



**Catlett – Calverton Sewer Project  
Project Management Team  
Golden Rule Builders, 3409 Catlett Road  
May 16, 2018  
11:00 AM  
MEETING NOTES**

Welcome & Introductions – Andrew Hopewell asked everyone to introduce themselves.

Celebrating the Life of Virginia Copeland – Jim Craun said a few words about Virginia and then also about Mr. Armstrong. Charles Padgett said a few words about both.

Update on Project Activities – Tim Harms said the DB team has been moving ahead and are about 35% through the design process. He shared some of the plan sheets. Jessica Kwiatkowski (Bowman) added some comments on the septic tanks and pumps; they have been going over the design criteria. Field survey work started this week, including confirming ROWs. Jessica was asked to check on the schedule for completion of the survey work and get back to us.

In April the Board of Supervisors increased the budget. A question was asked about how the fees may change. Those who signed up during the incentive period will be served at the price committed to. The price of new customers has not been determined.

A suggestion was made that an online portal be available for interested parties to view progress. It was suggested that a newsletter is still the best way to reach everyone. We should include a copy of the project schedule in the next newsletter. Let's get a newsletter out soon and then plan on a monthly schedule. It should include the schedule and progress and what people should see going on in the community and key points of contact.



Andrew added that 0% Interest Loan Approved by DEQ – No need for community survey.

Land Acquisition – CBay has to accomplish their nutrient bank transfer. The plan is to complete the transfer by the end of August. LOI is in place. Information is being shared between DEQ and CBay to transfer the nutrient bank.

Loan Closing – The closing is scheduled to close tomorrow (May 17).

Status of Tax Exemption Certificate – The bonds will not be tax exempt but the county is still approved for 0% interest to be charged to the project.

Update on Potential Changes to the Comprehensive Plan and Service District Boundaries – Andrew shared a map of the new boundaries, approved by the Board in February. Also approved was a Special Exception for the wastewater treatment site. Last week the Board approved the rezonings of all of the properties that wanted to be removed from the sewage remediation district and were zoned other than Agriculture.

Role of the PMT as we move through design and then start construction – primarily serve as a communications link between the project team and the community.

Other Items – A question was raised about vegetative screening for the treatment plant. There is an allowance amount in the budget for that item. The plan is to save as many of the existing trees as practical. A question was raised on the schedule. Tim Harms answered that the plan is to complete design and approvals by mid-October with construction to begin in late October/early November with the completion of construction by November of 2019.



Location of mains was discussed and it was pointed out that VDOT has agreed in concept that the mains can be located in the ROW.

Schedule of Future PMT Meeting – It was agreed that for the time being the meetings would be on the second Wednesday of each month, same time and location.