

**Catlett – Calverton Sewer Project**  
**Project Management Team**  
**Golden Rule Builders, 3409 Catlett Road**  
July 8, 2015  
MEETING NOTES

Welcome & Introductions – Eldon James asked everyone to introduce themselves (sign in sheet attached).

Follow up from June 10 meeting – Sue talked generally about the efforts to get people to sign up. Gary Schwartz told the group about the Board’s intentions on authorization to sign the agreement with NWC.

Members talked about reactions that have been expressed concerning the mailings. There was a discussion of addresses.

Gary talked about non-residential property owners who have been in contact with him to sign up and to work out the associated EDUs.

Community engagement on user agreements and easements – Sue reviewed the Communication Strategies. There was a discussion of how best to pick a location to make Deeds with notary available.

August 31 deadline or 200 EDUs, whichever comes first issues was discussed. Sue explained the Board’s discussion of how to fund the incentive period.

Project Next Steps – continue community meetings to offer notary services to people who want to sign up. It was agreed that direct mail is the most effective way to communicate information on the meeting times and locations. Mailings will continue through the incentive period.

Future PMT Meetings:

- August 5
- September 2
- October 7