



**Catlett – Calverton Sewer Project
Project Management Team
Golden Rule Builders, 3409 Catlett Road
January 6, 2016
DRAFT MEETING NOTES**

Welcome & Introductions:

Eldon James asked everyone to introduce themselves. The sign in sheet is attached.

Update on Project Tasks - Meeting with Health Department on dispersal fields:

Eldon reviewed a meeting held by staff with VDH and DEQ in mid-December, and thanked everyone from VDH and DEQ who participated in the meeting. The goal was to identify the most efficient way to screen and select sites for the treatment plants/dispersal fields. VDH staff is prepared to assist the county and NWC with a courtesy review of potential sites as we go forward. The goal is to identify potential problems as we proceed so time is not lost in the process.

Communications with the community on how to sign up/seek a waiver:
Eldon next reviewed the letters that have been sent to members of the community. (1) A letter was sent to all property owners after the Board's action November 12 telling of the actions taken -- establishing a second Incentive Period, and other provisions for owners either inside the boundary who may want to "opt out" or owners just outside the boundary with failed systems who may want to sign up. (2) Another letter was sent on December 15 to those who signed up during the 1st incentive period (Group 1) reassuring them that they do not need to do anything further at this time and what they can expect in the coming months. (3) A third letter was sent December 16 to those with properties in the district with structures who had not yet signed up (now called "Group 2") telling those structure owners how to take

advantage of the 2nd incentive period, how to seek a waiver from connecting and the option to request removal from the district. (4) A fourth letter was sent January 4 to those with properties outside the district but adjoining the boundary (a new “Group 3”) explaining that if they have a structure with a failed system they can sign up by February 1st and could take advantage of the 2nd incentive period. (5) A second “reminder” letter was being mailed on January 6th to those in Group 2.

Sue asked the PMT for recommendations on other strategies to inform the community about the 2nd incentive period, and the consensus was that the letters were sufficient.

EDU Update:

Gary Schwartz explained that the current EDU count is derived only from the signed and notarized Deeds in hand, and the total remained at 151.25 EDUs. He and Sue noted that several calls had come in since the letter went out to Group 2. Documents have been sent to several people, and as those documents are received, the EDU count will rise.

The discussion turned to the details of the Board’s decisions, and a question was raised about the deadline for seeking a waiver. Staff noted there is no specific deadline for requesting a waiver in the Board’s actions, and that waiting to secure a waiver until after the close of the 2nd incentive period did involve a gamble. After considerable discussion, it was agreed that a date would likely need to be set in the near future so that the number of initial customers is known for the detailed design work. It was also clarified that if someone signs up before February 1 in order to take advantage of the 2nd incentive period, they could still simultaneously seek a waiver. If in the process of seeking a waiver it is determined that their system is not functioning in compliance with the current septic regulations, then they have preserved their right to take advantage of the 2nd incentive period. If the waiver is granted they could still decide whether to connect or not prior to a deadline. Anyone choosing not to connect and whose system fails later would be charged Tap Fees at the prevailing price and the county’s financing options would not be available.

Future PMT Meetings were set to fall on the first Wednesday of each month at 11 a.m.:

- February 3
- March 2
- April 6
- May 4
- June 1
- July 6
- August 3
- September 7
- October 5
- November 2
- December 7