

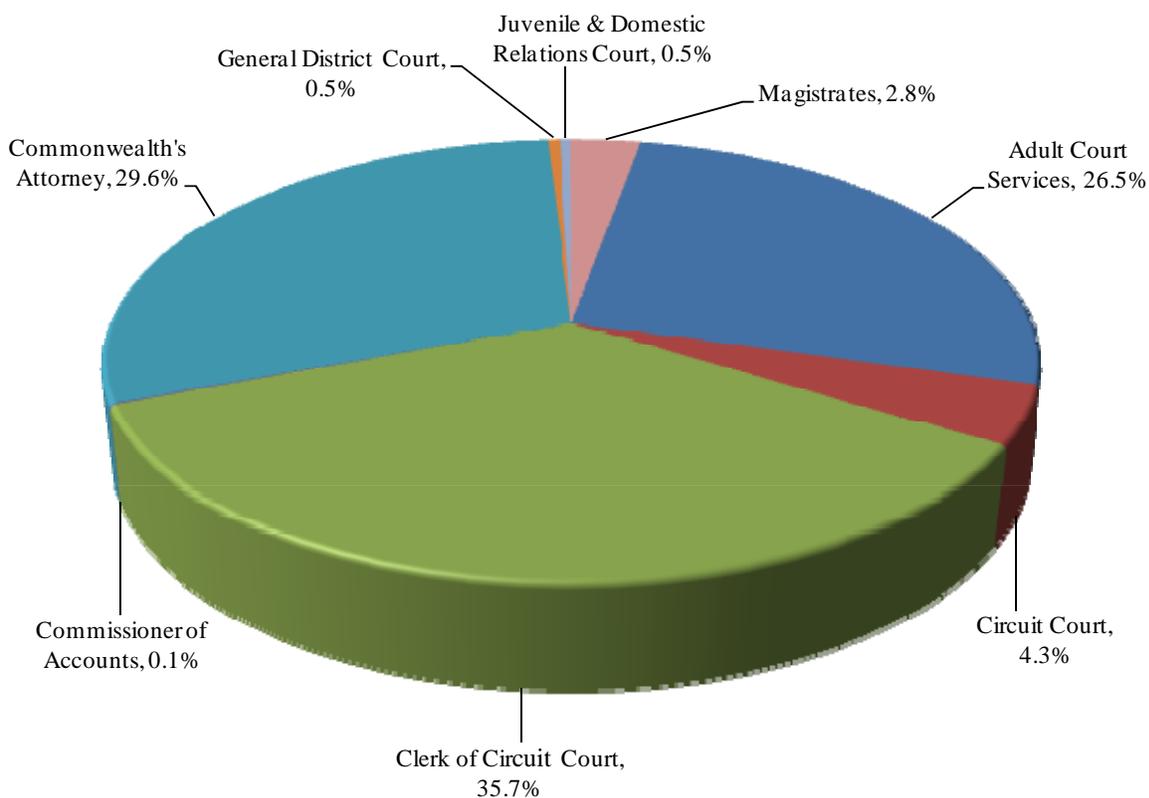
## JUDICIAL ADMINISTRATION

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Adult Court Services	\$806,195
Circuit Court	130,721
Clerk of Circuit Court	1,083,759
Commissioner of Accounts	2,400
Commonwealth's Attorney	899,828
General District Court	14,685
Juvenile & Domestic Relations Court	14,366
<u>Magistrates</u>	<u>87,773</u>
<b>TOTAL</b>	<b>\$3,039,727</b>

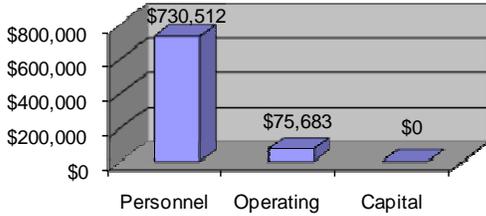


### Judicial Administration

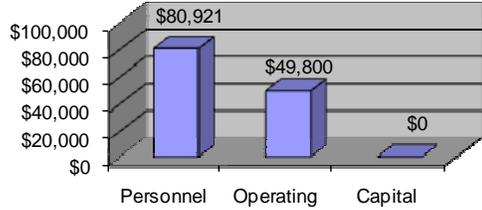


# JUDICIAL ADMINISTRATION EXPENDITURES

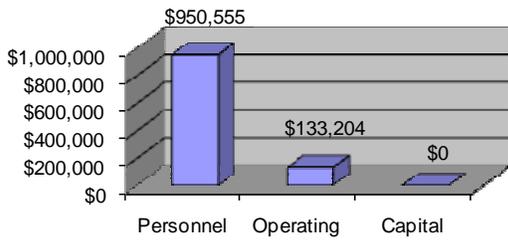
**Adult Court Services**



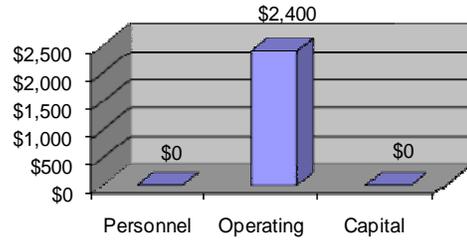
**Circuit Court**



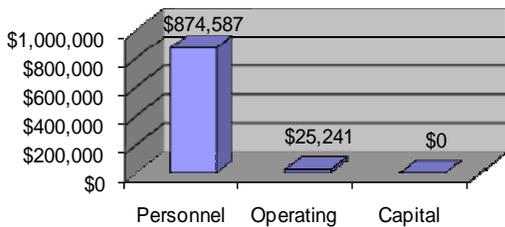
**Clerk of the Circuit Court**



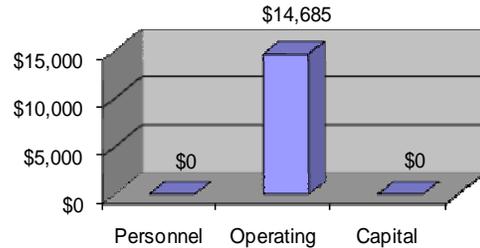
**Commissioner of Accounts**



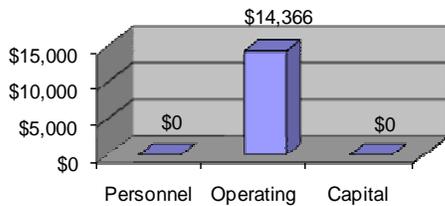
**Commonwealth's Attorney**



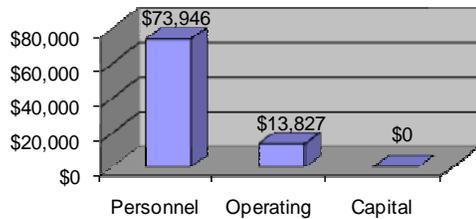
**General District Court**



**Juvenile and Domestic Relations Court**



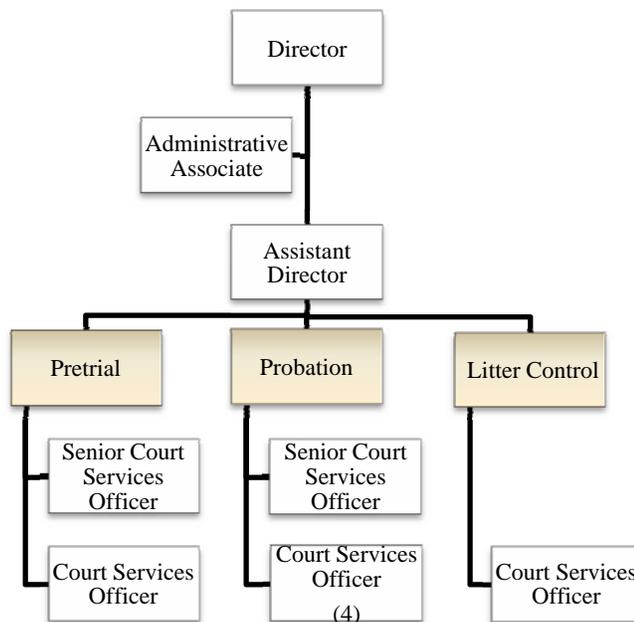
**Magistrates**



# ADULT COURT SERVICES

## ORGANIZATIONAL PURPOSE:

The mission of the Office of Adult Court Services is to enhance public safety, reduce jail overcrowding, and increase accountability of criminal offenders by providing criminal justice services to the local courts and community. These services include but are not limited to, probation services, pretrial investigation and supervision services, litter control programs, criminal justice grant administration, staff support for the Fauquier/Rappahannock Community Criminal Justice Board, staff support for the Board of Supervisors' Public Safety Committee, and collection and analysis of system data to assess the need for new programs and services, as well as the effectiveness of current services.



## BUDGET SUMMARY:

	FY 2007 Actual	FY 2008 Actual	FY 2009 Adopted	FY 2010 Adopted
Costs:				
Personnel	\$617,531	\$683,682	\$682,924	\$730,512
Operating	\$70,094	\$78,816	\$76,883	\$75,683
Capital	\$29,888	\$0	\$0	\$0
<b>Total</b>	<b>\$717,513</b>	<b>\$762,498</b>	<b>\$759,807</b>	<b>\$806,195</b>
Revenue:	\$507,161	\$494,030	\$488,938	\$443,842
<b>Net Local Revenue</b>	<b>\$210,352</b>	<b>\$268,468</b>	<b>\$270,869</b>	<b>\$362,353</b>
<b>Full-time Equivalents</b>	10.00	11.00	11.00	11.00

# ADULT COURT SERVICES

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## **BUDGET ANALYSIS:**

The FY 2010 adopted budget for the Office of Adult Court Services includes funding for increased benefits costs, and incorporates a reduction of \$2,500 which was eliminated from the department's operating budget as part of a county-wide line item review.

## **GOALS:**

- Provide court-ordered probation to offenders in lieu of costly jail detention.
- Provide pretrial investigation services to the judiciary in order to ensure better informed bail-making decisions.
- Provide pretrial supervision and monitoring of awaiting-trial defendants released to the custody of the department, preserving bed space at the local jail.
- Place and monitor court-ordered community service labor in Fauquier and Rappahannock Counties.
- Reduce litter in the county by managing a litter control program that utilizes court ordered community service workers.
- Collect court costs, fines, and restitution to the victims of crime.
- Act as lead staff and planner for the Fauquier/Rappahannock Community Criminal Justice Board, its subcommittees and task forces.
- Serve as lead staff to the Fauquier County Board of Supervisors' Public Safety Committee.

## **KEY PROJECTS FOR FY 2010:**

- Provide probation services to over 700 court-referred offenders.
- Investigate at least 350 pretrial detainees and supervise at least 400 offenders.
- Secure at least \$430,000 in state or federal grant revenue for criminal justice services.
- Place and monitor at least 5,000 hours of free community service labor for the County.
- Continue programs to reduce DUI recidivism, mainly the Victim Impact Panel.
- Reduce litter problem in the county by maintaining the litter control program.

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### ***Program 1: Local Probation***

- Provides probationary supervision of court-referred convicted offenders in lieu of jail detention.
- Provides court reports, testimony, and investigations as ordered.
- Places and monitors court-ordered community service labor.
- Drug-screens offenders to ensure compliance with court-imposed conditions.
- Collects fines, costs, and restitution to the victims of crime.
- Refers offenders to the appropriate remedial resources.

## ADULT COURT SERVICES

<b>SERVICE LEVELS</b>	FY 2007 Actual	FY 2008 Actual	FY 2009 Adopted	FY 2010 Projected
Referrals to Probation	767	702	750	725
Rate of Successful Closure	79%	74%	75%	75%
Community Service Hours Performed	6,309	5,257	6,100	6,100
Fines, Costs, Restitution Monitored/Collected	\$60,554	\$128,720	\$60,000	\$60,000
Average Daily Caseload	395	366	375	375
Number of Cases Closed	619	670	625	625

**OBJECTIVE:**

Increase successful closure rate of probation cases.

<b>PERFORMANCE MEASURES</b>	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Goal
Rate of Successful Closure	79%	75%	75%	75%
Number of Referrals to Probation	767	702	750	725
Community Service Hours Performed	6,309	5,257	6,000	5,500

***Program 2: Pretrial Services***

- Provides pretrial investigation of awaiting-trial defendants.
- Provides pretrial reports and recommendations to courts at arraignment.
- Provides supervision to pretrial defendants released to the custody of the department.
- Provides monitoring of general and special conditions of bail; report violations to the courts.
- Applies for arrest warrants in cases of potential safety risk or risk of flight from prosecution.
- Conducts indigence verifications for court-appointed counsel.

<b>SERVICE LEVELS</b>	FY 2007 Actual	FY 2008 Actual	FY 2009 Adopted	FY 2010 Projected
Pretrial Investigations	418	378	400	400
Pretrial Placements	422	481	400	450
Average Daily Caseload	111	107	110	110
Rate of Successful Closure	72%	77%	80%	80%
Number of Indigence Verifications	400	350	350	350

## ADULT COURT SERVICES

**OBJECTIVE:**

Increase the number of defendants placed on pretrial supervision and their respective closure rates.

<b>PERFORMANCE MEASURES</b>	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Goal
Number of Pretrial Placements	422	481	400	450
Number of Pretrial Investigations	418	378	400	400
Successful Closure Rate of Pretrial Placements	72%	77%	80%	80%

***Program 3: Litter Control Program***

- Reduce the amount of trash on the county’s roadways by providing a cost effective litter control program.
- Utilize court ordered community service workers to collect litter.
- Target “problem” areas in the county that have increased litter control needs.
- Report progress of litter pickup to the Courts and the Board of Supervisors.

<b>SERVICE LEVELS</b>	FY 2007 Actual	FY 2008 Actual	FY 2009 Adopted	FY 2010 Projected
Litter retrieved (tons)	18 <sup>1</sup>	118 <sup>2</sup>	17	20
Community service workers used	50 <sup>1</sup>	85	125	125

**OBJECTIVE:**

Reduce litter in the County by increasing community service hours assigned and completed.

<b>PERFORMANCE MEASURES</b>	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Goal
Litter retrieved (tons)	18 <sup>1</sup>	118 <sup>2</sup>	17	20
Community Service Hours completed	1,289	1,300 <sup>1</sup>	2,000	2,000

<sup>1</sup>Stats for January-June 30, 2007 (new program).

<sup>2</sup>In conjunction with Environmental Services, cleaned up large-scale, illegal dump site resulting in 111 tons of debris collected.

## ADULT COURT SERVICES

### *Program 4: Program Administration*

- Oversee/coordinate provision of programs and services to the local courts and criminal justice system.
- Supervise, direct, and evaluate staff work.
- Prepare and administer state grants and ensure compliance with grant guidelines.
- Ensure effective delivery of services and prepare state and local performance reports
- Collect and analyze systematic data to assess effective delivery of existing services and determine the need for new criminal justice services.
- Serve as lead staff to the Community Criminal Justice Board and the Board of Supervisors Public Safety Committee.

<b>SERVICE LEVELS</b>	FY 2007 Actual	FY 2008 Actual	FY 2009 Adopted	FY 2010 Projected
Administer Probation Services (hours)	650	650	650	650
Administer Pretrial Services (hours)	650	650	650	650
Policy development and compliance (hours)	216	216	216	216
Grant Revenue Secured	\$420,661	\$433,842	\$433,842	\$433,842
Case Files Audited Quarterly	120	120	120	120

### **OBJECTIVE:**

Increase success rate of all persons (probation and pretrial) placed on supervision.

<b>PERFORMANCE MEASURES</b>	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Goal
Successful completion rate	77%	75%	75%	75%

# CIRCUIT COURT

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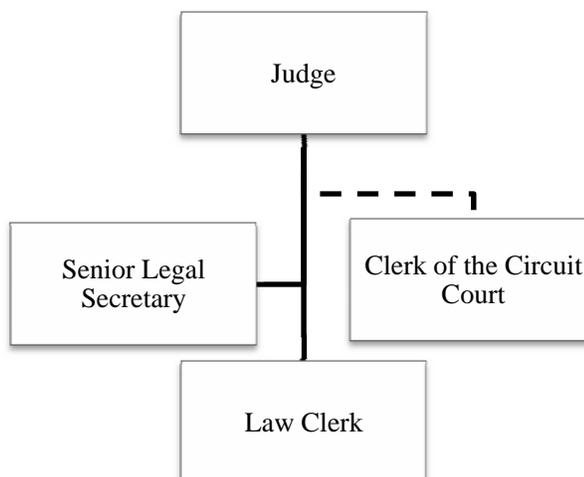
## ORGANIZATIONAL PURPOSE:

The Circuit Court is a court of record and the highest trial court with general jurisdiction. It is part of the Twentieth Judicial Circuit, which encompasses Fauquier, Loudoun, and Rappahannock Counties. There are currently four Judges within the Circuit, one resident Fauquier County Judge and three resident Loudoun County Judges assisting part-time in Fauquier County. Retired judges also assist the Circuit by designation of the Supreme Court of Virginia.

The Circuit Court conducts jury trials in criminal and civil cases and bench trials and hearings of various motions in criminal, civil, condemnation, domestic relations and equity cases. It also serves as an appellate court from the General District Court and Juvenile and Domestic Relations District Court. The Court supervises Grand Jury proceedings within the County.

The Judge of the Circuit Court reviews various petitions to insure compliance with statutes. The Judge has the authority to grant divorces, appoint celebrants to perform marriages, and approve the sale of real estate. The Court also reviews various applications for issuance of concealed handgun permits and makes appointments to certain Boards for the County and Towns.

The Circuit Court also oversees the Neutral Case Evaluation program, a program where the parties and their counsel meet at the Circuit Court, approximately 30 days before trial, for a settlement conference with a trained, senior attorney. The volunteer NCE attorneys assess the strengths and weaknesses of Personal Injury, Tort and Contract cases and render their opinions based on the merits of the cases and their likely outcomes.



# CIRCUIT COURT

## BUDGET SUMMARY:

	FY 2007	FY 2008	FY 2009	FY 2010
Costs:				
Personnel	\$87,316	\$83,936	\$96,313	\$80,921
Operating	\$53,880	\$56,515	\$49,800	\$49,800
Capital	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$141,196</b>	<b>\$140,451</b>	<b>\$146,113</b>	<b>\$130,721</b>
Revenue:	\$45,907	\$48,287	\$35,500	\$36,000
<b>Net Local Revenue</b>	<b>\$95,289</b>	<b>\$92,164</b>	<b>\$110,613</b>	<b>\$94,721</b>
<b>Full-time Equivalents</b>	1.00	1.00	1.00	1.00

## BUDGET ANALYSIS:

The FY 2010 adopted budget for the Circuit Court includes funding for increased benefits costs, and incorporates the elimination of \$16,000 in temporary salaries.

## GOALS:

- Administer justice in Fauquier County in a fair, efficient and timely manner to all litigants, according to law.
- Conducted court hearings openly, except as provided by statute.
- Schedule the trial of cases in accordance with the guidelines as set out by the Supreme Court of Virginia.

## KEY PROJECTS FOR FY 2010:

- Continue current policy to schedule criminal and civil cases to insure the expeditious processing of these cases.
- Continue administration of neutral case evaluation program--a program designed to relieve the civil trial docket--and review other options for referral of cases for mediation.
- Continue planning to meet the long-term space needs of the court systems in Fauquier County. This includes scanning of miscellaneous documents in case files to reduce storage requirements.

## CIRCUIT COURT

<b>SERVICE LEVELS</b>	CY 2007 Actual	CY 2008 Actual	CY 2009 Projected	CY 2010 Projected
Civil Cases	941	1,132	1,200	1,200
Criminal Cases	1,005	930	1,000	1,000
Criminal Defendants	400	292	300	350
Jury Days	32	43	40	40
Concealed Handgun Permits	350	644	400	400
Settlement Conferences	69	76	70	80

**OBJECTIVE:**

Reduce costs of trial to Court and to litigants through the Neutral Case Evaluation Program, a program designed to assist litigants in settling cases prior to trial.

<b>PERFORMANCE MEASURES</b>	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Goal
Cases referred to Neutral Case Evaluation	55	60	60	65
Cases heard by Neutral Case Evaluation	35	40	40	45
Cases settled by Neutral Case Evaluation	17	20	20	25



# CLERK OF THE CIRCUIT COURT

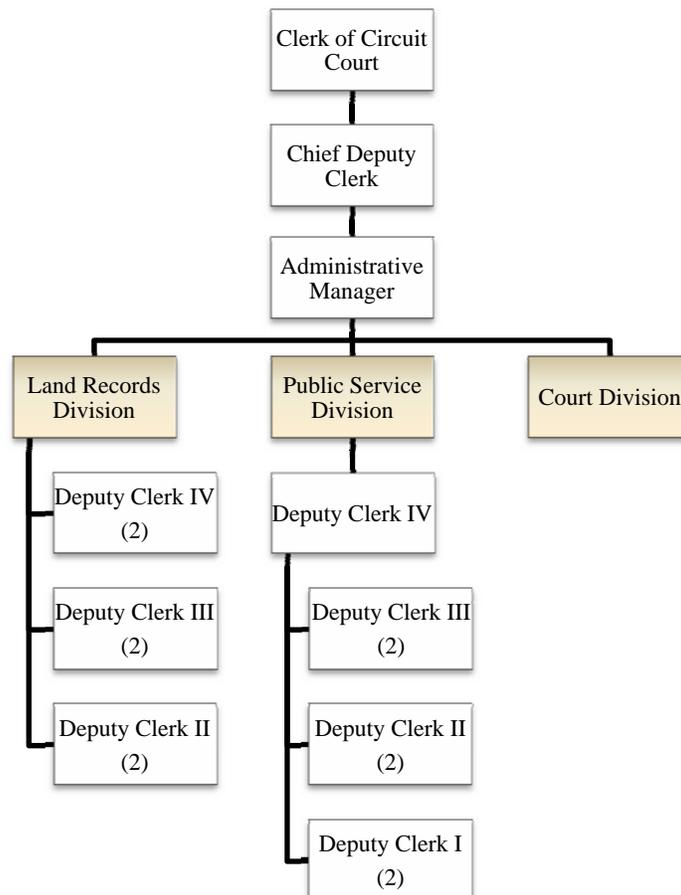
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## ORGANIZATIONAL PURPOSE:

The Clerk's Office provides a large variety of state-mandated and/or county-funded services to the general public and members of the legal profession, requiring the maintenance of accurate and current permanent records for the County and for the Circuit Court. The Clerk of the Circuit Court is the custodian of land records and the court records filed since 1759, when the County was incorporated.

The Clerk of the Circuit Court is a constitutional officer elected by the voters of Fauquier County for a term of eight years. The Clerk performs roles in the areas of public safety, court administration, land and business records, and public service, and records preservation. The Clerk collects various state and county taxes set by law and transfers revenue to the appropriate state and local departments.

The Clerk has authority to issue marriage licenses, probate wills, grant administrations of estates, and appoint guardians for a minor's personal estate. In addition, a citizen may apply for a passport through the Clerk's Office, make application for a concealed handgun permit and apply to become a notary public.



# CLERK OF THE CIRCUIT COURT

## BUDGET SUMMARY:

	FY 2007 Actual	FY 2008 Actual	FY 2009 Adopted	FY 2010 Adopted
Costs:				
Personnel	\$901,222	\$937,297	\$955,392	\$950,555
Operating	\$102,915	\$ 234,806	\$174,358	\$133,204
Capital	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$1,004,137</b>	<b>\$1,172,103</b>	<b>\$1,129,750</b>	<b>\$1,083,759</b>
Revenue:	\$2,910,721	\$2,393,912	\$2,215,100	\$2,163,290
<b>Net Local Revenue</b>	<b>(\$1,906,584)</b>	<b>(\$1,221,809)</b>	<b>(\$1,085,350)</b>	<b>(\$1,079,531)</b>
<b>Full-time Equivalents</b>	16.00	16.00	16.00	15.08

## BUDGET ANALYSIS:

The FY 2010 adopted budget for the Clerk of Circuit Court includes funding for increased benefits costs, and incorporates the elimination of 0.92 FTEs (\$46,730) which will impact services to citizens requesting various permits and appointments, and processing/indexing of land records transactions. In addition, \$11,800 was eliminated from the department's operating budget as part of a county-wide line item review.

## GOALS:

### 1. Public Safety:

- Coordinate roles of law enforcement and prosecutors in criminal cases.
- Issue capias (warrants) for arrest of defendants on new indictments from grand jury, for defendants in violation of the terms of their recognizance, or for probationers who have serious violations of the terms of their release.
- Prepare court orders for criminal cases; enter conviction data for electronic transmission to Virginia State Police, Department of Motor Vehicles, Department of Corrections, and the Probation Office, to update various criminal databases for record searches by law enforcement.
- Calculate criminal costs and collect fines, costs, and restitution. Distribute restitution to victims in criminal cases. Collect various fees for use by law enforcement for court security, inmate detention, and investigation.
- File applications for concealed handgun permits and issue permits as approved by the Court.

# CLERK OF THE CIRCUIT COURT

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## 2. Court Administration

- Schedule court hearings to provide earliest possible resolution of cases.
- Provide access to all public court hearings.
- File and scan all legal papers associated with court proceedings.
- Summon juries and witnesses; attend all court hearings.
- The Clerk acts as a probate official to appoint personal representatives.

## 3. Land and Business Records

- Record, index, and maintain land records, including deeds, deeds of trust, certificates of satisfaction, plats, covenants, and easements.
- Record and index trade names for individual businesses, partnerships, limited liability companies, and corporations.

## 4. Public Service

- Issue marriage licenses.
- Accept passport applications.
- Probate wills and record various estate documentation, such as lists of heirs, inventories, and accounts.
- Provide prompt response to customer inquiries and requests.
- Preserve permanent records in an appropriate environment for current and future use.
- Provide web access to court records and remote access to land records.
- Provide access to all public records. Prepare indexes for a wide variety of records, including court cases, deeds, wills, and marriages, to assist the public in locating records.
- Operate the Clerk's Office in an economical and efficient manner.
- Cross-train staff to enhance service and work production.
- Maintain close contact with many agencies, state and local, to work together to receive and provide better services.

## KEY PROJECTS FOR FY 2010:

- Proceed with land records management plan, including conversion of microfilm and paper records to digital images, and comply with statutory requirement to provide remote subscriber access to land records.
- Continue use of land records management system to provide immediate retrieval of recorded documents.
- Coordinate plan by the Supreme Court of Virginia to provide remote case file access to attorneys.
- Continue administration of court cases to meet case processing guidelines.
- Continue with scanning of case files to reduce future storage needs and improve access to case files.

## CLERK OF THE CIRCUIT COURT

- Review storage of current and archival records in records room and implement recommendations to enhance preservation of permanent records and improve access to all records.
- Maintain permanent records in accordance with the standards of the Library of Virginia and purge records as dictated by retention schedules.

<b>SERVICE LEVELS</b>	CY 2007 Actual	CY 2008 Actual	CY 2009 Projected	CY 2010 Projected
Deed Book Recording	15,132	10,928	13,000	15,000
Wills and fiduciary filings	324	539	400	350
Marriages	397	418	450	470
Financing Statements	142	118	100	100
Trade Names	377	330	350	370
Judgments	2,461	2,510	2,500	2,500
Passports	431	303	330	350
Civil Cases	941	1,132	1,200	1,200
Criminal Cases	1,005	930	1,000	1,000
Concealed Handgun Permits	387	644	400	400
Notary Public	273	293	300	300

### OBJECTIVES:

- Improve access to information about Clerk's Office procedures by posting forms, calendars, and procedures on the County website.
- Improve access to Clerk's Office records by making records available online.
- Court records available at [www.courts.state.va.us](http://www.courts.state.va.us) (Circuit Court Case Information).
- Land records available to remote access subscribers.
- Convert microfilm and paper images to digital images to improve access to records and reduce storage requirements.

<b>PERFORMANCE MEASURES</b>	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimated	FY 2010 Goal
Clerk's Office web page hits	106,615	107,731	120,000	135,000
Clerk's web page updates	15	9	10	12
New cases filed and posted to Web Site	1,870	1,925	2,000	2,000
Remote access subscribers	30	68	100	120
Pages accessed through remote access website	1,600,000	1,700,000	1,800,000	2,000,000
Complete Deed records indexes back to 1759 (Goal completed county records start in 1759)	1,970	1,914	1,759	Completed
# Deed Images Scanned	112,312	75,954	75,000	90,000
# Case images scanned <sup>1</sup>	N/A	42,443	115,000	120,000

<sup>1</sup> Case Imaging project scheduled began February 2008.

# COMMISSIONER OF ACCOUNTS

## ORGANIZATIONAL PURPOSE:

The mission of the Commissioner of Accounts is to oversee the process of certification of wills by administrators and executors before being released for their qualifications as courteously and expeditiously as possible.

## BUDGET SUMMARY:

	FY 2007 Actual	FY 2008 Actual	FY 2009 Adopted	FY 2010 Adopted
Costs:				
Personnel	\$0	\$0	\$0	\$0
Operating	\$2,400	\$2,400	\$2,400	\$2,400
Capital	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$2,400</b>	<b>\$2,400</b>	<b>\$2,400</b>	<b>\$2,400</b>
Revenue:	\$0	\$0	\$0	\$0
<b>Net Local Revenue</b>	<b>\$2,400</b>	<b>\$2,400</b>	<b>\$2,400</b>	<b>\$2,400</b>
<b>Full-time Equivalents</b>	0.00	0.00	0.00	0.00

## BUDGET ANALYSIS:

The FY 2010 adopted budget for the Commissioner of Accounts remains unchanged from FY 2009.

## ORGANIZATIONAL GOALS:

- Monitor certification process.
- Assist as necessary to facilitate the process.

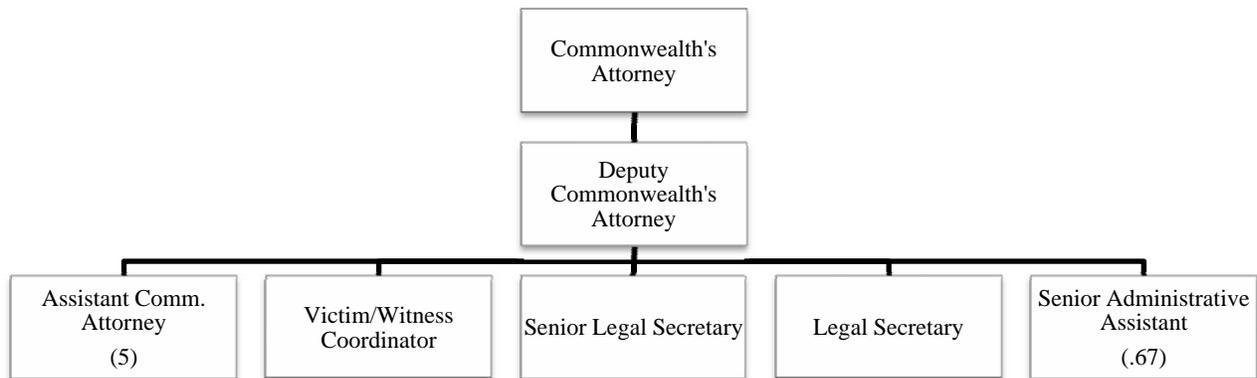
## KEY PROJECTS FOR FY 2010:

Oversee the process of certification of wills by administrators and executors.

# COMMONWEALTH'S ATTORNEY

## ORGANIZATIONAL PURPOSE:

The Commonwealth's Attorney is a Constitutional Officer elected by the registered voters of the County during a general election held every four years. The mission of the Commonwealth's Attorney's office is to prosecute, on behalf of the Commonwealth and on behalf of the citizens of Fauquier County, all criminal and traffic cases which come before the County's three state courts to which either the Commonwealth or the County is a party and to perform such other related duties as are mandated by statute. Historically a part-time position, the Office of Commonwealth's Attorney for Fauquier County became full-time in 1982.



## BUDGET SUMMARY:

	FY 2007 Actual	FY 2008 Actual	FY 2009 Adopted	FY 2010 Adopted
Costs:				
Personnel	\$798,016	\$807,186	\$842,580	\$874,587
Operating	\$14,964	\$20,545	\$25,241	\$25,241
Capital	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$812,980</b>	<b>\$827,731</b>	<b>\$867,821</b>	<b>\$899,828</b>
Revenue:	\$425,017	\$442,006	\$470,388	\$486,835
<b>Net Local Revenue</b>	<b>\$387,963</b>	<b>\$385,725</b>	<b>\$397,433</b>	<b>\$412,993</b>
<b>Full-time Equivalents</b>	9.50	10.70	10.70	10.70

# COMMONWEALTH'S ATTORNEY

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## **BUDGET ANALYSIS:**

The FY 2010 adopted budget for the Commonwealth's Attorney includes funding for increased benefits costs.

## **GOALS:**

The primary goal of the Commonwealth's Attorney is to continue to provide effective and efficient prosecution of criminal cases on behalf of the citizens of the county in all criminal and traffic cases instituted in the county's three state courts to which either the Commonwealth or the County is a party. Included in this goal is the ability to continue to work closely with all law enforcement and other agencies involved in the criminal justice system in the county, the ability to continue to provide advice and assistance to members of state and local law enforcement agencies regarding specific criminal investigations, and the ability to continue to thoroughly, adequately, and effectively prepare and present the cases it prosecutes.

## **KEY PROJECTS FOR FY 2010:**

Continue to provide effective and efficient prosecution of criminal cases instituted in the county's three state courts.

## **SERVICE LEVELS:**

Although the numbers of cases filed in the particular courts of the county are statistics that can be compared on a year to year basis and can be helpful in analyzing workload, there are a number of other factors, not capable of being quantified, which directly influence the workload of this office. These include: the number of law enforcement personnel (both investigators and patrol units) employed by local law enforcement agencies, the philosophy of local law enforcement agencies and the emphasis placed by those agencies on the enforcement of traffic laws and ordinances and on the investigation and prosecution of criminal offenses, the degree of sophistication employed by local law enforcement agencies in the investigation of criminal cases and the complexity of those cases, the economic climate of the county and its surrounding jurisdictions, including Washington, DC and Northern Virginia, and the "crime climate" in those same jurisdictions.

While the number of cases filed in the three courts of the County in each of the last several years has not increased dramatically, the complexity of a fair portion of those cases has increased significantly. This can be attributed, at least in part, to the increased sophistication of the investigative capabilities of the local law enforcement agencies along with fact that we are experiencing, as a county, the influence of the "crime climate" of the jurisdictions to our north and east.

In other words, there are crimes being committed in the County today which were not being committed five years ago; there are crimes being reported in our county today which were not

## COMMONWEALTH'S ATTORNEY

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being reported five years ago, and we are prosecuting cases today for which we may have not had sufficient evidence to prosecute had they been committed, reported, and investigated five years ago.

### OBJECTIVE:

Provide effective and efficient prosecution of all criminal and traffic cases instituted in the County's three state courts to which either the Commonwealth or the County is a party.

<b>SERVICE LEVELS<sup>1</sup></b>	<b>CY 2007 Actual</b>	<b>CY 2008 Actual</b>	<b>CY 2009 Estimated</b>	<b>CY 2010 Projected</b>
Cases instituted in the Juvenile and Domestic Relations District Court	1,051	1,058	1,000	1,000
Cases instituted in the General District Court	25,528	21,405	23,000	23,000
Cases instituted in the Circuit Court	1,005	934	1,000	1,000
Jury trials in the Circuit Court	27	35	30	30
Jury trial days in the Circuit Court	32	41	35	35

<sup>1</sup>The above figures were obtained from the Virginia Supreme Court and the Fauquier County Circuit Court and are available only on a Calendar Year (CY) basis.

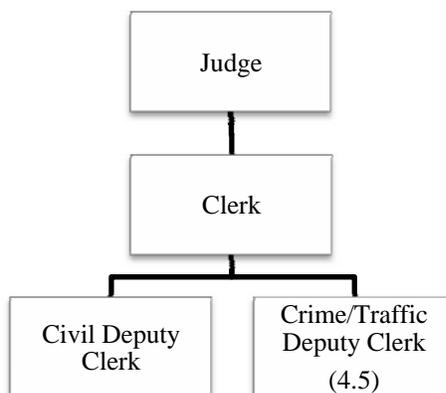


# GENERAL DISTRICT COURT

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## ORGANIZATIONAL PURPOSE:

The mission of the Fauquier County General District Court is to preside over all legal proceedings and assure that the public is treated fairly and impartially in all of these proceedings before the court. There are three divisions that comprise the functions held in the court: civil, traffic and criminal.



## BUDGET SUMMARY:

	FY 2007 Actual	FY 2008 Actual	FY 2009 Adopted	FY 2010 Adopted
Costs:				
Personnel	\$0	\$0	\$0	\$0
Operating	\$18,169	\$16,664	\$14,685	\$14,685
Capital	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$18,169</b>	<b>\$16,664</b>	<b>\$14,685</b>	<b>\$14,685</b>
Revenue:	\$5,815	\$5,588	\$3,200	\$3,200
<b>Net Local Revenue</b>	<b>\$12,354</b>	<b>\$11,076</b>	<b>\$11,485</b>	<b>\$11,485</b>
<b>Full-time Equivalent</b> s	0.00	0.00	0.00	0.00

## BUDGET ANALYSIS:

The FY 2010 adopted budget for the General District Court remains unchanged from FY 2009.

# GENERAL DISTRICT COURT

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## ORGANIZATIONAL GOALS:

- Provide professional, courteous, thorough consultation and analysis in a responsive and effective manner.
- Help the public process their questions, tickets, and suits as conveniently as possible.
- Provide adequate space, safety, and professional help for the public at all times.

## KEY PROJECTS FOR FY 2010

- Preside over all legal proceedings before the court.
- Continue maintenance on the old courthouse.

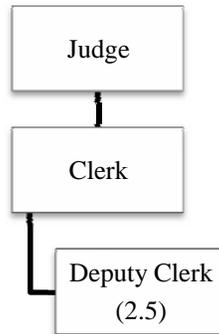


# JUVENILE AND DOMESTIC RELATIONS COURT

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## ORGANIZATIONAL PURPOSE:

The mission of the Fauquier County Juvenile & Domestic Relations District Court is to address the ever-changing needs of the citizens of Fauquier County, especially at-risk juveniles, troubled adults, and their families.



## BUDGET SUMMARY:

	FY 2007 Actual	FY 2008 Actual	FY 2009 Adopted	FY 2010 Adopted
Costs:				
Personnel	\$28,570	\$5,341	\$0	\$0
Operating	\$16,260	\$10,143	\$14,866	\$14,366
Capital	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$44,830</b>	<b>\$15,484</b>	<b>\$14,866</b>	<b>\$14,366</b>
Revenue:	\$0	\$0	\$0	\$0
<b>Net Local Revenue</b>	<b>\$44,830</b>	<b>\$15,484</b>	<b>\$14,866</b>	<b>\$14,366</b>
<b>Full-time Equivalents</b>	1.00	1.00	0.00	0.00

## BUDGET ANALYSIS:

The FY 2010 adopted budget for the Juvenile & Domestic Relations District Court includes a reduction of \$500 in the department's operating budget as part of a county-wide line item review.

# **JUVENILE AND DOMESTIC RELATIONS COURT**

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## **ORGANIZATIONAL GOALS:**

Continue to strive to save at-risk youth and assist their families and to help them reach their maximum potential. We must offer them every available opportunity to succeed, as this is the right of every individual in our society, while also providing protection to our community from these troubled youth.

## **KEY PROJECTS FOR FY 2010**

Work with at-risk youth and their families, to help mitigate the threat these youth pose to themselves as well as the surrounding community.

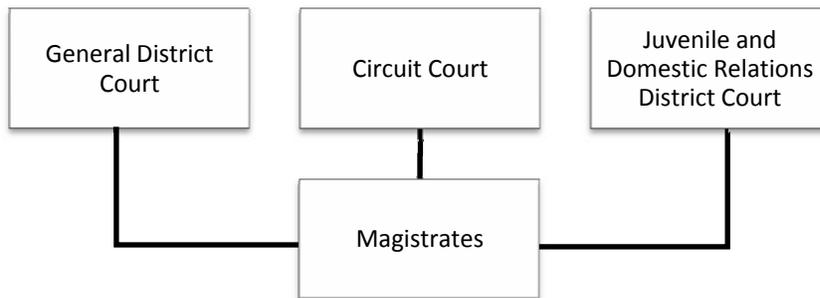


# MAGISTRATES

## ORGANIZATIONAL PURPOSE AND MISSION STATEMENT:

The Virginia magistrate system was established as a part of a statewide court reorganization plan in 1974. Magistrates are appointed by Chief circuit court judges, serve for four year terms, and may be reappointed. Magistrates support the Courts and the Sheriff’s Office in the effective administration of justice. The chief circuit court judge has full supervisory authority over magistrates but may delegate this authority to the chief general district court judge. Each district has a chief magistrate who exercises direct daily supervision over the magistrates within the district.

While magistrates do not possess trial jurisdiction, they are an integral part of the judicial system and are judicial officers of the Commonwealth of Virginia. The principal function of the magistrate is to provide an independent, unbiased review of complaints brought by police officers, sheriff deputies, and citizens. Magistrates are not police officers nor do they provide law enforcement; magistrates are issuing officers who serve as a buffer between law enforcement and society. Magistrates are specially trained to perform their duties, such as issuing search warrants, subpoenas, arrest warrants, summonses, and setting bail. In addition, magistrates may assist the public by providing information on the judicial system processes and procedures. Magistrates have no authority except that which has been expressly conferred by statute.



## BUDGET SUMMARY:

	FY 2007 Actual	FY 2008 Actual	FY 2009 Adopted	FY 2010 Adopted
Costs:				
Personnel <sup>1</sup>	\$65,887	\$68,835	\$68,468	\$73,946
Operating	\$14,156	\$14,071	\$14,427	\$13,827
Capital	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$80,043</b>	<b>\$82,906</b>	<b>\$82,895</b>	<b>\$87,773</b>
Revenue:	\$0	\$0	\$0	\$0
<b>Net Local Revenue</b>	<b>\$80,043</b>	<b>\$82,096</b>	<b>\$82,895</b>	<b>\$87,773</b>
<b>Full-time Equivalents</b>	0.00	0.00	0.00	0.00

<sup>1</sup>The County provides a 50% supplement for the Court Systems Magistrates.

# MAGISTRATES

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## **BUDGET ANALYSIS:**

The FY 2010 adopted budget for the Magistrates Office includes funding for increased benefits costs, and incorporates the reduction of \$600 in the department's operating budget as part of a county-wide line item review.

## **ORGANIZATIONAL GOALS:**

Provide services in support of the Courts and the Sheriff's Office as required by the Supreme Court of Virginia and serve the citizens of Fauquier County.

## **KEY PROJECTS AND NEW INITIATIVES FOR FY 2010:**

- Issue arrest, search, and civil warrants, and subpoenas.
- Admit to bail or commit to jail.
- Administer oaths and take acknowledgements.
- Act as a conservator of the peace.
- Accept prepayment for certain offenses.
- Issue emergency custody, emergency protective, and out of service orders.
- Issue civil or criminal temporary mental detention orders.

