



# SIGN PERMIT

Permit # \_\_\_\_\_

Division of Zoning & Development Services  
Fauquier County Department of Community Development  
29 Ashby Street, Suite 310, Warrenton, Virginia 20186

Building Phone: 540-422-8230  
Zoning Phone: 540-422-8220  
Facsimile: 540-422-8231

In addition to the information required to be provided on this form, the following information shall be submitted with each application for a sign permit:

1. Drawings showing the proposed location of signs on buildings.
2. For freestanding signs, a site layout showing the proposed location of the sign.
3. Detailed sign drawings, to scale, showing dimensions, height, colors, lighting.

### PROPERTY INFORMATION:

Property Identification Number: \_\_\_\_\_ Address: \_\_\_\_\_

### BUSINESS INFORMATION:

Is this sign for a business?    No    Yes    If yes, name of business: \_\_\_\_\_

Fauquier County Business License Number: \_\_\_\_\_ FC license exempt?    No    Yes

### INFORMATION ON SIGN COMPANY:

Sign Company: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email address: \_\_\_\_\_

### INFORMATION ON PROPOSED SIGN(S): (Attach Additional Sheets if Necessary)

	Type of Proposed Sign:	Sign Dimensions	Area of Sign	Sign Colors	Illumination
#1	Freestanding _____ height Building Mounted Other _____			Background _____ Letters/Logo _____	None Interior-Cabinet Interior-Letters Only Indirect Other _____
#2	Freestanding _____ height Building Mounted Other _____			Background _____ Letters/Logo _____	None Interior-Cabinet Interior-Letters Only Indirect Other _____
#3	Freestanding _____ height Building Mounted Other _____			Background _____ Letters/Logo _____	None Interior-Cabinet Interior-Letters Only Indirect Other _____
#4	Freestanding _____ height Building Mounted Other _____			Background _____ Letters/Logo _____	None Interior-Cabinet Interior-Letters Only Indirect Other _____
#5	Freestanding _____ height Building Mounted Other _____			Background _____ Letters/Logo _____	None Interior-Cabinet Interior-Letters Only Indirect Other _____

**INFORMATION ON BUILDINGS AND EXISTING SIGNS ON PROPERTY** (Attach additional sheets if necessary)

Building frontage: \_\_\_\_\_ [This is the length of the building side with the main entrance access.]  
 If the Building has multiple tenants, provide the length of the building frontage occupied by business for which the sign is sought: \_\_\_\_\_

Provide Information about all other signs on the property: (Attach additional sheets, if necessary)	Free-standing?	Building Mounted	Area (Sq. Ft.)	Business Name
	1		_____	_____
	2		_____	_____
	3		_____	_____
	4		_____	_____
	5		_____	_____
	6		_____	_____
	7		_____	_____
	8		_____	_____

**APPLICANT'S INFORMATION AND SIGNATURE:**

Name \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

\_\_\_\_\_ Signature

\_\_\_\_\_ Date

**THIS SECTION IS FOR ZONING STAFF USE ONLY:**

Zoning Designation: \_\_\_\_\_ Service District \_\_\_\_\_

Building Mounted

Building Frontage: \_\_\_\_\_  
 Total Sq. Footage Allowed on Property: \_\_\_\_\_  
 Total Sq. Footage Existing on Property: \_\_\_\_\_  
 Remainder Before Proposed Sign: \_\_\_\_\_  
 Proposed Sign Sq. Footage: \_\_\_\_\_  
 Remainder for Property: \_\_\_\_\_

Free Standing

Sign Height: \_\_\_\_\_  
 Total Sq. Footage Allowed: \_\_\_\_\_  
 Proposed Sq. Footage: \_\_\_\_\_  
 Remainder for Sign: \_\_\_\_\_  
 Bonus Provision? \_\_\_\_\_

Notes:

Approved  Denied

\_\_\_\_\_/\_\_\_\_\_  
 Signature Date