



**Catlett – Calverton Sewer Project
Project Management Team
Golden Rule Builders, 3409 Catlett Road
January 7, 2015
Meeting Notes**

Welcome & Introductions – Eldon James asked everyone to introduce themselves.

Follow up from December 10 meeting – Eldon James reported that the negotiations on the Comprehensive Agreement were proceeding. A face-to-face meeting with company executives will take place Friday afternoon.

Community engagement on user agreements and easements -- Sue Rowland talked about the critical nature of this aspect of the project. She said that the Board has challenged us to get sufficient sign up. She talked about the article that Virginia Copeland wrote for the newspaper and the field crew that are knocking on doors to talk to residents about signing user agreements. We are focused on the 50 randomly selected residential addresses to determine the MHI in the 2 villages. Sara Lee Armstrong asked if we are asking for the income information from owners or tenants. Sue Rowland said it is the resident of the structure whether it's the owner or not. Martina James talked about some of the experiences in talking to people in the community. We are having some challenges with some renters who are skeptical to share personal information. There was discussion of the households that have been visited.

Sue Rowland explained the proposed methodology for assigning EDUs to non-residential properties. This will continue to be discussed as we begin to develop the Sewer Use Ordinance; there will be more discussion with the PMT.



There was an extensive discussion of the households that are to be visited.

Project Next Steps –

- Continue to collect income information from the survey sample;
- Continue to collect user agreements
- Identifying treatment plant and dispersal field sites;

Next PMT Meetings – February 4, 2015