

FAUQUIER COUNTY PARKS & RECREATION
POLICY

TITLE: Fiscal Regulations-Audit Agreements

FILE #: B 10

DATE PROPOSED: August 2, 1995

DATE APPROVED/REVISED: August 2, 1995

PURPOSE: To comply with County policy regarding regulations pertaining to groups and/or organizations receiving contributions from the county.

See attached copy of Audit Agreement required by the county for groups/organizations receiving contributions from the county.

Procedure: Each group/organization that is designated to receive a contribution of county funds shall be asked to sign an audit agreement as part of the agreement for accepting the funds.

DONATION & AUDIT AGREEMENT

THIS DONATION AND AUDIT AGREEMENT, made and entered into this ____ day of _____, 200__, by and between the **BOARD OF SUPERVISORS OF FAUQUIER COUNTY**, a Body Politic, (hereinafter “the Board”), and

(hereinafter “the Donee”).

A. RECITALS

WHEREAS, The Board donates public funds to the Donee for _____ purposes; and

WHEREAS, the Board wishes to assure the general public that the funds donated by the Board are used for their intended purposes; and

WHEREAS, the Board deems it to be in the public interest that it have the right to audit the financial books of the Donee to ensure the proper use of public funds; and

WHEREAS, the Board wishes to assure the general public that facilities owned by entities to which the Board of Supervisors donates funds are handicapped accessible and Americans with Disability Acts compliant; now, therefore

B. AGREEMENT

IN CONSIDERATION of the mutual covenants and promises made herein, the Board and Donee hereby agree as follows:

1. The Donee agrees to undergo an audit of its financial books, said audit to be done at the sole discretion of the Board.
2. That any audit authorized herein shall be conducted by an auditor chosen by the Board.
3. The Donee agrees to fully cooperate with the auditor and to make available all ledgers, account statements, balance sheets, statements of revenue, expenditures, reports and other financial documents required by the auditor to successfully conduct the audit.
4. The Donee agrees to exercise good management practices to implement all recommendations of the auditor arising out of the audit.
5. The Board and the Donee mutually agree that the results of the audit shall be made fully available by the auditor to both the Board and the Donee.

6. The Board agrees to pay for the cost of the audit.
7. This Agreement is subject to the appropriation by the Board of funds necessary to complete the audit.
8. The Donee certifies to the Board of Supervisors that all facilities owned and operated by it in the County are handicapped accessible and Americans with Disabilities Act compliant.
9. This Agreement shall be for a term of one year and shall be automatically renewed unless either party gives notice of its intent to terminate the Agreement to the other party at least ninety (90) days prior to the yearly expiration date.

IN WITNESS WHEREOF, the parties have executed this Agreement on the aforesaid date.

**THE BOARD OF SUPERVISORS OF
FAUQUIER COUNTY, VIRGINIA**

By: _____
Chairman

Name: _____

Date: _____

BY: _____
(Donee Organization)

Date: _____

Approved as to Form:

By: _____
County Attorney

Date: _____