

FRESH GRANT PROGRAM SUPERVISOR

FLSA Status: Exempt

GENERAL DEFINITION OF WORK:

Serves as the Fauquier Reaches for Excellence in Student Health (FRESH) program liaison between FCPS School District and the PATH Foundation.

ESSENTIAL FUNCTIONS/TYPICAL TASKS:

Supervises the FRESH Program.

(These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

- Provides leadership to all school sites in FCPS in partnership with the Superintendent, Supervisor for Science and Health & PE, School Health Coordinator, School Principals, FRESH Fitness Integration Team Specialists, and School Wellness leaders to ensure that FRESH program components are effectively established, implemented, and measured.
- Works with the FCPS leadership and the PATH Foundation to monitor, assess, and adjust program planning, development, goals, objectives, and measurements.
- Leads program evaluation process and reports to FCPS leadership and PATH Foundation to steer Fauquier Reaches for Excellence in Student Health program direction.
- Presents progress reports and presentations to the Fauquier School Board and PATH Foundation.
- Oversees all aspects of procuring and managing grant funding for program sustainability from the PATH Foundation and community supporters.
- Leads development of the FRESH annual budget in conjunction with FCPS, PATH Foundation, FRESH staff, and all stakeholders.
- Directs the Coordinator of Information for Fauquier County Public Schools to approve information pertinent to the program for the community and media.
- Liaisons with community members and key stakeholders to build partnerships between community organizations and FRESH.
- Supervises all FRESH staff and oversees professional development, leadership, guidance, and support for effective program implementation:
 - Manages planning and development for programming of Fitness Integration with the FRESH Fitness Integration Team Specialists to ensure that needed resources, materials, and instructional methodologies are provided for successful implementation.
 - Supervises the FRESH program, coordinating with FCPS leadership to ensure program goals are being met.
 - Coordinates with the Director of School Nutrition and FRESH Chef ensuring wellness policy, nutrition education, programming, and continuous improvement of the school nutrition program for FCPS.
- Oversees all aspects of community fundraising initiatives in support of program sustainability with FCPS Leadership and PATH Foundation.
- Performs other duties as assigned by FCPS leadership and PATH.

KNOWLEDGE, SKILLS AND ABILITIES:

Experience in strategic planning, program management, grants and grant writing, and curriculum/instruction. Familiarity with and experience in program evaluation and budget development. Strong communication, interpersonal, and writing/speaking skills.

EDUCATION AND EXPERIENCE:

Master's or Doctoral level degree in educational leadership, health and wellness related field, public planning, or public health preferred.

PHYSICAL REQUIREMENTS:

This is sedentary work requiring the exertion of up to 10 pounds of force occasionally and a negligible amount of force frequently or constantly to move objects; work requires fingering, and repetitive motions; vocal communication is required for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive information at normal spoken word levels; visual acuity is required for preparing and analyzing written or computer data, determining the accuracy and thoroughness of work and observing general surroundings and activities; the worker is not subject to adverse environmental conditions.

SPECIAL REQUIREMENTS:

None

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential tasks.