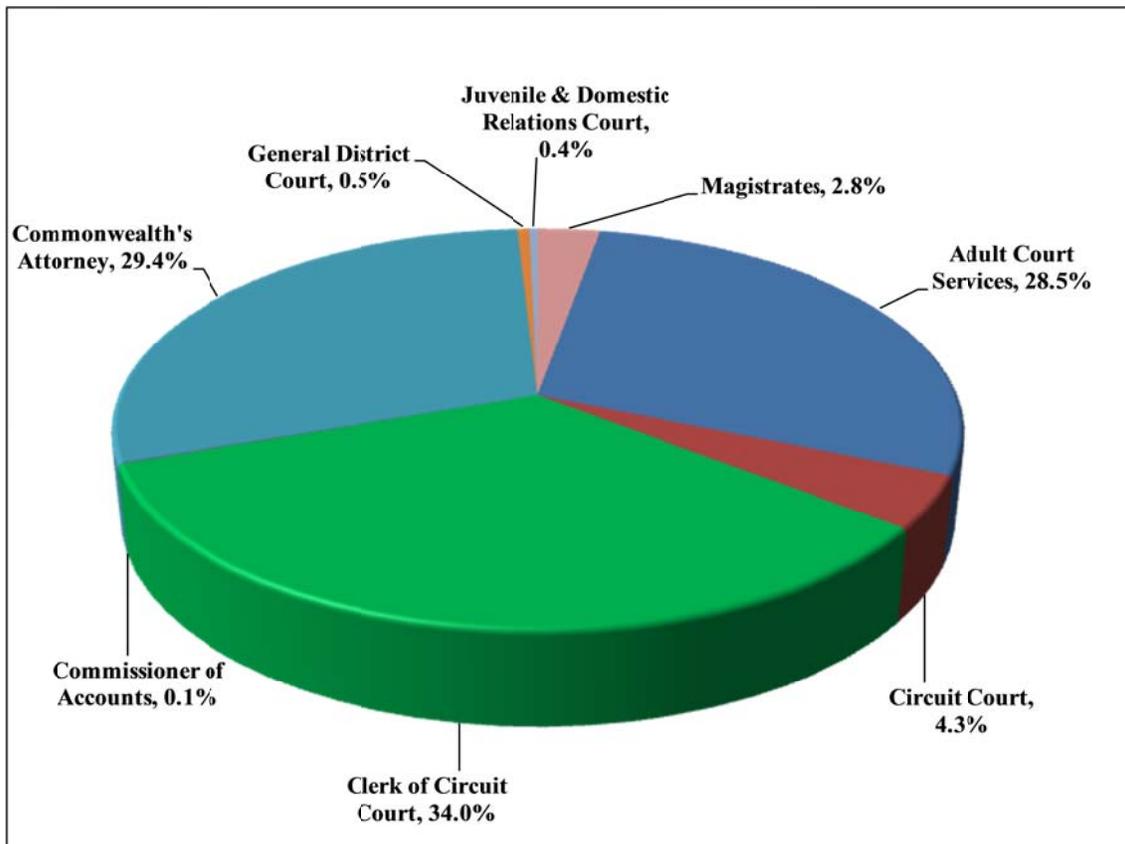
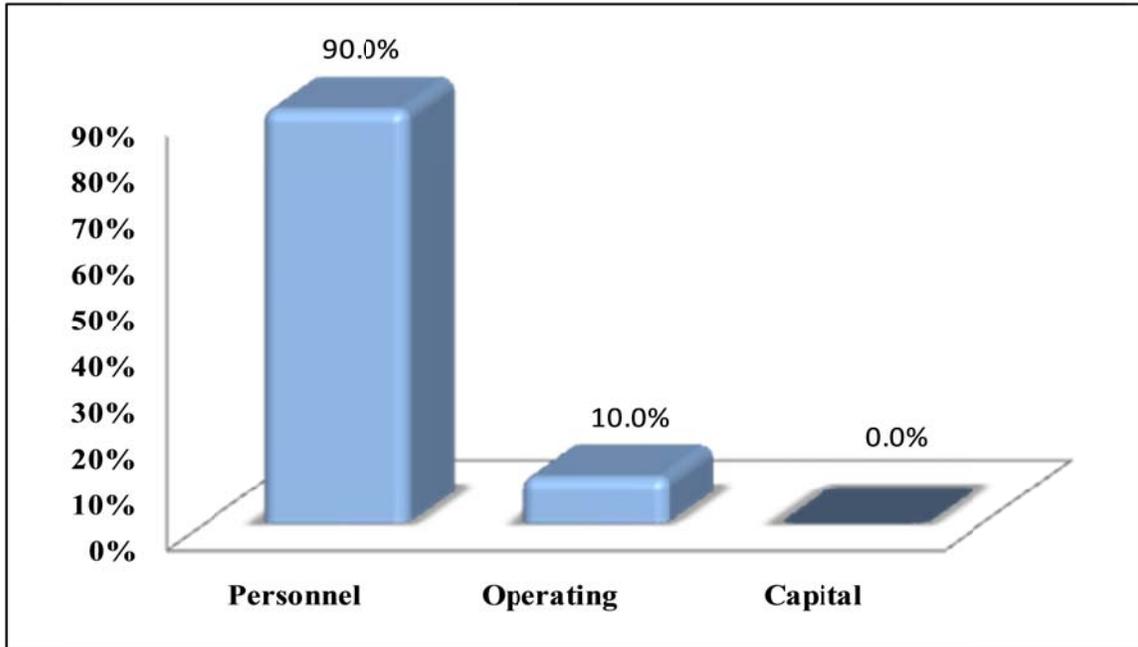


JUDICIAL ADMINISTRATION

Adult Court Services	\$876,167
Circuit Court	131,156
Clerk of Circuit Court	1,045,858
Commissioner of Accounts	2,400
Commonwealth's Attorney	907,363
General District Court	16,485
Juvenile & Domestic Relations Court	11,366
<u>Magistrates</u>	<u>87,773</u>
TOTAL	\$3,078,568



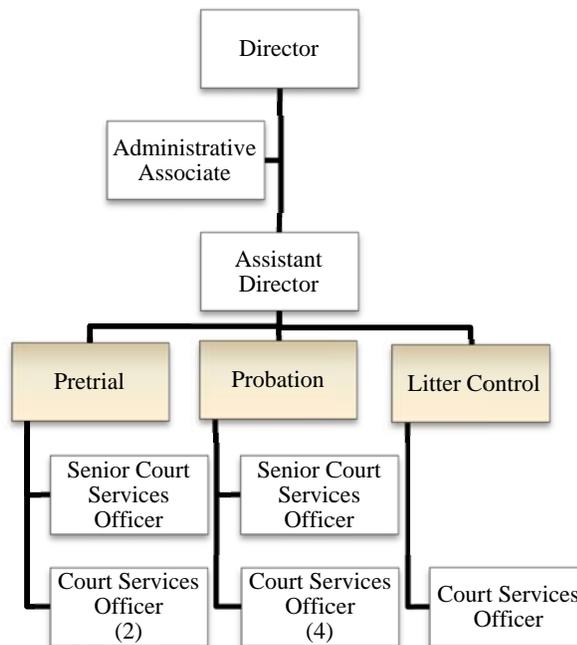
JUDICIAL ADMINISTRATION



ADULT COURT SERVICES

ORGANIZATIONAL PURPOSE:

The Office of Adult Court Services enhances public safety, reduces jail overcrowding, and increases accountability of criminal offenders by providing criminal justice services to the local courts and the community. These services include, but are not limited to, probation services, pretrial investigation and supervision services, litter control programs, criminal justice grant administration, staff support for the Fauquier/Rappahannock Community Criminal Justice Board, staff support for the Board of Supervisors' Public Safety Committee, and collection and analysis of system data to assess the need for new programs and services, as well as the effectiveness of current services.



BUDGET SUMMARY:

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2011 Adopted
Costs:				
Personnel	\$683,682	\$731,470	\$730,512	\$800,191
Operating	\$78,816	\$77,252	\$75,683	\$75,976
Capital	\$0	\$0	\$0	\$0
Total	\$762,498	\$808,722	\$806,195	\$876,167
Revenue	\$494,030	\$495,525	\$433,842	\$493,842
Net Local Revenue	\$268,468	\$264,282	\$372,353	\$382,325
Full-time Equivalents	11.00	11.00	11.00	12.00

ADULT COURT SERVICES

BUDGET ANALYSIS:

The FY 2011 adopted budget for Adult Court Services includes funding for a grant-funded position added in mid-FY 2010.

GOALS:

- Provide probation services to more than 700 court-referred offenders.
- Secure at least \$490,000 in state or federal grant revenue for criminal justice services.
- Investigate at least 350 pretrial detainees and supervise at least 400 offenders.
- Place and monitor at least 5,000 hours of free community service labor for the County.
- Continue programs to reduce DUI recidivism, mainly the Victim Impact Panel.
- Reduce litter in the County by maintaining the litter control program and implement education programs that discourage littering.

KEY PROJECTS FOR FY 2011:

- Provide court-ordered probation to offenders in lieu of costly jail detention.
- Provide pretrial investigation services to the judiciary in order to ensure better informed bail-making decisions.
- Provide pretrial supervision and monitoring of defendants released to the custody of the department while awaiting trial, preserving bed space at the local jail which reduces jail costs.
- Place and monitor court-ordered community service labor in Fauquier and Rappahannock Counties.
- Reduce litter in the County by managing a litter control program, utilizing court ordered community service workers.
- Collect court costs, fines, and restitution to the victims of crime.
- Serve as lead staff to the Board of Supervisors' Public Safety Committee.
- Act as lead staff and planner for the Fauquier/Rappahannock Community Criminal Justice Board, its subcommittees and task forces.

Program 1: Local Probation

- Provides probationary supervision of court-referred, convicted offenders in lieu of jail detention.
- Provides court reports, testimony, and investigations as ordered.
- Places and monitors court-ordered community service labor.

ADULT COURT SERVICES

- Drug-screens offenders to ensure compliance with court-imposed conditions.
- Collects fines, costs, and restitution to the victims of crime.
- Refers offenders to the appropriate remedial resources.

SERVICE VOLUME	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2011 Projected
Referrals to Probation	702	707	725	750
Rate of Successful Closure	74%	74%	75%	74%
Community Service Hours Performed	5,257	7,405	6,100	7,000
Fines, Costs, Restitution Monitored/ Collected	\$128,720	\$85,003	\$60,000	\$80,000
Average Daily Caseload	366	372	375	380
Cases Closed	670	804	625	750

OBJECTIVE:

- Maintain successful closure rate of probation cases.

OUTCOME MEASURES	FY 2008 Actual	FY 2009 Actual	FY 2010 Estimated	FY 2011 Goal
Rate of Successful Closure	75%	74%	75%	75%
Referrals to Probation	702	707	725	725
Community Service Hours Performed	5,257	7,405	5,500	7,000

Program 2: Pretrial Services

- Provides pretrial investigation of defendants awaiting trial.
- Provides pretrial reports and recommendations to courts at arraignment.
- Provides supervision to pretrial defendants released to the custody of the department.
- Provides monitoring of general and special conditions of bail; reports violations to the courts.
- Applies for arrest warrants in cases of potential safety risk or risk of flight from prosecution.
- Conducts indigence verifications for court-appointed counsel.

ADULT COURT SERVICES

SERVICE VOLUME	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2011 Projected
Pretrial Investigations	378	423	400	400
Pretrial Placements	481	510	450	500
Average Daily Caseload	107	122	110	120
Rate of Successful Pretrial Placements	77%	77%	80%	80%
Indigence Verifications	350	365	350	350

OBJECTIVE:

- Maintain rate of successful pretrial placements.

OUTCOME MEASURES	FY 2008 Actual	FY 2009 Actual	FY 2010 Estimated	FY 2011 Goal
Pretrial Placements	481	510	450	500
Pretrial Investigations	378	423	400	400
Rate of Successful Pretrial Placements	77%	77%	80%	80%

Program 3: Litter Control

- Reduce the amount of trash on the County's roadways by providing a cost effective litter control program.
- Utilize court-ordered community service workers to collect litter.
- Target "problem" areas in the county that have increased litter control needs.
- Report progress of litter pickup to the Courts and the Board of Supervisors.
- Implement education programs to reduce litter

SERVICE VOLUME	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2011 Projected
Litter retrieved (tons)	118	54	20	50
Community service workers used	85	131	125	125

ADULT COURT SERVICES

OBJECTIVE:

- Reduce litter in the County by increasing community service hours assigned and completed.

OUTCOME MEASURES	FY 2008 Actual	FY 2009 Actual	FY 2010 Estimated	FY 2011 Goal
Litter retrieved (tons)	118 ¹	54	17	50
Community Service Hours completed	1,300	3,550	2,000	2,000

¹Cleaned up large-scale, illegal dump site in conjunction with Environmental Services.

Program 4: Program Administration

- Oversee/coordinate provision of programs and services to the local Courts and criminal justice system.
- Supervise, direct, and evaluate staff work.
- Prepare and administer state grants and ensure compliance with grant guidelines.
- Ensure effective delivery of services and prepare state and local performance reports.
- Collect and analyze systematic data to assess effective delivery of existing services and determine the need for new criminal justice services.
- Serve as lead staff to the Community Criminal Justice Board and the Board of Supervisors' Public Safety Committee.

SERVICE VOLUME	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2011 Projected
Administer Probation Services (hours)	650	650	650	650
Administer Pretrial Services (hours)	650	650	650	650
Policy development and compliance (hours)	216	216	216	216
Grant Revenue Secured	\$433,842	\$433,842	\$433,842	\$493,842
Case Files Audited Quarterly	120	120	120	150

OBJECTIVE:

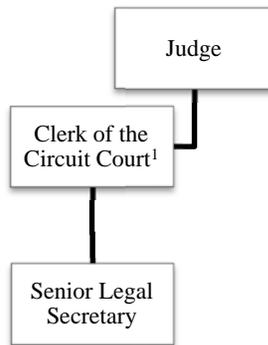
- Increase success rate of all persons (probation and pretrial) placed on supervision.

OUTCOME MEASURE	FY 2008 Actual	FY 2009 Actual	FY 2010 Estimated	FY 2011 Goal
Successful completion rate	75%	75%	75%	77%

CIRCUIT COURT

ORGANIZATIONAL PURPOSE:

The Circuit Court is the trial court with the broadest powers in Virginia. The Circuit Court handles all civil cases with claims of more than \$15,000. The Circuit Court has the authority to hear serious criminal cases known as felonies. In addition, the Circuit Court hears cases appealed from the general district court and from the juvenile and domestic relations district court. The Circuit Court also handles family matters, including divorce, equity matters, and condemnations. The Circuit Court Judge supervises Grand Jury proceedings within the County. In addition, the Judge of the Circuit Court reviews various petitions to insure compliance with the statute.



¹Funded in Clerk of the Circuit Court Budget

BUDGET SUMMARY:

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2011 Adopted
Costs:				
Personnel	\$83,936	\$85,861	\$80,921	\$81,356
Operating	\$56,515	\$57,105	\$49,800	\$49,800
Capital	\$0	\$0	\$0	\$0
Total	\$140,451	\$142,966	\$130,721	\$131,156
Revenue	\$48,287	\$42,450	\$36,000	\$40,500
Net Local Revenue	\$92,164	\$100,516	\$94,721	\$90,656
Full-time Equivalent	1.00	1.00	1.00	1.00

BUDGET ANALYSIS:

The FY 2011 adopted budget in the Circuit Court includes funding for increased benefits costs.

CIRCUIT COURT

GOALS:

- Administer justice in Fauquier County in a fair, efficient, and timely manner to all litigants, according to law.
- Conduct court hearings openly, except as provided by statute.
- Schedule the trial of cases in accordance with the guidelines as set out by the Supreme Court of Virginia.

KEY PROJECTS FOR FY 2011:

- Continue current policy to schedule criminal and civil cases to insure the expeditious processing of these cases.
- Continue administration of neutral case evaluation program, designed to relieve the civil trial docket, and review other options for referral of cases for mediation.
- Continue planning to meet the long-term space needs of the court systems in Fauquier County. This includes scanning of miscellaneous documents in case files to reduce storage requirements.

Program 1: Circuit Court

The Fauquier Circuit Court is part of the Twentieth Judicial Circuit, which encompasses Fauquier, Loudoun, and Rappahannock Counties. There is one resident Judge sitting in Fauquier conducting the majority of the jury trials and bench hearings in civil and criminal cases. There are three resident Loudoun County Judges, who assist part-time in Fauquier County. Retired judges also assist the Circuit Court by designation of the Supreme Court of Virginia. One courtroom is usually in session on each business day and both courtrooms are utilized at least eight days a month.

SERVICE VOLUME	CY 2007 Actual	CY 2008 Actual	CY 2009 Estimated	CY 2010 Projected
Civil Cases Completed	801	1,052	1,150	1,200
Miscellaneous Petitions/Applications Reviewed	533	838	750	800
Criminal Cases Completed	1,011	904	850	850
Number of Criminal Defendants	340	292	300	300
Jury Days	32	54	65	70
Number of Cases ended by Trial before Judge	521	395	450	450
Settlement Conferences	69	82	80	90

CIRCUIT COURT

OBJECTIVE:

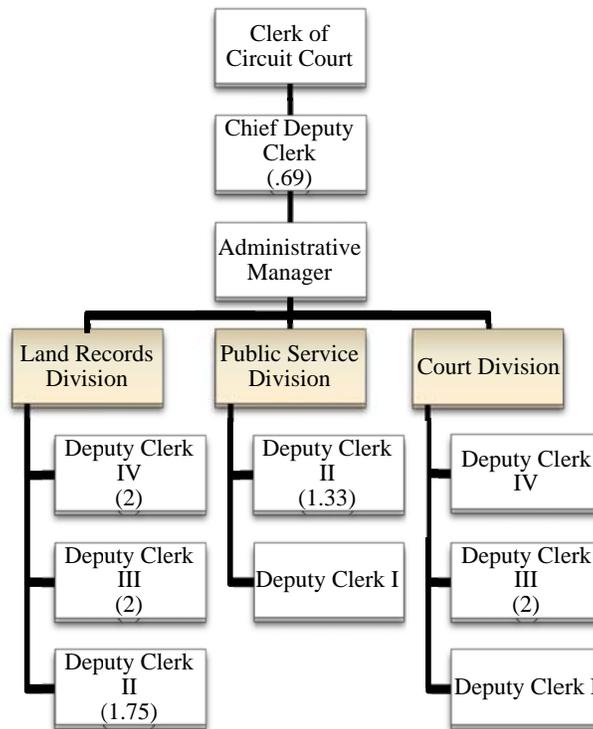
- Reduce costs of trial to Court and to litigants through the Neutral Case Evaluation Program, a program designed to assist litigants in settling cases prior to trial.

OUTCOME MEASURES	CY 2007 Actual	CY 2008 Actual	CY 2009 Estimated	CY 2010 Goal
Cases referred to Neutral Case Evaluation	54	32	35	36
Cases heard by Neutral Case Evaluation	33	14	24	24
Cases settled by Neutral Case Evaluation	13	10	16	18

CLERK OF THE CIRCUIT COURT

ORGANIZATIONAL PURPOSE:

The Clerk’s Office is the custodian of the Fauquier County land records dating to 1759 and the Circuit Court records. The Clerk of the Circuit Court is a Constitutional Officer elected by the voters of Fauquier County for a term of eight years. The Clerk performs roles in the areas of public safety, court administration, land and business records, public service, and records preservation. The Clerk collects various State and County taxes set by law and transfers revenue to the State and locality. The Clerk has authority to issue marriage licenses, probate wills, grant administrations of estates, and appoint guardians for a minor’s personal estate.



BUDGET SUMMARY:

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2011 Adopted
Costs:				
Personnel	\$937,297	\$950,229	\$950,555	\$931,803
Operating	\$234,806	\$ 83,309	\$133,204	\$114,055
Capital	\$0	\$0	\$0	\$0
Total	\$1,172,103	\$1,033,538	\$1,083,759	\$1,045,858
Revenue	\$2,393,912	\$1,880,382	\$2,163,290	\$2,023,278
Net Local Revenue	(\$1,221,809)	(\$846,844)	(\$1,079,531)	(\$977,420)
Full-time Equivalents	16.00	16.00	15.08	14.77

CLERK OF THE CIRCUIT COURT

BUDGET ANALYSIS:

The FY 2011 adopted budget for the Clerk of Circuit Court includes the reduction of the Chief Deputy from a full-time to a part-time position. The budget also reflects a reduction in revenue, due to State budget cuts.

GOALS:

1. Public Safety:

- Issue warrants of arrest for defendants on new indictments from grand jury, for defendants in violation of the terms of their recognizance or for probationers who have serious violations of the terms of their release.
- Prepare court orders for criminal cases; enter conviction data for electronic transmission to Virginia State Police, Department of Motor Vehicles, and the Department of Corrections.

2. Court Administration

- Coordinate roles of law enforcement and prosecutors in criminal cases.
- Schedule court hearings and summon jurors and witnesses to provide earliest possible resolution of cases.
- Provide web access to case information and hearings.
- Scan court filings to improve access to records.
- Calculate criminal costs and collect fines, costs, and restitution for distribution to victims.

3. Land and Business Records

- Record, index, and maintain land records, including deeds, deeds of trust, certificates of satisfaction, plats, covenants, and easements.
- Record and index trade names for individual businesses, partnerships, limited liability companies, and corporations.
- Provide remote access to land records.

4. Public Service

- Probate wills and record various estate documents, such as lists of heirs, inventories, and accounts.
- Issue marriage licenses.
- Provide prompt response to customer inquiries and requests.
- Preserve permanent records in an appropriate environment for current and future use.
- Cross-train staff to enhance public service and work production.
- Maintain close contact with many agencies, State and local, to work together to receive and provide better services.

CLERK OF THE CIRCUIT COURT

KEY PROJECTS FOR FY 2011:

- Continue conversion of microfilm and paper records to digital images.
- Continue review of pending court cases to meet case processing guidelines.
- Scan case files to reduce future storage needs and improve access to case files.
- Identify records in need of repair and apply for grant funds to perform archival preservation.
- Maintain permanent records in accordance with the standards of the Library of Virginia and purge records as dictated by retention schedules.

Program 1: Clerk of Circuit Court

SERVICE VOLUME	CY 2007 Actual	CY 2008 Actual	CY 2009 Projected	CY 2010 Projected
Deed Book Recording	15,132	10,928	12,000	12,000
Wills and fiduciary filings	324	539	550	550
Marriages	397	418	385	400
Financing Statements	142	118	80	60
Trade Names	377	330	290	300
Judgments	2,461	2,510	2,500	2,500
Civil Cases Filed	941	1,133	1,100	1,100
Criminal Cases Filed	1,005	930	920	950
Concealed Handgun Permits	387	644	650	550
Notary Public	273	293	300	300

OBJECTIVES:

- Improve access to Clerk's Office records by making records available online.
- Improve access to information about Clerk's Office procedures by posting forms, calendars, and procedures on the County website.
- Make court records available at www.courts.state.va.us (Circuit Court Case Information).
- Make land records available to remote access subscribers.
- Convert microfilm and paper images to digital images to improve access to records and reduce storage requirements.

CLERK OF THE CIRCUIT COURT

OUTCOME MEASURES	FY 2008 Actual	FY 2009 Actual	FY 2010 Estimated	FY 2011 Goal
Clerk's Office web page hits	107,731	109,374	100,000	100,000
Clerk's Office web page visitors	24,000 est.	26,000 est.	24,000	30,000
Clerk's web page updates	9	16	20	20
New cases filed and posted to the web	1,925	2,300	2,200	2,200
Subscribers to remote access to land records	68	70	80	90
Land records accessed remotely	1,700,000	2,485,000	2,600,000	2,800,000
Deed/land records images scanned	75,954	72,886	75,000	75,000
Case images scanned	42,443	115,490	120,000	120,000



COMMISSIONER OF ACCOUNTS

ORGANIZATIONAL PURPOSE:

The Commissioner of Accounts oversees the certification of wills by administrators and executors before being released for their qualifications, as courteously and expeditiously as possible.

BUDGET SUMMARY:

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2011 Adopted
Costs:				
Personnel	\$0	\$0	\$0	\$0
Operating	\$2,400	\$2,400	\$2,400	\$2,400
Capital	\$0	\$0	\$0	\$0
Total	\$2,400	\$2,400	\$2,400	\$2,400
Revenue	\$0	\$0	\$0	\$0
Net Local Revenue	\$2,400	\$2,400	\$2,400	\$2,400
Full-time Equivalents	0.00	0.00	0.00	0.00

GOALS:

- Monitor certification process.
- Assist as necessary to facilitate the process.

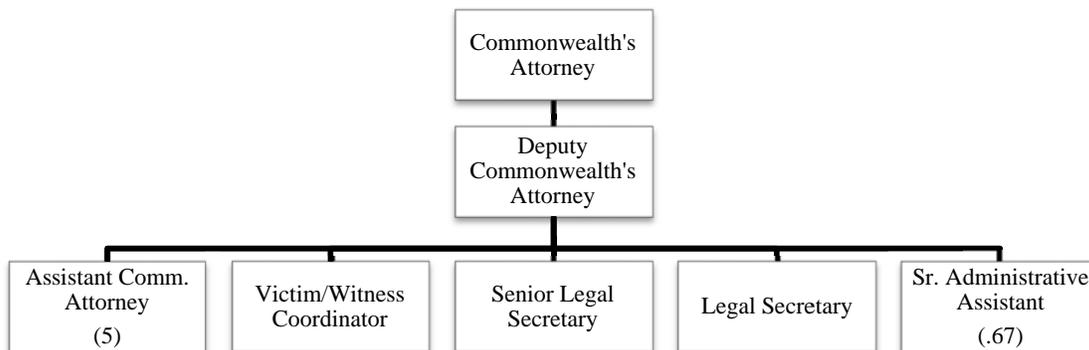
KEY PROJECT FOR FY 2011:

- Oversee the process of certification of wills by administrators and executors.

COMMONWEALTH'S ATTORNEY

ORGANIZATIONAL PURPOSE:

The Commonwealth's Attorney is a Constitutional Officer elected by the registered voters of the County during a general election held every four years. The mission of the Commonwealth's Attorney's office is to prosecute, on behalf of the Commonwealth and the citizens of Fauquier County, all criminal and traffic cases which come before the County's three state courts to which either the Commonwealth or the County is a party, and to perform such other related duties as are mandated by statute.



BUDGET SUMMARY:

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2011 Adopted
Costs:				
Personnel	\$807,186	\$855,589	\$874,587	\$882,122
Operating	\$20,545	\$19,886	\$25,241	\$25,241
Capital	\$0	\$0	\$0	\$0
Total	\$827,731	\$875,475	\$899,828	\$907,363
Revenue	\$442,006	\$446,891	\$486,835	\$467,848
Net Local Revenue	\$385,725	\$428,584	\$412,993	\$439,515
Full-time Equivalents	10.67	10.67	10.67	10.67

BUDGET ANALYSIS:

The FY 2011 adopted budget for the Commonwealth's Attorney includes funding for increased benefits costs. The budget also reflects a reduction in revenue, due to State budget cuts.

COMMONWEALTH'S ATTORNEY

GOALS:

The primary goal of the Commonwealth's Attorney is to continue to provide effective and efficient prosecution of criminal cases on behalf of the citizens of the County in all criminal and traffic cases instituted in the County's three State courts to which either the Commonwealth or the County is a party. Included in this goal is the ability to continue to work closely with all law enforcement and other agencies involved in the criminal justice system in the County, the ability to continue to provide advice and assistance to members of state and local law enforcement agencies regarding specific criminal investigations, and the ability to continue to thoroughly, adequately, and effectively prepare and present the cases it prosecutes.

KEY PROJECT FOR FY 2011:

- Continue to provide effective and efficient prosecution of criminal cases instituted in the County's three State courts.

Program 1: Commonwealth's Attorney

The office of the Commonwealth's Attorney has but one basic program. The purpose of that program is to prosecute, on behalf of the Commonwealth and on behalf of the citizens of Fauquier County, all criminal and traffic cases which come before the County's three State courts to which either the Commonwealth or the County is a party and to perform such other related duties as are mandated by statute.

SERVICE VOLUME¹	CY 2007 Actual	CY 2008 Actual	CY 2009 Estimated	CY 2010 Projected
Cases instituted in the:				
• Juvenile & Domestic Relations District Court	1,192	1,058	1,056	1,100
• General District Court	25,528	21,405	25,000	27,000
• Circuit Court	1,005	934	1,028	1,100
Jury trials in the Circuit Court	27	35	37	40
Jury trial days in the Circuit Court	32	41	40	45

¹The above figures were obtained from the Virginia Supreme Court and the Fauquier County Circuit Court and are available only on a Calendar Year (CY) basis.

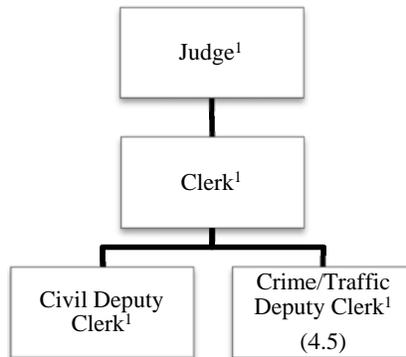
OBJECTIVE:

- Provide effective and efficient prosecution of all criminal and traffic cases instituted in the county's three state courts to which either the Commonwealth or the County is a party.

GENERAL DISTRICT COURT

ORGANIZATIONAL PURPOSE:

The Fauquier County General District Court presides over all legal proceedings and assures the public is treated fairly and impartially in all of these proceedings before the court. There are three divisions that comprise the functions held in the court: civil, traffic and criminal.



¹State funded position

BUDGET SUMMARY:

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2011 Adopted
Costs:				
Personnel	\$0	\$0	\$0	\$0
Operating	\$16,664	\$16,544	\$14,685	\$16,485
Capital	\$0	\$0	\$0	\$0
Total	\$16,664	\$16,544	\$14,685	\$16,485
Revenue	\$5,588	\$7,457	\$3,200	\$7,000
Net Local Revenue	\$11,076	\$9,087	\$11,485	\$9,485
Full-time Equivalent	0.00	0.00	0.00	0.00

GOAL:

- To provide adequate space, safety, and professional help for the public at all times.

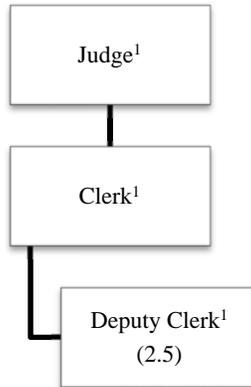
KEY PROJECTS FOR FY 2011:

- Preside over all legal proceedings before the court.
- Continue maintenance on the old courthouse.

JUVENILE AND DOMESTIC RELATIONS COURT

ORGANIZATIONAL PURPOSE:

The Fauquier County Juvenile & Domestic Relations District Court strives to be constantly aware and address the ever-changing needs of the citizens of Fauquier County, especially the at-risk juveniles, troubled adults and their families.



¹State funded positions

BUDGET SUMMARY:

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2011 Adopted
Costs:				
Personnel	\$5,341	\$0	\$0	\$0
Operating	\$15,484	\$9,645	\$14,366	\$11,366
Capital	\$0	\$0	\$0	\$0
Total	\$20,825	\$9,645	\$14,366	\$11,366
Revenue	\$0	\$0	\$0	\$0
Net Local Revenue	\$20,825	\$9,645	\$14,366	\$11,366
Full-time Equivalent	0.00	0.00	0.00	0.00

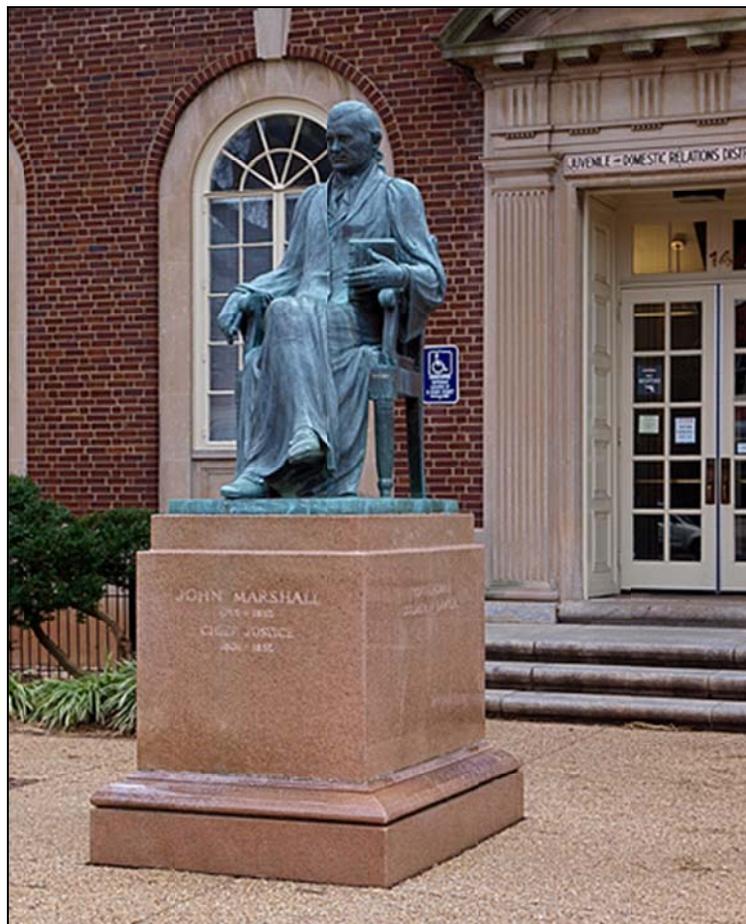
GOALS:

- Strive to save the at-risk youth and assist their families, in order for them to reach their maximum potential.
- Offer at-risk youth every available opportunity to succeed, as this is the right of every individual in our society, while also providing protection to our community from these troubled youth.

JUVENILE AND DOMESTIC RELATIONS COURT

KEY PROJECTS FOR FY 2011:

- Work with at-risk youth and their families, to help mitigate the threat these youth pose to themselves as well as to the surrounding community.



MAGISTRATES

ORGANIZATIONAL PURPOSE AND MISSION STATEMENT:

Magistrates are appointed by chief circuit court judges for four year terms. The number of magistrates in each district is authorized by the Committee on District Courts and must be sufficient for the effective administration of justice.

While magistrates do not possess trial jurisdiction, they are an integral part of the judicial system and are judicial officers of the Commonwealth of Virginia. The principal function of the magistrate is to provide an independent, unbiased review of complaints brought by police officers, sheriff deputies, and citizens. Magistrates are not police officers nor do they provide law enforcement; magistrates are issuing officers who serve as a buffer between law enforcement and society. Magistrates are specially trained to perform their duties, such as issuing search warrants, subpoenas, arrest warrants, summonses, and setting bail. In addition, magistrates may assist the public by providing information on the judicial system processes and procedures. Magistrates have no authority except that which has been expressly conferred by statute.

BUDGET SUMMARY:

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2011 Adopted
Costs:				
Personnel	\$68,835	\$61,723	\$73,946	\$73,946
Operating	\$14,071	\$13,825	\$13,827	\$13,827
Capital	\$0	\$0	\$0	\$0
Total	\$82,906	\$75,548	\$87,773	\$87,773
Revenue	\$0	\$0	\$0	\$0
Net Local Revenue	\$82,906	\$75,548	\$87,773	\$87,773
Full-time Equivalents	0.00	0.00	0.00	0.00

GOAL:

- Continue to provide services as required by the Supreme Court of Virginia to serve the citizens of Fauquier County.

KEY PROJECTS FOR FY 2011:

- Issue warrants and subpoenas.
- Admit bail or commit jail.
- Administer oaths and take acknowledgements.

MAGISTRATES

- Act as a conservator of the peace.
- Accept prepayment for certain offenses.
- Issue emergency custody orders.
- Issue civil or criminal temporary mental detention orders.
- Issue emergency protective orders.
- Issue out of service orders.
- Add a part-time permanent civilian staff member help with office related duties.

