

FAUQUIER COUNTY PARKS & RECREATION
POLICY

TITLE: Ballfield Lights Key Policy

FILE #: U 4-8

DATE PROPOSED: 2/6/85

DATE APPROVED/REVISED: 2/6/85

PURPOSE: To control ballfield light usage and establish accountability for lights used.

U 4-8-10 Ballfield Light Keys

Keys shall only be checked out to league commissioners who shall notify the department beforehand of any unscheduled use. Should unaccountable or questionable time be discovered on the meter, the Director shall have the right to require the return of all keys and issue them on a day-by-day basis.

Procedure:

- A. *Keys may be checked out by League commissioners or their designee*
 - 1. *Metered System - League will be responsible for all time measured on their meter. Refundable deposit due at time of check out.*
 - a. *Lost Key may require entire lock replacement by user since system will be compromised.*
 - b. *Each day key held another day of meter measured fee will be charged.*
 - 2. *Non-metered system – Key will be checked out on day scheduled and returned by 10 am the next day. Refundable deposit due at time of check out.*
 - a. *Lost key may require entire lock replacement by user since system will be compromised.*
 - b. *Each day key is held another day user fee will be charged.*