

FAUQUIER COUNTY PARKS & RECREATION
POLICY

TITLE: County Owned Housing

FILE #: M 6-17

DATE PROPOSED: 4/6/05

DATE APPROVED/REVISED: 4/6/05, 5/7/08(applies only to Agreements generated after 5/7/08),
10-16-19

PURPOSE: The purpose of this policy is to establish a process for the rental of County owned houses and to outline duties and responsibilities of the Department and tenant.

OVERVIEW: The Department has found it advantageous in certain circumstances to provide housing accommodations at some of its facility locations in order to more effectively deter vandalism, monitor equipment, provide for emergency services, perform off-hour duties, and/or provide more accessible public contacts. Inasmuch as such housing accommodations represent a value to potential tenants as well as to the Department, guidelines for the administration of housing have been established in order to insure fair practice and to further promote the legitimate interests of the Department.

Department supplied County owned housing shall be provided only to the extent that such housing can be shown to promote an identifiable Department goal dealing with operational effectiveness which cannot be met through other less costly means. The opportunity to apply for County owned housing accommodations shall be made available to all eligible employees and, when no county employees are found to be qualified, the general public. Tenant eligibility shall be based on the occupancy of pre-designated positions, each rated according to its job duty relevancy to the County owned housing requirements. Selection of County owned housing tenants shall, in general, follow a preference based on the relevance of job positions, work habits, quality of job performance, and the existence of any additional information suggesting either suitability or lack of suitability for County owned housing.

Tenant accepting County owned housing accommodations shall be held accountable to perform all duties rightfully requested in exchange for such housing and shall be further held accountable for the proper care of the housing facility assigned. A standard County owned housing agreement shall be executed between the Department and the tenant. Such agreements may provide for rent collections from tenants if the trade-off work duties or security services associated with the County owned housing do not justify the quality or extent of the housing provided.