



**County of Fauquier (COVID-19)
Infectious Disease Plan**

I. Purpose

This plan describes the implementation of mandatory health and safety requirements established by the Virginia Department of Labor and Industry, Governor Northam's COVID-19 Executive Order and subsequent Addendum as well as guidelines from the Centers for Disease Control.

II. Responsibilities

Fauquier County has assigned the following individual(s) to serve in the role of health officer. The health officer has the authority to stop or alter activities to ensure that all work practices conform to the mandatory safety and health requirements applicable to COVID-19 as well as any other infectious disease hazards.

Name and title of health officers

Health Officer(s)			
Name	Title	Department	Phone Number
Janelle Downes	Director	Human Resources	540-422-8301
Carrie Horvath	Risk Manager	Human Resources	540-422-8310
Natasha Lorenzen	Battalion Chief	Fire and Rescue	540-522-0715
Lowell Nevill	Major	Sheriff's Office	540-422-8604

For the purpose of ensuring compliance with the most recent safety and health requirements, *Carrie Horvath, the Risk Manager* is responsible for administering this plan, monitoring agencies for new requirements, updating this plan, communicating any changes to employees, and monitoring the overall effectiveness of the plan. This person is also responsible for providing employees with a copy of this plan upon request.

III. Determination of Exposure Risk by Job Duty

We have determined the COVID-19 exposure risk level of all worksite functions to ensure that we apply appropriate hazard controls – including training, equipment, and personal protective equipment (PPE) – to protect employees’ safety and health. This assessment is based on OSHA Publication 3990. Classes of employees have been assigned to risk categories as follows:

Exposure Risk Level means an assessment of the possibility that an employee could be exposed to the hazards associated with SARS-CoV-2 virus and the COVID-19 disease. Hazards and job tasks have been divided into four risk exposure levels: “Very High”, “High”, “Medium”, and “Lower”.

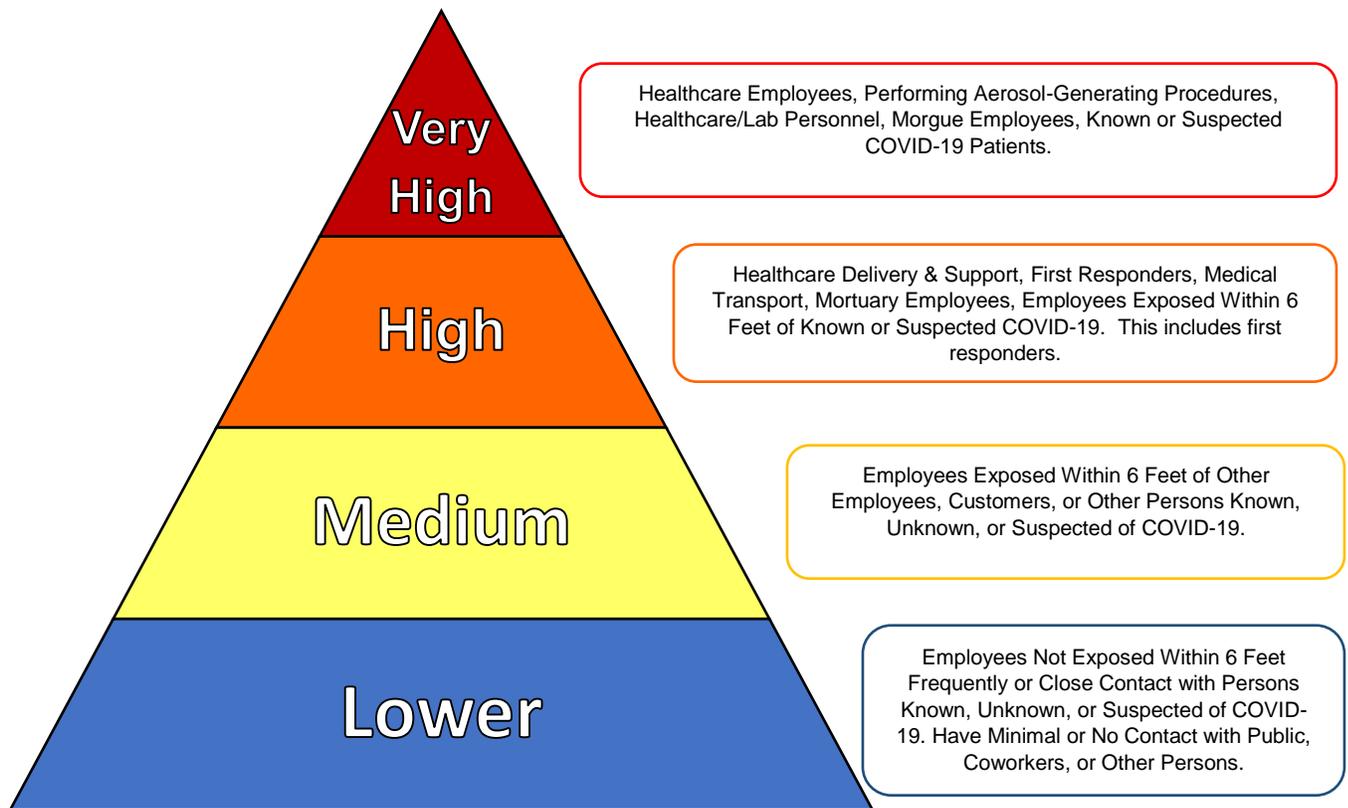
“Very High” exposure risk hazards or job tasks are those in places of employment with high potential for employee exposure to known or suspected sources of the SARSCoV-2 virus and the COVID-19 disease including, but not limited to, during specific medical, postmortem, or laboratory procedures (refer to page 8 of the 16 VAC 25-220, Emergency Temporary Standard/Emergency Regulation for a more detailed description).

“High” exposure risk hazards or job tasks are those in places of employment with high potential for employee exposure within six feet with known or suspected sources of SARS-CoV-2 that are not otherwise classified as “very high” exposure risk (refer to page 8 of the 16 VAC 25-220, Emergency Temporary Standard/Emergency Regulation for a more detailed description).

“Medium” exposure risk hazards or job tasks that are not labeled as “very high” or “high” (refer to pages 9-10 of the 16 VAC 25-220, Emergency Temporary Standard/Emergency Regulation for a more detailed description).

“Lower” exposure risk hazards or job tasks are those not otherwise classified as “very high”, “high”, or “medium” exposure risk that do not require contact within six feet of persons known to be, or suspected of being, or who may be infected with SARS-CoV-2; nor contact within six feet with other employees, other persons, or the general public except as otherwise provided in this definition (refer to page 10 of the 16 VAC 25-220, Emergency Temporary Standard/Emergency Regulation for a more detailed description).

The following graph relates to job tasks that pose a risk level to employees. The job tasks that are listed are not an all-inclusive list.



Consult the definition of “Exposure risk level” of the Emergency Temporary Standard for COVID-19 by the Virginia Department of Labor and Industry. Also, consult pages 18 - 21 of the OSHA document “Guidance on Preparing Workplaces for COVID-19” which is available at <http://www.osha.gov/Publications/OSHA3990.pdf> and determine the risk level of each employee or class of employee based on their type of work and duties. Some jobs may have more than one type of exposure risk depending on the task or qualifying factors.

When you have determined the risk level of all your employees and officials, list the work area, job/job tasks, employee exposure risk, and qualifying factors in the table.

FAUQUIER COUNTY COVID-19 HAZARD ASSESSMENT

Job Class Code	Job Class Code Long Description	Location Code Long Description	Risk Level	Hazards	PPE Provided
2405	ASST DIRECTOR ADULT COURT SERV	ADULT COURT SERVICES	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes, hand sanitizer
2415	COURT SERVICES OFFICER	ADULT COURT SERVICES	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes, hand sanitizer
2410	COURT SERVICES OFFICER SENIOR	ADULT COURT SERVICES	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes, hand sanitizer
2400	DIRECTOR OF ADULT COURT SERV	ADULT COURT SERVICES	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes, hand sanitizer
4020	SR ADMINISTRATIVE ASSOCIATE	ADULT COURT SERVICES	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer, plexiglass/glass shields
5924	COURT SERVICES AIDE	ADULT COURT SERVICES	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
2900	AGRICULTURAL DEVELOPMT OFFICER	AGRICULTURE DEVELOPMENT	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
5999	CONSERVATION EASEMENT TEMP	AGRICULTURE DEVELOPMENT	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
4020	SR ADMINISTRATIVE ASSOCIATE	AGRICULTURE DEVELOPMENT	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
4010	ADMINISTRATIVE MANAGER	AIRPORT	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
1200	AIRPORT MANAGER	AIRPORT	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
3805	LEAD FLIGHT LINE TECHNICIAN & TEMP	AIRPORT	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks/Face Shields, sanitation wipes, hand sanitizer

5980	MAINTENANCE TEMPORARY	AIRPORT	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
1310	BUDGET & MANAGEMENT ANALYST I	BUDGET	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
1301	BUDGET SERVICES MANAGER	BUDGET	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
1325	BUDGET TECHNICIAN I	BUDGET	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
1320	BUDGET TECHNICIAN II	BUDGET	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
1315	BUDGET TECHNICIAN III	BUDGET	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
5913	BUDGET TEMPORARY	BUDGET	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
1300	BUDGET DIRECTOR	BUDGET	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
4205	LEGAL SECRETARY SENIOR	CIRCUIT COURT	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer
4010	ADMINISTRATIVE MANAGER	CLERK OF THE COURT	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer, plexiglass/glass shields
2600	CLERK OF THE COURT	CLERK OF THE COURT	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer, plexiglass/glass shields
2605	CHIEF DEPUTY CLERK OF THE COURT	CLERK OF THE COURT	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer, plexiglass/glass shields
2625	DEPUTY CLERK OF THE COURT I	CLERK OF THE COURT	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer,

					plexiglass/glass shields
2620	DEPUTY CLERK OF THE COURT II	CLERK OF THE COURT	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer, plexiglass/glass shields
2615	DEPUTY CLERK OF THE COURT III	CLERK OF THE COURT	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer, plexiglass/glass shields
2610	DEPUTY CLERK OF THE COURT IV	CLERK OF THE COURT	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer, plexiglass/glass shields
3705	CHIEF DEPUTY COMMISSIONER REV	COMMISSIONER OF REVENUE	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer, plexiglass/glass shields
3700	COMMISSIONER OF THE REVENUE	COMMISSIONER OF REVENUE	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer, plexiglass/glass shields
3725	DEPUTY COMMISSIONER OF REV I	COMMISSIONER OF REVENUE	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer, plexiglass/glass shields
3720	DEPUTY COMMISSIONER OF REV II	COMMISSIONER OF REVENUE	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer, plexiglass/glass shields
3715	DEPUTY COMMISSIONER OF REV III	COMMISSIONER OF REVENUE	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer, plexiglass/glass shields
3710	DEPUTY COMMISSIONER OF REV IV	COMMISSIONER OF REVENUE	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer, plexiglass/glass shields
3707	PARCEL MAPPING SPECIALIST	COMMISSIONER OF REVENUE	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer, plexiglass/glass shields

3745	REAL ESTATE TECHNICIAN I	COMMISSIONER OF REVENUE	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer, plexiglass/glass shields
3740	REAL ESTATE TECHNICIAN II	COMMISSIONER OF REVENUE	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer, plexiglass/glass shields
3735	REAL ESTATE TECHNICIAN III	COMMISSIONER OF REVENUE	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer, plexiglass/glass shields
3730	REAL ESTATE TECHNICIAN IV	COMMISSIONER OF REVENUE	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer, plexiglass/glass shields
4020	SR ADMINISTRATIVE ASSOCIATE	COMMISSIONER OF REVENUE	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer, plexiglass/glass shields
4010	ADMINISTRATIVE MANAGER	COMMONWEALTH ATTORNEY	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer
2520	ASST COMMONWEALTH ATTORNEY I	COMMONWEALTH ATTORNEY	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer
2515	ASST COMMONWEALTH ATTORNEY II	COMMONWEALTH ATTORNEY	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer
2510	ASST COMMONWEALTH ATTORNEY III	COMMONWEALTH ATTORNEY	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer
2500	COMMONWEALTH ATTORNEY	COMMONWEALTH ATTORNEY	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer
2505	DEPUTY COMMONWEALTH ATTORNEY	COMMONWEALTH ATTORNEY	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer
4210	LEGAL SECRETARY	COMMONWEALTH ATTORNEY	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer

4205	LEGAL SECRETARY SENIOR	COMMONWEALTH ATTORNEY	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
2530	PARALEGAL	COMMONWEALTH ATTORNEY	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
4020	SR ADMINISTRATIVE ASSOCIATE	COMMONWEALTH ATTORNEY	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer
2525	VICTIM/WITNESS COORDINATOR	COMMONWEALTH ATTORNEY	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer
4105	ACCOUNTANT I	COMMUNITY DEVELOPMENT	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer
4010	ADMINISTRATIVE MANAGER	COMMUNITY DEVELOPMENT	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
3112	ASST CHIEF OF PLANNING	COMMUNITY DEVELOPMENT	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
1224	ASST CHIEF ZONING & DVELPMENT	COMMUNITY DEVELOPMENT	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
3157	BUILDING INSPECTOR	COMMUNITY DEVELOPMENT	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer
3148	BUILDING INSPECTOR LEAD	COMMUNITY DEVELOPMENT	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer
3118	BUILDING OFFICIAL	COMMUNITY DEVELOPMENT	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer
3145	BUILDING PLANS REVIEWER	COMMUNITY DEVELOPMENT	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer
3172	CENTRAL DESK COORDINATOR	COMMUNITY DEVELOPMENT	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer, plexiglass/glass shields

3103	CHIEF OF PLANNING	COMMUNITY DEVELOPMENT	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
3106	CHIEF ZONING & DEV SERVICES	COMMUNITY DEVELOPMENT	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
3109	COUNTY SOIL SCIENTIST	COMMUNITY DEVELOPMENT	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
3100	DIRECTOR COMMUNITY DEVELOPMENT	COMMUNITY DEVELOPMENT	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
3179	ENERGOV ADMINISTRATOR	COMMUNITY DEVELOPMENT	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
3120	ENGINEER	COMMUNITY DEVELOPMENT	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer
3130	ENVIRONMENTAL PROGRAM MANAGER	COMMUNITY DEVELOPMENT	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
3161	ENVIRONMENTAL SPECIALIST	COMMUNITY DEVELOPMENT	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
3151	PERMIT CENTER SUPERVISOR	COMMUNITY DEVELOPMENT	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer
3184	PERMIT TECHNICIAN	COMMUNITY DEVELOPMENT	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer, plexiglass/glass shields
3181	PERMIT TECHNICIAN II	COMMUNITY DEVELOPMENT	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer, plexiglass/glass shields
3178	SR PERMIT TECHNICIAN	COMMUNITY DEVELOPMENT	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer, plexiglass/glass shields
3139	PLANNER I	COMMUNITY DEVELOPMENT	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer

3136	PLANNER II	COMMUNITY DEVELOPMENT	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer
3133	PLANNER SENIOR	COMMUNITY DEVELOPMENT	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
3169	PLANNING ASSOCIATE	COMMUNITY DEVELOPMENT	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer, plexiglass/glass shields
3146	PLANNING ASSOCIATE II	COMMUNITY DEVELOPMENT	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer
3121	STORMWATER MGMT COORDINATOR	COMMUNITY DEVELOPMENT	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer
3124	TRANSPORTATION PLANNER	COMMUNITY DEVELOPMENT	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
3175	ZONING INSPECTOR	COMMUNITY DEVELOPMENT	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer, plexiglass/glass shields
5966	COMMUNITY DEVELOPMENT TEMP	COMMUNITY DEVELOPMENT	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer
4010	ADMINISTRATIVE MANAGER	COUNTY ADMINISTRATION	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
4015	ADMINISTRATIVE SPECIALIST	COUNTY ADMINISTRATION	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
4305	COUNTY ADMIN ASST	COUNTY ADMINISTRATION	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer, plexiglass/glass shields
1000	COUNTY ADMINISTRATOR	COUNTY ADMINISTRATION	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer
1001	DEPUTY CLERK TO THE BOARD	COUNTY ADMINISTRATION	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer

1005	DEPUTY COUNTY ADMINISTRATOR	COUNTY ADMINISTRATION	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer
1010	REASSESSMENT COORDINATOR	COUNTY ADMINISTRATION	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
4020	SR ADMINISTRATIVE ASSOCIATE	COUNTY ADMINISTRATION	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
1110	ASST COUNTY ATTORNEY SENIOR	COUNTY ATTORNEY	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer
1100	COUNTY ATTORNEY	COUNTY ATTORNEY	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer
1105	DEPUTY COUNTY ATTORNEY	COUNTY ATTORNEY	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer
1120	INVESTIGATOR	COUNTY ATTORNEY	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer
4205	LEGAL SECRETARY SENIOR	COUNTY ATTORNEY	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer, plexiglass/glass shields
2530	PARALEGAL	COUNTY ATTORNEY	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer, plexiglass/glass shields
4005	ADMIN/ACCOUNTING MANAGER	DEPT FIRE RES/EMERG MGMNT	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer
4025	ADMINISTRATIVE ASSOCIATE	DEPT FIRE RES/EMERG MGMNT	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer
4015	ADMINISTRATIVE SPECIALIST	DEPT FIRE RES/EMERG MGMNT	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer
2361	EMERGENCY MANAGER	DEPT FIRE RES/EMERG MGMNT	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer

2315	FIRE RESCUE BATTALION CHIEF	DEPT FIRE RES/EMERG MGMNT	Very High Risk	Very High - potential for employee exposure inside six feet to known or suspected sources of SARS-CoV-2	Masks/respirators, gloves, eye protection, sanitation wipes, hand sanitizer
2314	FIRE RESCUE CAPTAIN	DEPT FIRE RES/EMERG MGMNT	Very High Risk	Very High - potential for employee exposure inside six feet to known or suspected sources of SARS-CoV-2	Masks/respirators, gloves, eye protection, sanitation wipes, hand sanitizer
2300	FIRE RESCUE CHIEF	DEPT FIRE RES/EMERG MGMNT	Very High Risk	Very High - potential for employee exposure inside six feet to known or suspected sources of SARS-CoV-2	Masks/respirators, gloves, eye protection, sanitation wipes, hand sanitizer
2305	FIRE RESCUE CHIEF ASST	DEPT FIRE RES/EMERG MGMNT	Very High Risk	Very High - potential for employee exposure inside six feet to known or suspected sources of SARS-CoV-2	Masks/respirators, gloves, eye protection, sanitation wipes, hand sanitizer
2310	FIRE RESCUE DEPUTY CHIEF	DEPT FIRE RES/EMERG MGMNT	Very High Risk	Very High - potential for employee exposure inside six feet to known or suspected sources of SARS-CoV-2	Masks/respirators, gloves, eye protection, sanitation wipes, hand sanitizer
2330	FIRE RESCUE LIEUTENANT	DEPT FIRE RES/EMERG MGMNT	Very High Risk	Very High - potential for employee exposure inside six feet to known or suspected sources of SARS-CoV-2	Masks/respirators, gloves, eye protection, sanitation wipes, hand sanitizer
2325	FIRE RESCUE TECHNICAL SUPPORT	DEPT FIRE RES/EMERG MGMNT	Very High Risk	Very High - potential for employee exposure inside six feet to known or suspected sources of SARS-CoV-2	Masks/respirators, gloves, eye protection, sanitation wipes, hand sanitizer
2345	FIRE RESCUE TECHNICIAN I	DEPT FIRE RES/EMERG MGMNT	Very High Risk	Very High - potential for employee exposure inside six feet to known or suspected sources of SARS-CoV-2	Masks/respirators, gloves, eye protection, sanitation wipes, hand sanitizer
2340	FIRE RESCUE TECHNICIAN II	DEPT FIRE RES/EMERG MGMNT	Very High Risk	Very High - potential for employee exposure inside six feet to known or suspected sources of SARS-CoV-2	Masks/respirators, gloves, eye protection, sanitation wipes, hand sanitizer
2350	FIRE RESCUE TECHNICIAN TRAINEE	DEPT FIRE RES/EMERG MGMNT	Very High Risk	Very High - potential for employee exposure inside six feet to known or suspected sources of SARS-CoV-2	Masks/respirators, gloves, eye protection, sanitation wipes, hand sanitizer

2320	FIRE RESCUE TRAINING LIEUT.	DEPT FIRE RES/EMERG MGMNT	Very High Risk	Very High - potential for employee exposure inside six feet to known or suspected sources of SARS-CoV-2	Masks/respirators, gloves, eye protection, sanitation wipes, hand sanitizer
2322	FR/PUBLIC SAFETY TECH SYS MGR	DEPT FIRE RES/EMERG MGMNT	Very High Risk	Very High - potential for employee exposure inside six feet to known or suspected sources of SARS-CoV-2	Masks/respirators, gloves, eye protection, sanitation wipes, hand sanitizer
4020	SR ADMINISTRATIVE ASSOCIATE	DEPT FIRE RES/EMERG MGMNT	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer
4025	ADMINISTRATIVE ASSOCIATE	ECONOMIC DEVELOPMENT	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer
3000	DIRECTOR OF ECONOMIC DEVELOPMT	ECONOMIC DEVELOPMENT	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
3005	ECONOMIC DEVELOPMT COORDINATOR	ECONOMIC DEVELOPMENT	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
3010	TOURISM COORDINATOR	ECONOMIC DEVELOPMENT	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
4005	ADMIN/ACCOUNTING MANAGER	ENVIRONMENTAL SERVICES	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
4015	ADMINISTRATIVE SPECIALIST	ENVIRONMENTAL SERVICES	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
3328	COLLECTIONS SITE LEAD	ENVIRONMENTAL SERVICES	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
3324	COLLECTIONS SUPERVISOR	ENVIRONMENTAL SERVICES	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
3331	ENVIRONMENTAL SERVICES CASHIER	ENVIRONMENTAL SERVICES	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer

3305	ENVIRONMTL SERV OPERATION MNGR	ENVIRONMENTAL SERVICES	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
3322	GROUNDS MAINTENANCE SUPERVISOR	ENVIRONMENTAL SERVICES	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
3323	MAINTENANCE SUPERVISOR	ENVIRONMENTAL SERVICES	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
3327	RECYCLE CENTER LEAD	ENVIRONMENTAL SERVICES	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
3310	RECYCLING MANAGER	ENVIRONMENTAL SERVICES	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
3326	RECYCLING SUPERVISOR	ENVIRONMENTAL SERVICES	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
3319	SAFETY & COMPLIANCE COOR.	ENVIRONMENTAL SERVICES	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
3335	SITE ATTENDANT	ENVIRONMENTAL SERVICES	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
4020	SR ADMINISTRATIVE ASSOCIATE	ENVIRONMENTAL SERVICES	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
3321	SWM OPERATIONS COORDINATOR	ENVIRONMENTAL SERVICES	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
3330	SWM OPERATOR I	ENVIRONMENTAL SERVICES	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
3325	SWM OPERATOR II	ENVIRONMENTAL SERVICES	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
3320	SWM OPERATOR III	ENVIRONMENTAL SERVICES	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer

1415	ACCOUNTANT II	FINANCE	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
4120	ACCOUNTING TECHNICIAN	FINANCE	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer
4110	ACCOUNTING TECHNICIAN III	FINANCE	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer
1435	BUYER SENIOR	FINANCE	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer
1400	DIRECTOR OF FINANCE	FINANCE	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
2365	EMERGENCY SRVCS BILLING ADMIN	FINANCE	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
1405	FINANCIAL SERV DIVISION CHIEF	FINANCE	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
1450	P CARD ADMINISTRATOR	FINANCE	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
1430	PROCUREMENT MANAGER	FINANCE	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer
1445	PROCUREMENT TECHNICIAN	FINANCE	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer, plexiglass/glass shields
1410	SENIOR ACCOUNTANT	FINANCE	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer
4115	SENIOR ACCOUNTING TECHNICIAN	FINANCE	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer
1905	FLEET MAINTENANCE MANAGER	GEN SERV FLEET	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer

2085	FLEET MAINTENANCE MECHANIC I	GEN SERV FLEET	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
2086	FLEET MAINTENANCE MECHANIC II	GEN SERV FLEET	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
2087	FLEET MAINTENANCE MECHANIC III	GEN SERV FLEET	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
2088	FLEET MAINTENANCE MECHANIC IV	GEN SERV FLEET	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
1910	FLEET MAINTENANCE SHOP FOREMAN	GEN SERV FLEET	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
1915	MECHANIC SENIOR	GEN SERV FLEET	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
2095	PUBLIC SAFETY EQUIPMENT TECH	GEN SERV FLEET	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
1925	SERVICE WRITER	GEN SERV FLEET	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
2072	INVENTORY CONTROL CLERK	GEN SERV MAINTENANCE	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
2003	MAINTENANCE AND REPAIRS MGR	GEN SERV MAINTENANCE	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
2089	MAINTENANCE MECHANIC I	GEN SERV MAINTENANCE	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
2090	MAINTENANCE MECHANIC II	GEN SERV MAINTENANCE	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
2091	MAINTENANCE MECHANIC III	GEN SERV MAINTENANCE	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer

2084	MAINTENANCE MECHANIC LABORER	GEN SERV MAINTENANCE	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
2009	MAINTENANCE REPAIR SUPERVISOR	GEN SERV MAINTENANCE	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
2092	SKILLED TRADE TECHNICIAN I	GEN SERV MAINTENANCE	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
2093	SKILLED TRADE TECHNICIAN II	GEN SERV MAINTENANCE	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
2094	SKILLED TRADE TECHNICIAN III	GEN SERV MAINTENANCE	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
4010	ADMINISTRATIVE MANAGER	GENERAL SERV ADMINISTRATION	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
2000	CONSTRUCTION MANAGER	GENERAL SERV ADMINISTRATION	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
1700	DIR GENERAL SRVCS & ENV SRCS	GENERAL SERV ADMINISTRATION	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
1705	GENERAL SERVICES DATABASE TECH	GENERAL SERV ADMINISTRATION	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
4020	SR ADMINISTRATIVE ASSOCIATE	GENERAL SERV ADMINISTRATION	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
3205	GIS ANALYST	GIS	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer, gloves
3200	GIS DIRECTOR	GIS	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer, gloves
3210	GIS SPECIALIST SENIOR	GIS	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer, gloves

3251	GIS SPECIALIST	GIS	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer, gloves
3217	GIS TECHNICIAN	GIS	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer, gloves, plexiglass barrier
1815	BUILDING & GRNDS CREW CHIEF	GS BUILDINGS & GROUNDS	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
1805	BUILDING & GRNDS MANAGER	GS BUILDINGS & GROUNDS	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
1825	CUSTODIAN	GS BUILDINGS & GROUNDS	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
1820	CUSTODIAN, HEAD	GS BUILDINGS & GROUNDS	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
1813	SENIOR CREW CHIEF	GS BUILDINGS & GROUNDS	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
4010	ADMINISTRATIVE MANAGER	HUMAN RESOURCES	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
1505	ASST DIRECTOR OF HUMAN RESOURC	HUMAN RESOURCES	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer
1530	BENEFITS SPECIALIST	HUMAN RESOURCES	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
1515	CLASS & COMP ANALYST	HUMAN RESOURCES	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
1500	DIRECTOR OF HUMAN RESOURCES	HUMAN RESOURCES	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer
1525	HR GENERALIST I	HUMAN RESOURCES	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer

1520	HR GENERALIST II	HUMAN RESOURCES	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer
1545	HR TECHNICIAN I	HUMAN RESOURCES	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer
1540	HR TECHNICIAN II	HUMAN RESOURCES	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer
1535	HR TECHNICIAN III	HUMAN RESOURCES	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer
1517	HRIS SYSTEMS ADMINISTRATOR	HUMAN RESOURCES	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
1560	PAYROLL MANAGER	HUMAN RESOURCES	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
1570	PAYROLL TECHNICIAN	HUMAN RESOURCES	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
1565	PAYROLL TECHNICIAN SENIOR	HUMAN RESOURCES	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
1507	RISK MANAGER	HUMAN RESOURCES	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
4015	ADMINISTRATIVE SPECIALIST	INFORMATION TECHNOLOGY	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
1604	APPLICATIONS MANAGER	INFORMATION TECHNOLOGY	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
1603	ASST DIRECTOR INFO TECH	INFORMATION TECHNOLOGY	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
4505	AV/MEDIA TECHNICIAN	INFORMATION TECHNOLOGY	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
1666	COMPUTER TECHNICIAN	INFORMATION TECHNOLOGY	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer

1600	DIRECTOR INFO TECH	INFORMATION TECHNOLOGY	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
1663	ELECTRONIC TECHNICIAN	INFORMATION TECHNOLOGY	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
1660	ELECTRONIC TECHNICIAN SENIOR	INFORMATION TECHNOLOGY	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
1609	INFORMATION SYSTEMS ARCHITECT	INFORMATION TECHNOLOGY	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
1624	NETWORK ANALYST I	INFORMATION TECHNOLOGY	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
1621	NETWORK ANALYST II	INFORMATION TECHNOLOGY	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
1618	NETWORK ANALYST III	INFORMATION TECHNOLOGY	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
1615	NETWORK ANALYST IV	INFORMATION TECHNOLOGY	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
1657	SUPPORT ANALYST I	INFORMATION TECHNOLOGY	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
1654	SUPPORT ANALYST I	INFORMATION TECHNOLOGY	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
1651	SUPPORT ANALYST III	INFORMATION TECHNOLOGY	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
1627	SYSTEM ANALYST IV	INFORMATION TECHNOLOGY	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
1633	SYSTEMS ANALYST II	INFORMATION TECHNOLOGY	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
6356	SYSTEMS ANALYST I	INFORMATION TECHNOLOGY	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer

6357	SYSTEMS ANALYST III	INFORMATION TECHNOLOGY	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
4125	ACCOUNTING CLERK	LIBRARY	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks/face shields, gloves, sanitation wipes, hand sanitizer, plexiglass/glass shields
4015	ADMINISTRATIVE SPECIALIST	LIBRARY	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks/face shields, gloves, sanitation wipes, hand sanitizer, plexiglass/glass shields
3555	CATALOGUE LIBRARIAN	LIBRARY	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks/face shields, gloves, sanitation wipes, hand sanitizer, plexiglass/glass shields
3510	COLLECTION SRVCS DVLMT LIBRAR	LIBRARY	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks/face shields, gloves, sanitation wipes, hand sanitizer, plexiglass/glass shields
3500	DIRECTOR OF LIBRARY	LIBRARY	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks/face shields, gloves, sanitation wipes, hand sanitizer, plexiglass/glass shields
3545	LIBRARIAN	LIBRARY	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks/face shields, gloves, sanitation wipes, hand sanitizer, plexiglass/glass shields
3540	LIBRARIAN SENIOR	LIBRARY	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks/face shields, gloves, sanitation wipes, hand sanitizer, plexiglass/glass shields
3565	LIBRARY ASSOCIATE	LIBRARY	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks/face shields, gloves, sanitation wipes, hand sanitizer, plexiglass/glass shields

3560	LIBRARY ASST	LIBRARY	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks/face shields, gloves, sanitation wipes, hand sanitizer, plexiglass/glass shields
3520	LIBRARY BRANCH MANAGER II	LIBRARY	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks/face shields, gloves, sanitation wipes, hand sanitizer, plexiglass/glass shields
3525	LIBRARY BRANCH MANAGER I	LIBRARY	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks/face shields, gloves, sanitation wipes, hand sanitizer, plexiglass/glass shields
3550	LIBRARY CIRCULATION MANAGER	LIBRARY	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks/face shields, gloves, sanitation wipes, hand sanitizer, plexiglass/glass shields
3570	LIBRARY CLERK	LIBRARY	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks/face shields, gloves, sanitation wipes, hand sanitizer, plexiglass/glass shields
3575	LIBRARY PAGE	LIBRARY	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks/face shields, gloves, sanitation wipes, hand sanitizer, plexiglass/glass shields
3530	LIBRARY PUBLIC INFO CORD	LIBRARY	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks/face shields, gloves, sanitation wipes, hand sanitizer, plexiglass/glass shields
3535	LIBRARY TECHNOLOGY MANAGER	LIBRARY	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks/face shields, gloves, sanitation wipes, hand sanitizer, plexiglass/glass shields
3505	MGR LIBRARY PUBLIC SERVICES	LIBRARY	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks/face shields, gloves, sanitation wipes, hand sanitizer,

					plexiglass/glass shields
4005	ADMIN/ACCOUNTING MANAGER	PARKS AND RECREATION	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
4025	ADMINISTRATIVE ASSOCIATE	PARKS AND RECREATION	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer, plexiglass/glass shields
4015	ADMINISTRATIVE SPECIALIST	PARKS AND RECREATION	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer, plexiglass/glass shields
3410	COMMUNITY CENTER MANAGER	PARKS AND RECREATION	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer, plexiglass/glass shields
3411	COMMUNITY CENTER MANAGER II	PARKS AND RECREATION	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer, plexiglass/glass shields
3400	DIRECTOR OF PARKS RECREATION	PARKS AND RECREATION	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
3466	GATEKEEPER	PARKS AND RECREATION	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
3422	MAINTENANCE MANAGER I	PARKS AND RECREATION	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
3421	MAINTENANCE MANAGER II	PARKS AND RECREATION	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
3415	PARK MANAGER/CURATOR	PARKS AND RECREATION	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer

3435	PARKS FACILITIES MNT WORK I	PARKS AND RECREATION	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
3467	PARKS REC ASST SYSTEMS TECH	PARKS AND RECREATION	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer, plexiglass/glass shields
3405	PARKS REC REGIONAL SUPERINTNDT	PARKS AND RECREATION	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
3465	PARKS REC SYSTEMS TECHNICIAN	PARKS AND RECREATION	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer, plexiglass/glass shields
3440	PROGRAMMER/AQ UATIC SPECIALIST	PARKS AND RECREATION	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer, plexiglass/glass shields
3460	RECREATION CENTER ATTEND I	PARKS AND RECREATION	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer, plexiglass/glass shields
3455	RECREATION CENTER ATTEND II	PARKS AND RECREATION	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer, plexiglass/glass shields
3450	RECREATION CENTER ATTEND III	PARKS AND RECREATION	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer, plexiglass/glass shields
3445	RECREATION PROGRAM COORDINATOR	PARKS AND RECREATION	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer, plexiglass/glass shields

5993	PARKS AND REC TEMPORARY	PARKS AND RECREATION	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer, plexiglass/glass shields
2705	DEPUTY REGISTRAR	REGISTRAR	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer, plexiglass/glass shields
2700	GENERAL REGISTRAR	REGISTRAR	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer, plexiglass/glass shields
5916	REGISTRAR TEMP/POLL WORKER	REGISTRAR	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer
2207	COMMUNICATIONS MANAGER	SHERIFF - 911	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
2205	COMMUNICATN CNTR TRAINING CORD	SHERIFF - 911	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
2220	EMERG COMM SPECIAL I	SHERIFF - 911	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
2215	EMERG COMM SPECIAL II	SHERIFF - 911	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
2210	EMERG COMM SPECIAL III/SFT SPR	SHERIFF - 911	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
2225	EMERG COMM SPECIAL TRAINEE	SHERIFF - 911	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
2212	EMGER COMMS SPECIALIST IV	SHERIFF - 911	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
4350	OFFICE OF THE SHERIFF ACCT SPE	SHERIFF - 911	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer

2175	RADIO SYSTEMS ADMINISTRATOR	SHERIFF - 911	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
4381	ADMIN SUPPORT ASSISTANT	SHERIFF'S OFFICE	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer, plexiglass/glass shields
4005	ADMIN/ACCOUNTING MANAGER	SHERIFF'S OFFICE	Low Risk	Low - maintains 6 six feet distance with other employees and the public	Masks, sanitation wipes, hand sanitizer
2180	CORRECTIONS HEALTH ASST	SHERIFF'S OFFICE	High Risk	High - potential of exposure to known or suspected sources of SARS-CoV-2	Masks/respirators, gloves, eye protection, sanitation wipes, hand sanitizer
2170	CORRECTIONS HEALTH ASST SENIOR	SHERIFF'S OFFICE	High Risk	High - potential of exposure to known or suspected sources of SARS-CoV-2	Masks/respirators, gloves, eye protection, sanitation wipes, hand sanitizer
2132	CRIME ANALYST	SHERIFF'S OFFICE	High Risk	High - potential of exposure to known or suspected sources of SARS-CoV-2	Masks/respirators, gloves, eye protection, sanitation wipes, hand sanitizer
2155	DEPUTY SHERIFF	SHERIFF'S OFFICE	High Risk	High - potential of exposure to known or suspected sources of SARS-CoV-2	Masks/respirators, gloves, eye protection, sanitation wipes, hand sanitizer
2150	DEPUTY SHERIFF 1ST CL	SHERIFF'S OFFICE	High Risk	High - potential of exposure to known or suspected sources of SARS-CoV-2	Masks/respirators, gloves, eye protection, sanitation wipes, hand sanitizer
2115	DEPUTY SHERIFF CAPTAIN	SHERIFF'S OFFICE	High Risk	High - potential of exposure to known or suspected sources of SARS-CoV-2	Masks/respirators, gloves, eye protection, sanitation wipes, hand sanitizer
2140	DEPUTY SHERIFF CORPORAL	SHERIFF'S OFFICE	High Risk	High - potential of exposure to known or suspected sources of SARS-CoV-2	Masks/respirators, gloves, eye protection, sanitation wipes, hand sanitizer
2135	DEPUTY SHERIFF INVESTIGATOR	SHERIFF'S OFFICE	High Risk	High - potential of exposure to known or suspected sources of SARS-CoV-2	Masks/respirators, gloves, eye protection,

					sanitation wipes, hand sanitizer
2120	DEPUTY SHERIFF LIEUTENANT	SHERIFF'S OFFICE	High Risk	High - potential of exposure to known or suspected sources of SARS-CoV-2	Masks/respirators, gloves, eye protection, sanitation wipes, hand sanitizer
2105	DEPUTY SHERIFF LT COLONEL	SHERIFF'S OFFICE	High Risk	High - potential of exposure to known or suspected sources of SARS-CoV-2	Masks/respirators, gloves, eye protection, sanitation wipes, hand sanitizer
2110	DEPUTY SHERIFF MAJOR	SHERIFF'S OFFICE	High Risk	High - potential of exposure to known or suspected sources of SARS-CoV-2	Masks/respirators, gloves, eye protection, sanitation wipes, hand sanitizer
2145	DEPUTY SHERIFF MASTER	SHERIFF'S OFFICE	High Risk	High - potential of exposure to known or suspected sources of SARS-CoV-2	Masks/respirators, gloves, eye protection, sanitation wipes, hand sanitizer
2130	DEPUTY SHERIFF SERGEANT	SHERIFF'S OFFICE	High Risk	High - potential of exposure to known or suspected sources of SARS-CoV-2	Masks/respirators, gloves, eye protection, sanitation wipes, hand sanitizer
2125	DEPUTY SHERIFF SERGEANT 1ST CL	SHERIFF'S OFFICE	High Risk	High - potential of exposure to known or suspected sources of SARS-CoV-2	Masks/respirators, gloves, eye protection, sanitation wipes, hand sanitizer
2185	DOMESTIC VIOLENCE RES OFFICER	SHERIFF'S OFFICE	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
4382	EXECUTIVE ASSISTANT	SHERIFF'S OFFICE	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer, plexiglass/glass shields
2190	KITCHEN MANAGER	SHERIFF'S OFFICE	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
4353	RECORDS MANAGER	SHERIFF'S OFFICE	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer

4392	RECORDS TECHNICIAN	SHERIFF'S OFFICE	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer
2100	SHERIFF	SHERIFF'S OFFICE	High Risk	High - potential of exposure to known or suspected sources of SARS-CoV-2	Masks/respirator s, gloves, eye protection, sanitation wipes, hand sanitizer
4005	ADMIN/ACCOUNTI NG MANAGER	SOCIAL SERVICES	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
2835	ADULT/FAMILY SRVCS WORKER I	SOCIAL SERVICES	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
2830	ADULT/FAMILY SRVCS WORKER II	SOCIAL SERVICES	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
2825	ADULT/FAMILY SRVCS WORKER III	SOCIAL SERVICES	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
2826	ADULT/FAMILY SRVCS WORKER IV	SOCIAL SERVICES	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
2855	BENEFITS PROG SPECIALIST I	SOCIAL SERVICES	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
2850	BENEFITS PROG SPECIALIST II	SOCIAL SERVICES	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
2845	BENEFITS PROG SPECIALIST III	SOCIAL SERVICES	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
2846	BENEFITS PROG SPECIALIST IV	SOCIAL SERVICES	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
2820	CASE MANAGER I	SOCIAL SERVICES	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer

2815	CASE MANAGER II	SOCIAL SERVICES	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
2810	CASE MANAGER III	SOCIAL SERVICES	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
2840	CSA SPECIALIST	SOCIAL SERVICES	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
2800	DIRECTOR OF SOCIAL SERVICES	SOCIAL SERVICES	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
2860	SOCIAL SERVICE PROG SPECIALIST	SOCIAL SERVICES	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer, plexiglass/glass shields
2805	SOCIAL SERVICE PROGRAM MANAGER	SOCIAL SERVICES	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer
2865	SOCIAL SERVICES ASSOCIATE	SOCIAL SERVICES	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer, plexiglass/glass shields
2875	SOCIAL SERVICES PROG ASST	SOCIAL SERVICES	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer, plexiglass/glass shields
2870	SOCIAL SERVICES SR PROG ASST	SOCIAL SERVICES	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, gloves, sanitation wipes/spray, hand sanitizer, plexiglass/glass shields
3605	CHIEF DEPUTY TREASURER	TREASURERS OFFICE	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer, plexiglass/glass shields

3615	DELINQUENT TAX COLLECTOR I	TREASURERS OFFICE	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer, plexiglass/glass shields
3610	DELINQUENT TAX COLLECTOR II	TREASURERS OFFICE	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer, plexiglass/glass shields
3630	DEPUTY TREASURER I	TREASURERS OFFICE	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer, plexiglass/glass shields
3625	DEPUTY TREASURER II	TREASURERS OFFICE	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer, plexiglass/glass shields
3624	DEPUTY TREASURER III	TREASURERS OFFICE	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer, plexiglass/glass shields
3623	DEPUTY TREASURER IV	TREASURERS OFFICE	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer, plexiglass/glass shields
3622	DEPUTY TREASURER V	TREASURERS OFFICE	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer, plexiglass/glass shields
3600	TREASURER	TREASURERS OFFICE	Medium Risk	Medium - contact with other employees and the public inside 6 feet	Masks, sanitation wipes, hand sanitizer, plexiglass/glass shields

IV. Contingency Plan in the Event of an Infectious Disease Outbreak

In the event that an outbreak or pandemic due to an infectious disease, **Fauquier County** has set up contingency plans for addressing the workplace needs as well as employee safety and health during the outbreak.

These plans are as follows:

Employees are to stay home when they are ill. The County recognizes that many times, with the best of intentions, employees report to work even though they feel ill. Employees who are ill should utilize their paid sick leave, annual leave, and other benefits when they are ill. In addition, for the COVID-19 pandemic, employees may be eligible for emergency paid sick leave under federal and/or state law.

Options for work scheduling will vary by department needs but may include telework, staggered shifts, and other administrative/work practice controls when feasible to reduce or eliminate contact with others inside six feet. These options should not be utilized when an employee is ill.

Employees have been made aware of sick leave policies and alternative working arrangements, as well as the paid sick leave available through the Families First Coronavirus Response Act (FFCRA). The posting of this information can be found on a bulletin board in each department and on the Fauquier County website under Human Resources Policies. The Request for Emergency Paid Sick Leave (EPSL) and Leave Advancement can be made by contacting Human Resources Department at 540-422-8300.

V. Basic Infectious Disease Prevention and Control Measures

To control the spread of infectious diseases such as COVID 19, basic prevention and control measures must be implemented to ensure that all employees are protected against the hazards of infectious disease.

To control the spread of infectious disease it is important to keep up general housekeeping in the workplace. Additional housekeeping actions must also be implemented to ensure the safety and health of employees and decreasing the chances of spread of an infectious disease such as: All restrooms, common areas that remain in use, door knobs/handles, tools, equipment, and other frequently touched surfaces are disinfected before, in the middle of, and at the end of each shift. All contact surfaces of vehicles used by more than one person are disinfected at the end of each person's use. All disinfectants are EPA-approved or otherwise comply with [CDC disinfection guidance](#). Michael Kresse, Director of General Services; Matt Gulick, Buildings and Grounds

Manager; and Ashley Warren, Buildings and Grounds Head Custodian will ensure that adequate disinfection products are on hand, safety data sheets (SDSs) are obtained and retained, and employees using the products are aware of any personal protective equipment that is required for use.

Mechanical HVAC systems designed for each building or workspace will be maintained in accordance with the manufacturers' instructions and comply with American National Standards Institute (ANSI) and the American Society of Heating, Refrigerating and Air-Conditioning Engineers (ASHRAE) which include requirements for outdoor air ventilation. General Services will additionally be responsible to ensure that HVAC system filters are checked and replaced at the recommended interval and that the filters properly fit.

Additional precautions and actions Fauquier County is taking to mitigate the spread of COVID-19:

- Large gatherings are minimized whenever possible to allow for proper physical distancing; in person staff meetings are postponed, cancelled or held remotely;
- Face coverings are being made available to all employees;
- Employees are required to maintain physical distance while on the job and during breaks;
- Employees are required to maintain physical distance when reporting to work, clocking in, leaving work, and clocking out;
- Employee work stations are greater than six feet apart;
- Physical plastic or glass guards have been installed where possible;
- Departments have implemented flexible work hours or telework where possible, to limit the number of employees simultaneously working on-site;
- Employee interactions with the general public are modified to allow for additional physical space between parties; and
- Curb side pick-up has been established for pick-up and delivery.

VI. Identification and Isolation of Sick and/or Exposed Employees

Risk and exposure determinations are made without regard to employees protected characteristics as defined by local, state, and federal law.

Any health-related information and documentation gathered from employees is maintained confidentially and in compliance with state and federal law. Specifically, medical documentation is stored separate from employee's personnel documentation.

1. Employee Self-Monitoring

The following employees should **not** report to work and, upon notification to **Fauquier County**; will be removed from the regular work schedule:

- Employees who display COVID-19 symptoms, such as fever of 100.4 or greater, cough, shortness of breath, sore throat, new loss of smell or taste, and/or gastrointestinal problems, including nausea, diarrhea, and vomiting, whether or not accompanied by a formal COVID-19 diagnosis;
- Employees who, in the last 14 days, have had close contact with and/or live with any person having a confirmed COVID-19 diagnosis; and
- Employees who, in the last 14 days, have had close contact with and/or live with any person displaying COVID-19 symptoms, such as fever, cough, shortness of breath, sore throat, new loss of smell or taste, and/or gastrointestinal problems, including nausea, diarrhea, and vomiting.

Such employees may only resume in-person work upon meeting all return-to-work requirements, defined below.

2. Daily Screenings

To prevent the spread of COVID-19 and reduce the potential risk of exposure, All **Fauquier County** employees are required to conduct a self-health screening prior to arriving to the job-site:

A reference chart of the daily screening questions is listed below:

Health Screening Questions
Do you have a cough or shortness of breath?
Do you have a fever of 100.4 or greater?
Do you have two or more of the following symptoms: <ul style="list-style-type: none"> • Perception of a fever • Chills • Repeated shaking with chills • New or unusual muscle, joint or body pain • Headache • Sore throat • New loss of taste or smell?
Is someone you live with exhibiting symptoms such that they could answer yes to any of these questions?
Have you been exposed to someone within the last fourteen calendar days, regardless of whether they live with you that has a confirmed or presumed case of COVID-19?

If you answer yes to any of the questions above, do not report to your job site or immediately exit the building and notify your supervisor. We encourage you to use the free resource of the Fauquier County Employee Wellness Center, please contact them at 540-905-7456.

If you are found in the workplace with any of these symptoms, your supervisor is required to send you home. Please contact the Human Resources office at 540-422-8300 to find out your rights to access leave for these circumstances.

Employees who develop symptoms during their shift must immediately be isolated and report to their supervisor and/or Human Resources by telephone. They will be informed they must return home for quarantine and contact the Fauquier County Employee Wellness Center at 540-905-7456 for advised care and return to work guidance.

3. Return-to-Work Requirements

Employees who were themselves diagnosed with COVID-19 may only return to work upon confirmation of the cessation of symptoms and contagiousness, proof of which may be acquired via the test-based strategy or the non-test-based strategy.

The test-based strategy is preferred but relies upon the availability of testing supplies and laboratory capacity. Under this strategy, employees may discontinue isolation and return to work upon authorization of the Fauquier County Employee Wellness Center when they achieve the following conditions:

- Resolution of fever without the use of fever-reducing medications;
- Improvement in respiratory symptoms (e.g., cough, shortness of breath); and
- Negative results of a FDA Emergency Use Authorized molecular assay for SARS-CoV-2 from two consecutive specimens collected and tested at least 24 hours apart.

Under the non-test-based strategy, employees may discontinue isolation and return to work upon authorization of the Fauquier County Employee Wellness Center when they achieve the following conditions per CDC Guidelines:

- At least 24 hours have passed since recovery defined as resolution of fever without the use of fever-reducing medications;
- Improvement in respiratory symptoms (e.g., cough, shortness of breath); and
- At least 10 days have passed since symptoms first appeared.

Employees who come into close contact with or who may live with an individual with a confirmed diagnosis or symptoms may return to work after either 10 days have passed since the last close contact with the diagnosed and/or symptomatic individual. This includes the diagnosed and/or symptomatic individual receiving a negative COVID-19 test.

Prior to returning to work, employees are required to submit a release to return to work from the Fauquier County Employee Wellness Center.

Actively encourage sick employees to stay home:

- Employees are to stay home when they are ill, even if the illness is not suspected to be COVID-19.
- Particularly for the duration of the ETS, it is critical that employees do not report to work while they are ill and/or experiencing the following symptoms: a fever of 100.4° F [37.8°C] or greater, cough, chills, repeated shaking with chills, shortness of breath, muscle pain, headache, sore throat, or new loss of taste or smell, all without the use of symptom-reducing medications.
- Employees who are ill should utilize their paid sick leave, annual leave, paid time off, and other benefits when they are unable to work due to illness.
- Based on federal and state laws and regulations associated with the COVID-19 pandemic, employees may be eligible for emergency paid sick leave through December 31, 2020 or such future date as may be fixed by future amendments to these laws.
- Employees have been made aware of sick leave policies and alternative working arrangements, as well as the paid sick leave available through the Families First Coronavirus Response Act (FFCRA). For questions regarding leave you should contact Human Resources at 540-422-8300.

Fauquier County will follow Commonwealth of Virginia and federal guidelines, whichever is the most restrictive at the time, for return to work guidance. This guidance will be administered by the Fauquier County Employee Wellness Center.

VII. Procedures for Minimizing Exposure from Outside of Workplace

Fauquier County business practices are evaluated to ensure the safety and health of all individuals. This is done on a phased approach. Beginning with appointment only onsite meetings, virtual meetings, and finally transitioning to onsite meetings with appropriate precautions.

- Social distancing practices to be observed:
 - 6-foot distances are marked in areas where customers might gather/wait
 - In person meetings are to be made by appointments only when possible
 - Limit the number of customers allowed into workplace at any given time

- Minimize face to face contact with coworkers or customers

Information is posted throughout the worksite educating individuals on ways to reduce the spread of COVID-19.

To minimize exposure from visitors, vendors or subcontractors:

- All subcontractors or vendors that provide contract or temporary employees within our workforce at **Fauquier County** will be provided this Plan.
- When possible, **Fauquier County** will limit the number of visitors in the facility.
- Any individual entering one of the **Fauquier County** facilities may have their temperature checked and/or a questionnaire completed prior to entry.
- Masks are required to be worn and will be available to visitors/vendors and subcontractors as well as appropriate disinfectants so individuals can clean work areas before and after use.
- All deliveries should be handled through curbside pick-up or delivery if feasible.

Minimizing exposure from the general public:

- Social distancing practices to be observed:
 - 6-foot distances are marked in areas where individuals might gather/wait.
 - Limit number of individuals allowed into workplace.
 - Minimize face to face contact:
 - Computer workstations positioned at least 6 feet apart
- Information is posted at **each Fauquier County** Location educating individuals on ways to reduce the spread of COVID-19.
- Any individual entering **Fauquier County** may have their temperature checked and/or a questionnaire completed prior to entry.
- Individual symptoms may be assessed of COVID-19 and individuals with symptoms will be removed from the workplace.

- Physical barriers between **Fauquier County** employees and the public in high impact areas have been installed.
- Masks are required to be worn in every Fauquier County facility and are available to the general public at each facility.
- Appropriate disinfectants will be provided so that individuals can clean work areas before and after use.

VIII. Training

All employees at **Fauquier County** will be required to have training on the hazards and characteristics of SARS-CoV-2 virus and COVID-19 disease. This training will ensure that all employees recognize the hazards of SARS-CoV-2 and COVID-19 as well as the procedures to minimize the hazards related to the infectious diseases and help prevent the spread of the infectious disease.

The training material will cover the following:

- Requirements of the COVID-19 Emergency Regulation.
- Infectious Disease Preparedness and Response Plan.
- Characteristics and methods of spread of SARS-CoV-2 virus.
- Symptoms of COVID-19 disease as well as the asymptomatic reactions of some persons to the SARS-CoV-2 virus.
- Safe and healthy work practices, including but not limited to, physical distancing, disinfection procedures, disinfecting frequency, and noncontact methods of greeting.
- PPE
 - When PPE is required
 - What PPE is required
 - How to properly don, doff, adjust and wear PPE
 - Limitations of PPE
 - Proper care, maintenance, useful life and disposal of PPE

All employees in the workplace will be trained on this subject and procedures. All training will be certified and recorded according to the Emergency Regulations for COVID-19 by the Virginia Department of Labor and Industry.

Training Records will be certified by the following requirements (see example below):

- Employee name
- Employee’s signature (physical or electronic)
- Date
- Signature of Trainer

The following table is an example.

Date:		Trainer:	
Employee Name (Printed)	Employee Name (Signature)	Work Area	COVID-19 Risk Level

Retention of training records must be retained in employee files. These records are located in Human Resources. The most recent training records will be maintained.

Industry Specific Guidelines

Office Regulations

- a) Assign dedicated entry point(s) for all employees to reduce congestion at the main entrance.
- b) Provide visual indicators of appropriate spacing for employees outside the building in case of congestion.

- c)** Take steps to reduce entry congestion and to ensure the effectiveness of screening (e.g., by staggering start times, adopting a rotational schedule where only half of employees are in the office at a particular time).
- d)** Require face coverings in shared spaces, including during in-person meetings and in restrooms and hallways.
- e)** Increase distancing between employees by spreading out workspaces, staggering workspace usage, restricting non-essential common space (e.g., smoking areas or cafeterias), providing visual cues to guide movement and activity (e.g., restricting elevator capacity with markings, locking conference rooms).
- f)** Turn off water fountains.
- g)** Prohibit social gatherings and meetings that do not allow for social distancing or that create unnecessary movement through the office.
- h)** Provide disinfecting supplies and require employees wipe down their workstations at least twice daily.
- i)** Post signs about the importance of personal hygiene.
- j)** Disinfect high-touch surfaces in offices (e.g., whiteboard markers, restrooms, handles) and minimize shared items when possible (e.g., pens, remotes, and whiteboards).
- k)** Institute cleaning and communications protocols when employees are sent home with symptoms.
- l)** Notify employees if the employer learns that an individual (including a customer, supplier, or visitor) with a confirmed case of COVID-19 has visited the office.
- m)** Suspend all nonessential visitors.
- n)** Restrict all non-essential travel, including in-person conference events.

Outdoor:

Businesses or operations whose work is primarily and traditionally performed outdoors must

- a)** Prohibit gatherings of any size in which people cannot maintain six feet of distance from one another.
- b)** Limit in-person interaction with clients and patrons to the maximum extent possible, and bar any such interaction in which people cannot maintain six feet of distance from one another.

- c)** Provide and require the use of personal protective equipment such as gloves, goggles, face shields, and face coverings, as appropriate for the activity being performed.
- d)** Adopt protocols to limit the sharing of tools and equipment to the maximum extent possible and to ensure frequent and thorough cleaning and disinfection of tools, equipment, and frequently touched surfaces.