing staff to prepare proposed new boundaries for the Planning Commission to consider and hold a public hearing. The tentative proposal is to downgrade Calverton to a Village with sewer service. The County Code would also be revised for 100% reserve (vs. 200%) in the Village. Andrew then described the proposed revised boundaries. A discussion ensued on the proposed lines and the process for getting to a final recommendation by the Planning Commission and ultimate action by the Board (after a second public hearing).

Community Information Letter – Sue Rowland talked about the drafting of an informational letter that is focused on the Board's action to authorize the project and to direct the Planning Commission to develop a recommendation on boundary adjustment of the Service Districts.

Schedule of Future PMT Meeting - Eldon James said we have only 2 meetings left in 2017, November 8 and December 13. At our next meeting we will talk about the meeting schedule for 2018. Gary added that the goal is to sign the contract 10/16 and begin design immediately. Complete design and begin construction in April, 2018 with a projected 1 year construction period.